

Application for Pool/Fence Permit

District of Saanich – Inspection Services



NOTE: All data fields must be completed. Please put N/A in any field that does not apply to this permit.

Civic Address: _____

Lot: _____ Block: _____ Plan: _____

Project Description: _____ Zone: _____

Owner		
Name (s)		
Address	City	Postal Code
Email	Phone	Cell
Agent for Owner		
Name (s)	Company Name	
Address	City	Postal Code
Email	Phone	Cell
Owner (s) Signature Required – As the registered owner (s), I appoint the above person (s) as agent to apply for and obtain the permit for the above address.		
Architect/Designer		
Name (s)	Company Name	
Address	City	Postal Code
Email	Phone	Cell
Contractor		
Name (s)	Company Name	
Address	City	Postal Code
Email	Phone	Cell

Owner or Owner's Agent Signature Print Name Date

This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for administering this permit, which may include sharing your contact information with WorkSafeBC. Questions can be directed to the District's Privacy Officer at 770 Vernon Avenue, Victoria BC V8X 2W7 t. 250-475-1775, e. foi@saanich.ca

Inspections Department Only	Date/Time Received:				Received By:	PC Notes
	ISD File:		Folder No.:			
	Comments checked in Tempest Land <input type="checkbox"/> Yes <input type="checkbox"/> No				Outstanding/incomplete BLD/BOV/Calls for Service	
	Applicant Advised of Comments <input type="checkbox"/> Yes (Circle Applicable) (FIDP, EDPA, SDPA, ARCH, HERITAGE)				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Comments:						

See Over →

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Information Required for Submission:

- Title Search** (current within 30 days, including copies of all encumbrances to which Saanich is party to) i.e. restrictive covenants, rights-of-way, building schemes
- Agents Letter** (Required if the owner (s) have not signed the application)
- Five Site Plans.** Plans to be drawn to an acceptable drafting scale. i.e. 1/4" = 1 ft.

Property is serviced by:

- Municipal Sewer**
- Private Septic System**
- Municipal Storm Drain**
- Municipal Water Supply**
- Private Well Water**
- Other**

Property Information:

- Streamside Development Permit Area**
- Environmental Development Permit Area**
- Fire Interface Development Permit Area**

Plan Submission Details – Required for In-Ground Pools

Site Plan	Yes	No	N/A
Full Dimensions of lot, north arrow and scale			
All existing buildings and proposed pool with dimensions from all property lines			
Easements, Covenants and Rights-of-Way identified and dimensioned			
Trees on the property or boulevard, including species and diameter			
Fencing details, including gates			

Plan Submission Details – Required for Above Ground Pools

Site Plan	Yes	No	N/A
Full Dimensions of lot, north arrow and scale			
All existing buildings and proposed pool with dimensions from all property lines			
Easements, Covenants and Rights-of-Way identified and dimensioned			
Trees on the property or boulevard, including species and diameter			
Fencing details, including gates - **Not required if access to the pool (ladder) can be removed**			
Lot Coverage – Existing and Proposed identified on plan			