

**MINUTES**  
**ADVISORY DESIGN PANEL MEETING**  
**Saanich Municipal Hall, Committee Room No. 2**  
**September 17, 2014 at 3:05 pm**

Present: S. Birliga, Chair; R. Drane; J. Gauld; M. Lucas

Staff: C. Bell, Planner; and A. Park, Senior Committee Clerk

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**MINUTES**

To be considered at the next meeting with a quorum present.

**CASE #2014/010**

**Application by Iredale Group Architecture for a small addition and seismic upgrades to Cordova Bay Elementary School at 5238 Cordova Bay Road.**

Legal: Parcel E, Section 32, Block A, Lake District  
Planning File: N/A  
Planner: Chuck Bell

Mr. Ladi Holovsky, Architect, and Mr. Michael Van Bakel, of Iredale Group Architecture, attended to present the design plans and respond to questions from the Panel.

The Planner briefly outlined the proposal advising the school was exempt from development permit requirements as an institutional use and that no variances were necessary for the project.

The applicants stated:

- Iredale Group was contracted to do a seismic upgrade of the school but after assessing the condition of the rooms to be upgraded, it was deemed more economical and efficient to remove that section of the building and construct a new addition.
- The project will be accomplished in phases, with new classrooms constructed, spaces repurposed, library and special education relocated, the playground improved, and mechanical space enlarged.
- The design reflects the language of the Seniors Centre addition and maintains the low profile of the existing school.
- A central area has been designed as a clerestory space with natural ventilation; it can also be closed off from the school area and used as community space.
- Timber panels, corrugated panels, natural wood elements, panels in three colours and glass for natural lighting in the classrooms. A sloped roof.
- The playing field will remain untouched.

Comments from Panel members:

- The school addition has been well designed and well thought-out.
- Durable materials are recommended for the base areas of any school building.
- The school presently has a rundown appearance; this project will be a welcome improvement.
- Providing natural light for the common space is a good feature.

**It was the consensus of the members present that the design of the proposed addition and seismic upgrade to the Cordova Bay Elementary School at 5238 Cordova Bay Road be accepted and the applicant congratulated on the phased construction plan which will achieve the objectives in the least amount of time.**

The meeting adjourned at 3:30 pm.

**NEXT MEETING**

The next scheduled meeting date is October 1, 2014.

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CHAIR

I hereby certify these Minutes are accurate.

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Committee Secretary