

**MINUTES OF THE
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD
COMMUNITY NATURE GREEN SPACE
KIRBY ROOM, SAANICH POLICE DEPARTMENT, 760 VERNON AVENUE
FRIDAY, SEPTEMBER 13, 2019 at 9:00 a.m.**

Present:

Members: Mayor Haynes (Chair), Councillor Chambers, Julian Lum Paul McKivett, Councillor Plant, Rebecca Sterritt
Staff Members: Paul Thorkelsson, Chief Administrative Officer; Brent Reems, Director of Building, Bylaw, Licensing and Legal Services; Valla Tinney, Director of Finance; Rachel Mattiuz, Administrative Assistant

The meeting was called to order at 9:01 a.m.

1. Approval of the August 26, 2019 Meeting Minutes

Moved by P. McKIVETT and Seconded by J. LUM that the August 26, 2019 Meeting Minutes be approved.

CARRIED

Councillor Plant provided an update on the September 9, 2019 Saanich Council Meeting approving recommendations from this committee and next steps.

2. New Business

2.1. Discuss Parameters to Offer Potential Donors/Kickoff Lead

Discussion ensued on the following and the Committee confirmed there will be no further changes to be made to the Fundraising Plan document going forward to Council on September 16.

2.2. Review Grant Database

J. Lum provided an overview of the grant database. Discussion ensued and staff summarized Saanich's contribution to date on the KCNGS.

Going forward, Review Grant Database will be a standing agenda item and committee members that are part of SLF-FC will update the database as a living dashboard document showing current progress.

2.3. Update on September 14 Fundraising Event

Discussion ensued on the following:

- Event/campaign media and guest speakers; and
- donor communications.

3. Other Business

Discussion ensued on next steps for distributing letters of support, naming rights for park donations, and the Fundraising Plan going to Saanich Council on September 16.

Next Meeting

Friday, October 11, 2019

On the motion from Councillor Plant the meeting was adjourned at 10:03 a.m.

Chair

I hereby certify these Minutes are accurate.

Committee Secretary