

**MINUTES OF THE
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD COMMUNITY
NATURE GREEN SPACE
COMMITTEE ROOM 2, SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, AUGUST 26, 2019 at 2:00 pm**

and continuing on

**FRIDAY, AUGUST 30, 2019 at 10:00 am
COMMITTEE ROOM 2, SAANICH MUNICIPAL HALL, 770 VERNON AVENUE**

Present:

Members: Mayor Haynes (Chair) (2:35pm), Councillor Plant (Acting Chair), Paul McKivett, Rebecca Sterritt
Staff Members: Paul Thorkelsson, Chief Administrative Officer; Brent Reems, Director of Building, Bylaw, Licensing and Legal Services; Valla Tinney, Director of Finance; Rachel Mattiuz, Administrative Assistant
Regrets: Councillor Chambers, Julian Lum

The meeting was called to order at 2:30 pm.

1. Approval of the August 19, 2019 Meeting Minutes

Moved by Councillor Plant and Seconded by P. McKivett that the carried motion of August 19, 2019:

“that the Committee recommend to Council that the Fundraising Plan shall include but not be limited to: spontaneous donations; donations from service clubs; faith-based organizations, NGO's; non-profits; and other levels of government.”

be amended to read as follows:

“that the Committee recommend to Council that the Fundraising Plan shall include but not be limited to: spontaneous individual donations; donations from service clubs; faith-based organizations, NGO's; non-profits; and other levels of government.”

CARRIED

Councillor Plant defined that as per the Saanich Council Procedure Bylaw a non-vote response is and will be perceived as a vote in the affirmative.

2. New Business

P. McKivett introduced a member of the public in attendance to the Committee, Saanich Legacy Foundation Board Member, Claire Reynolds, who is involved in the event kickoff on September 14.

- 2.1. Update from staff on “managing” role of support from Saanich staff, in reviewing and submitting the grants prepared by the Saanich Legacy Fundraising Grants group

Discussion ensued and staff noted that:

- Requirements of grant applications are not all the same and may involve different levels of Council, staff and Foundation involvement; and
- applications that involve the municipality's participation may have a capped number of applications that can be received by a municipality therefore higher priority items may or will take precedent over this Committee's application for said grant.

2.2. Discuss Fundraising Plan Document

Staff and the Committee began review of the draft Fundraising Plan and agreed upon draft Plan amendments.

Moved by COUNCILLOR PLANT and Seconded by REBECCA STERRITT: “That the rules of the Council Procedures Bylaw be waived so that public input be permitted.”

CARRIED

Staff will provide an updated version of the draft Fundraising Plan to distribute to the Committee for their review prior to this meeting's continuation and before the document is provided to Council.

2.3. Discuss Parameters to Offer Potential Donors/Kickoff Lead

Discussion ensued on park naming and furniture dedication - naming through donation recognition.

The grant database in item 4 was noted as informational only.

On the motion from Councillor Plant the meeting was recessed at 4:15 pm to be continued on Friday, August 30 at 10:00 am.

**and RESUMING on FRIDAY, AUGUST 30, 2019 at 10:00 am
COMMITTEE ROOM 2, SAANICH MUNICIPAL HALL, 770 VERNON AVENUE**

Present:

Members: Mayor Haynes (Chair), Councillor Chambers, Julian Lum, Paul McKivett, Councillor Plant, Rebecca Sterritt

Staff Members: Paul Thorkelsson, Chief Administrative Officer; Paul Arslan (for Valla Tinney, Director of Finance); Brent Reems, Director of Building, Bylaw, Licensing and Legal Services, Rachel Mattiuz, Administrative Assistant

Also in Attendance: Christina Ferguson, community member

The meeting resumed at 10:00 am.

2.2. Discuss Fundraising Plan Document

Staff and the Committee continued their review of the draft Fundraising Plan.

Discussion ensued on the following:

- duration of the fundraising period;
- taking the Fundraising Plan to Council for the Plan's approval;
- fundraising period timeline extension; and
- long-term cost impacts.

Moved by COUNCILLOR PLANT and Seconded by PAUL MCKIVETT: “That the rules of the Council Procedures Bylaw be waived so that public input be permitted.”

CARRIED

Christina Ferguson, local community member provided details to date of the Fundraising Kickoff Event on September 14, 2019.

**Moved by COUNCILLOR PLANT and Seconded by COUNCILLOR CHAMBERS:
“That the Fundraising Plan document approved by the Mayor’s Standing
Committee on Fundraising for the Kings Road Community Nature Green Space
be recommended to Council.”**

CARRIED

Next Meeting

Friday, September 13 at 9:00 am

On the motion from Councillor Plant the meeting was adjourned at 11:03 am with remaining agenda items to be brought forward to the next meeting on Friday, September 13.

Chair

I hereby certify these Minutes are accurate.

Committee Secretary