

MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM #2
TUESDAY, JUNE 13, 2017 AT 5:30 P.M.

Present: Brad Shuya, President; Ross O'Connell, Vice President; Sheila Colwill; Ken Johnson; Alvin Lau; Robert Townsend; and Councillor Sanders

Regrets: Art Joyce, Treasurer; Kelsey Dupuis; and Andrew Rushforth

Staff: Shirley Leggett, Secretary

Minutes: Moved by S. Colwill and Seconded by R. Townsend: "That the Minutes of the May 9, 2017 Regular Meeting be adopted as circulated and the Minutes of the Special May 23, 2017 Meeting be adopted as amended."

CARRIED

3261 HARRIET ROAD – (DESIGNATED) – REQUEST FROM OWNER TO REMOVE FROM THE SAANICH HERITAGE REGISTER

Letter from the owner dated May 17, 2017 requesting that his dwelling at 3261 Harriet Road be removed from the Heritage Register so that he can work on it as it's his hobby. A similar letter was also addressed to the Mayor and Council.

A roundtable discussion ensued and the following was noted:

- This dwelling isn't a pure form of architecture, the owner has added roof embellishments and a stone façade that don't reflect the original California style of the dwelling.
- The owner seems to have his own idea of what constitutes heritage. He is the one who requested that it be put on the Heritage Register and now he just wants to change his mind.
- The dwelling was designated about two (2) years ago at the owner's request.
- He received a grant two years ago for a few hundred dollars when he had new handrails installed on the front porch stairs.
- If we decide to support removing the dwelling from the Heritage Register, then the owner should have to pay back the grant money he received.
- If's it removed from the Heritage Register, it's setting a precedent for other homeowners. It shouldn't be removed just because the owner says he wants to work on it because it's his hobby.
- The owner can still do whatever he wants inside the house as long as he has the necessary permits, however, work on the outside has to follow the guidelines.
- Perhaps we should send the owner a letter asking him to consider his request.

MOVED by S. Colwill and Seconded by R. Townsend: "That the request from the owner of 3261 Harriet Road to have his dwelling removed from the Heritage Register not be supported."

CARRIED

S. Colwill volunteered to draft a letter to the owner of 3261 Harriet Road asking him to reconsider his request to de-designate his house.

Councillor Sanders left the meeting at 5:55 p.m.

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

Annual Rent Increase

The last rent increase was September 1, 2016. According to the BC Residential Tenancies Branch, the annual rent can be increased October 1, 2017 in the amount of \$33.04 (3.7%) bringing the current monthly rent of \$893 to \$926.

MOVED by S. Colwill and Seconded by A. Lau: “That the rent for 1248 Burnside Road West be increased from \$893 per month to \$926 per month effective October 1, 2017.”

CARRIED

The Secretary will prepare the necessary paperwork and send it by registered mail.

The President advised that he still has to contact the irrigation company to come out and see about finding and repairing the leak so it can be operational.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

Annual Rent Increase

The last rent increase was September 1, 2016. According to the BC Residential Tenancies Branch, the annual rent can be increased October 1, 2017 in the amount of \$47.80 (3.7%) bringing the current monthly rent of \$1,292 to \$1,339.

MOVED by S. Colwill and Seconded by A. Lau: “That the rent for 4139 Lambrick Way Burnside be increased from \$1,292 per month to \$1,339 per month effective October 1, 2017.”

CARRIED

The Secretary will prepare the necessary paperwork and send it by registered mail.

S. Colwill stated:

- The tenants are doing a good job on the yard/garden maintenance; the first instalment of \$400 was sent to them at the end of May.
- Trevor from Arbor Renovations power washed the exterior of the house and fence; the fence was primed and repainted on both sides and some of the pickets were replaced. We will need to get some more pickets to have on hand.
- Suburban Roofing replaced the roof and did a great job.

TREASURER’S REPORT – UPDATE

The Treasurer was not present at the meeting but provided the following Statement of Receipts and Disbursements as of June 1, 2017 to the Secretary:

Grant Account:	\$55,456.20	GIC’s: \$32,819.85
Operating Account:	\$18,844.87	
Hall House Account:	\$16,149.86	GIC’s: \$28,156.60
Dodd House Account:	\$13,987.38	GIC’s \$30,210.58

The Secretary advised that the SHF had received their 2017 grant cheque from Council in the amount of \$47,000 and that she had deposited it into the Grant Account and transferred \$17,000 to the Operating Account as directed by the Treasurer for operating costs and secretarial costs for 2017.

MOVED by R. Townsend and Seconded by S. Colwill: “That the Statement of Receipts and Disbursements as provided by the Treasurer be received for information.”

CARRIED

COUNCIL CHAMBER RENOVATION

Memorandum from the Legislative Manager dated May 18, 2017 confirming that Council at their meeting on May 15, 2017, approved and issued Heritage Alteration Permit HER00043 further to the proposed alteration of the Council Chamber dais.

Other renovations to the Council Chamber include replacing the existing carpeting, new millwork for the Mayor’s desk, two staff desks, and the podium desks, and a new raised platform for the webcasting operator.

1960 ERNEST AVENUE – FRONT PORCH

The Secretary advised that she had been contacted by the owner of 1960 Ernest Avenue concerned about some of the boards on her front porch that were getting spongy when you step on them and wanted to know if she could go ahead and have them repaired.

The Restoration Guidelines have a provision for \$500 for emergency funding and her request could be considered a safety issue.

MOVED by S. Colwill and Seconded by R. Townsend: “That a \$500 Emergency Grant be approved for 1960 Ernest Avenue in order to repair the wood rot on areas of the front porch.”

CARRIED

ADJOURNMENT

The meeting adjourned at 6:40 pm.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, September 12, 2017 at 5:30 p.m.** in Committee Room #2.

..... CHAIRPERSON