

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD VIA REMOTE MEETING
TUESDAY, OCTOBER 12, 2021 AT 5:30 P.M**

Present: Veronica McEllister, President; Sonia Nicholson, Vice President; Art Joyce, Treasurer; Sarah Anderson; Charlotte Clar; Sheila Colwill; James Thomson; and Councillor Karen Harper

Regrets: None

Guests: None

Staff: Megan Squires, Planner (Community Planning); and Shirley Leggett, Secretary

Minutes: MOVED by S. Colwill and Seconded by S. Anderson: "That the Minutes of the September 14, 2021, Regular Meeting be adopted as circulated."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) - UPDATE

The President stated:

- As mentioned at the previous meeting, Richmond Property Group no longer employs gardeners so we need to find a new company for next year to maintain the gardens.
- The tenant volunteered to contact a couple of garden maintenance companies and get quotes for 2022.
- Year Round Yard Maintenance provided a quote for bi-weekly garden services totalling 4 hours per month from March to December in the amount of \$397.95 per month.
- Tom's Lawns and Gardens submitted a quote for May to September with 4 hours per month in the amount of \$200/month plus GST.

Committee discussion noted:

- It was mentioned at a meeting back in March with the Land Agent, the possibility of Saanich eventually taking over the gardening/landscaping for Stranton Lodge, however, there has been no further discussion to date.
- It would be a good idea to get a gardening company started with the clean-up of the property.
- Tom's Lawns and Gardens is the lowest quote and could be hired on a month-to-month basis, and if we're satisfied with the work, we could continue on with them. We could also give them one month's notice if Saanich does eventually take over the gardening/landscaping.

MOVED by S. Colwill and Seconded by S. Nicholson: "That Tom's Lawns and Gardens be hired on a month-to-month basis starting in May, 2022 and ending in September (5 months), for regular landscape maintenance services for 1248 Burnside Road West (Stranton Lodge), in the amount of \$200 per month plus GST, and that they be given one month's notice should Saanich assume the gardening/landscaping maintenance."

CARRIED

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- Trevor from Arbor Renovations will clean the gutters in December once the leaves have all fallen.
- She will do a final inspection of the yard and gardens so the Secretary can send the tenants their second and final installment payment in the amount of \$600 for garden and lawn maintenance.

2021 HOUSE GRANTS PROGRAM – UPDATE

3710 Craigmillar Ave. - Exterior Painting and Shingle/Porch Repairs

S. Colwill stated:

- The owners advised that the carpentry work is starting this week.
- They are still trying to get additional paint quotes to replace the painter who couldn't undertake the job due to health issues. The painting will likely begin in the spring 2022.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following balances as of October 6, 2021:

Operating Account:	\$11,284.20		
Grant Account:	\$61,385.41	GIC:	\$20,810.06 (due April 4, 2022)
		GIC:	\$13,489.04 (due May 7, 2022)
Hall House Account:	\$4,338.75	GIC:	\$24,302.24 (due June 12, 2022)
		GIC:	\$ 5,223.97 (due Nov. 1, 2021)
Dodd House Account:	\$35,244.07	GIC:	\$21,604.34 (due Oct. 4, 2022)
		GIC:	\$10,467.93 (due Nov.1, 2021)

MOVED by S. Colwill and Seconded by S. Nicholson: "That the Treasurer's report be received for information."

CARRIED

3940 QUADRA STREET (THE KEG) – APPLICATION TO ADD A FREESTANDING PERGOLA OVER THE EXTERIOR PATIO AREA

The Planner stated:

- The brick building located at 3940 (The Keg) is listed on the Saanich Heritage Register and was built in 1900. It was known as the Lake Hill or North Dairy Pumping station and it housed equipment to pump water from Elk Lake to the City of Victoria.
- The proposal is to add a freestanding pergola that will not be attached to the existing building; it will be 5 metres wide, 10.7 metres long and 3 metres tall and be constructed of black metal posts with a louvered roof. A variance for setbacks is also requested.
- The character defining elements of the building and site include gabled parapets with corbelled ends on the front and back, the large window and door openings with brick segmental arches and solid stone sills, along with its heavy timber frame interior construction.
- Also notable, are the triple-ringed arches, brick arcading, and continuous concrete drip

mouldings around the three windows on the Quadra Street façade.

- The proposal meets the intent outlined in the Standards and Guidelines for the Conservation of Historic Places in Canada.

Committee discussion noted the following:

- The front façade along Quadra Street is the most visible to the public. The metal posts should be positioned so that they align with the building columns and do not block the windows.
- At some point they may want to add windows to the pergola which could obscure the front façade.

MOVED by S. Colwill and Seconded by S. Anderson: “That:

- 1. The Saanich Heritage Foundation (SHF) supports the proposal as shown in the plans by Number Ten Architectural Group, dated August 24, 2021, to construct a freestanding pergola at 3940 Quadra Street (The Keg); and**
- 2. The SHF recommends that the metal posts be positioned so that they do not block or detract from the windows along the Quadra Street façade, and if walls are installed they should be clear and transparent to ensure that the front of the building remains visible from the street.”**

CARRIED

5871 OLD EAST ROAD – (REGISTERED) - FROM SEPTEMBER MEETING

The Planner stated:

- When members initially considered the building permit application for 5871 Old East Road back in February, they recommended that the banding on the new roof be duplicated, however, that has not been done.
- Members also recommended that the replacement windows have mullions. According to the owner, the mullions have been ordered but delayed, so they haven't been installed yet.
- Inspections conducted a final inspection and the building permit was finalized.

Committee discussion noted:

- We can continue to monitor the situation and see if the window mullions get installed, and then re-evaluate to see what character defining elements are still left on the dwelling before deciding on whether or not to recommend that it be removed from the Heritage Register.
- There needs to be some form of accountability for owners to abide by their commitments to retain heritage elements. Perhaps in the future their building permits could be withheld.
- It's too late in this case, but perhaps in the future covenants could be put in place.
- We may want to update the Heritage Register at some point so the entry should remain.

Members agreed to keep it on the Heritage Register for the time being, however, they want an update on the mullions.

SOCIAL MEDIA UPDATES

C. Clar stated:

- She has been doing screen grabs of houses from Google street view to add some colour to the content.
- She will be posting on the life of Nellie McCLung on October 20th which was her birthday.

UPDATES FROM THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE (ACH)

The Vice President and liaison to the ACH stated:

- The Saanich Heritage Colouring Book was forwarded to staff to have posted on the Saanich website.
- It's the 100th Anniversary of the Shelbourne Memorial trees. There is a video done by Royal Roads entitled "Trees of Remembrance" which has been very well done and worth watching.
- The next ACH meeting is October 22, 2021.
- She and the President were brainstorming about increasing the Foundation's visibility in the community and were thinking about reaching out to the Saanich News to see about posting articles in the newspaper on the history of some of the heritage houses in Saanich.

ADJOURNMENT

The meeting adjourned at 6:25 pm.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **via remote meeting on Tuesday, November 9, 2021 at 5:30 p.m.**

..... CHAIRPERSON