

**MINUTES OF THE
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS
ROAD COMMUNITY NATURE GREEN SPACE
COMMITTEE ROOM 2
SAANICH MUNICIPAL HALL, 760 VERNON AVENUE
FRIDAY, NOVEMBER 1, 2019 AT 9:00 AM**

Present: Chair: Mayor Haynes
Members: Councillors Chambers and Plant, Rebecca Sterritt
Staff Members: Paul Thorkelsson, Chief Administrative Officer; Valla Tinney, Director of Finance; Brent Reems, Director of Building, Bylaw, Licensing and Legal Services; Jennifer Downie, Administrative Assistant.
Regrets: Julian Lum, Paul McKivett
Community: Deanna Pfeifer and Rob Vanzella

APPROVAL OF THE OCTOBER 31, 2019 MEETING MINUTES

Moved by Councillor Plant and seconded by R. Sterritt: "That the October 31, 2019 Meeting Minutes be approved."

CARRIED

R. Sterritt introduced two community members: Deanna Pfeifer and Rob Vanzella who are on the community fundraising committee.

Moved by Councillor Chambers and seconded by Councillor Plant: "That the Procedure Bylaw be suspended to allow community members (and staff) to speak and join the committee members at the table."

CARRIED

NEW BUSINESS

Mayor Haynes introduced the items; discussion ensued.

1. Approved Fundraising Plan

Mayor Haynes advised the Committee that the plan dated October 11, 2019 (attached) has been approved by Council noting that "Tree Sponsor" has been removed from the plan.

R. Sterritt thanked staff and everyone who worked on and approving the plan. With an approved plan, members can now officially approach donors.

2. Disposition of Monies Received from use of Kings Road Property

In response to R. Sterritt:

Motion was made by Councillor Chambers seeking a six month extension if by the deadline of August 31, 2020, 75% of the funds were not raised. Motion was not

seconded.

Motion was amended by Councillor Chambers that if all the funds were not raised by the deadline of August 31, 2020, that a discussion for an extension request would be based on the amount of funds raised. Motion was not seconded.

Mayor Haynes noted that no motions are required at this time; however, it should be noted that the Committee started working on the plan in September 2019 and that the plan was approved two months later.

Mayor Haynes informed committee members that at the November 2, 2019 Council Meeting – Councillors Taylor and Harper are requesting that Council endorse the Notice of Motion submitted to the October 23, 2019 CRD Parks and Environment Committee meeting by Councillor Taylor, which reads: “That staff be directed to report back with options for contributing up to \$2 million towards the acquisition of the Kings Road Community Nature Green Space.”

In response to questions, Mayor Haynes stated the following:

The MoU was considered, discussed and agreed upon between Saanich and the Saanich Legacy Foundation Fundraising Committee (SLF-FC) – included were how the funds would be handled, how they would be collected, and responsibilities of both parties. The MoU is currently with SLF-FC for review and will be coming back to Saanich at the end of November 2019. The MoU clearly states that all funds would be returned to donors if the fundraising target is not reached.

The Director of Building, Bylaw, Licensing and Legal Services noted that because there is no explicit direction provided, the default position from an administrative perspective would be that if the funds were not raised, the monies would go back to the donors as there is no other direction provided by Council. Currently, this is the way that staff are looking at the structure of the fundraising.

In response to Councillor Plant, the CAO made the following comments:

Council has given clear direction that the fundraising would be for this one year period. If the fundraising goal is met then it would go towards purchasing / securing the land as park. Nearing the end of the process, the Committee can approach Council and ask for consideration for a different direction if the fundraising goal is not met.

The Director of Finance noted that the SLF-FC would have advised all donors the intention of collecting the monies. They cannot then use the funds for a different purpose. They have to be clear to their donors that there may be an alternative but this is their responsibility to convey. To ease any concerns that donors may have, the MoU will be a public document and they will have access to this information.

It should be noted that should Saanich receive \$2 million from the CRD that these funds would be directed to the District and not SLF-FC.

STANDING ITEMS

Review Grant Database Progress Update:

R. Sterritt reported that there are no new additions to this item.

NEXT MEETING

The terms of reference outline that regular monthly meetings are to be scheduled. It was noted that the Clerk will conduct a call for agenda items at least three weeks prior to the meeting with a cut off for receipt of items being two weeks prior to the scheduled meeting. The Chair will review all agenda items being put forward and will determine if a meeting is necessary to convene the group.

Moved by Councillor Plant and seconded by Councillor Chambers: "That regular meetings will be scheduled for the first Friday of each month at 9:00 am. Agenda items must be provided to the clerk two weeks prior to each meeting date identified."

CARRIED

ADJOURNMENT

On the motion from Councillor Plant the meeting was adjourned at 9:45 a.m.

Chair

I hereby certify these Minutes are accurate.

Committee Secretary