

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD VIA REMOTE MEETING
TUESDAY, APRIL 13, 2021 AT 5:30 P.M**

Present: Veronica McEllister, President; Sonia Nicholson, Vice President; Art Joyce, Treasurer; Sarah Anderson; Charlotte Clar; Sheila Colwill; Catherine MacKinnon; and James Thomson

Regrets: David Hughes; Councillor Karen Harper, Council Liaison

Guests: None

Staff: Megan Squires, Planner; and Shirley Leggett, Secretary

Minutes: MOVED by S. Colwill and Seconded by A. Joyce: "That the Minutes of the March 9, 2021, Regular Meeting be adopted as amended."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE)

The President stated:

- The Consultant has completed 75% of the development of the Building Condition Assessment (BCA) for Stranton Lodge and has started on the Heritage Conservation Plan (HCP).
- The BCA for Dodd House has been completed and work on the HCP has started.
- The Consultant wants to schedule a meeting to discuss the next steps including feedback from the Foundation so that he can complete the assessments.

The Planner commented that she will check with her manager to see when he wants to review the assessments.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- Trevor with Arbor Renovations will be starting to do the painting prep work and wood repairs once the weather warms up.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following balances as of Mar. 31, 2021:

Operating Account:	\$3,246.59		
Grant Account:	\$50,247.14	GIC:	\$20,604.02 (due April 4, 2021)
		GIC:	\$13,381.98 (due May 7, 2021)
Hall House Account:	\$9,248.76	GIC:	\$24,109.37 (due June 12, 2021)
		GIC:	\$ 5,223.97 (due June 12, 2021)
Dodd House Account:	\$47,807.43	GIC:	21,464.44 (due Oct. 3, 2021)
		GIC:	10,467.93 (due Nov. 1, 2021)

MOVED by A. Joyce and Seconded by S. Colwill: “That the Treasurer’s report be received for information.”

CARRIED

SOCIAL MEDIA UPDATES

C. Clar stated:

- As part of her Digital Communication and Social Media course at UVic this year she has been assisting C. MacKinnon with the Foundation’s social media visibility.
- She has been working on house features and is working her way through the architectural alphabet as well as posting architectural vocabulary, i.e. mullions.
- She is also working on promos for the restoration house grant program.

931 WOODHALL DRIVE (REGISTERED) – SUBDIVISION APPLICATION – UPDATE

The Planner stated:

- Members will recall that in the spring of last year, Foundation members reviewed a subdivision application from the owners of 931 Woodhall Drive to create one new lot on either side of the existing heritage registered dwelling for a total of three lots.
- At that time, the Foundation recommended that the owners engage a heritage professional to prepare a Statement of Significance (SOS), develop Design Guidelines, and encouraged heritage designation of the existing dwelling.
- The subdivision is in process and the owners have submitted a draft Building Scheme and Design Guidelines as per the Foundation’s request.
- John Dam & Associates prepared the Statement of Significance.
- Concurrently with subdivision approval, the owners will apply to Saanich for the dwelling to be heritage designated. The land, landscape or interior features will not be part of the designation.

Foundation discussion noted the following:

- The Design Standards and Guidelines are very comprehensive and detailed. They recognize the need to incorporate modern features such as an enclosed garage, however, the draft Building Scheme specifies that no accessory buildings will be located in the front yards, and that vehicles will be kept only in a garage, or in an area on the lot to the side or rear of the house.
- It could be challenging and restrictive to fit garages into the design of the two new houses. It will be difficult to construct a garage for the existing dwelling once it is designated.

UPDATES FROM THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE (ACH)

The Vice President and liaison to the ACH stated:

- The last meeting of the ACH was March 24, 2021.
- The Committee was happy to hear that the Foundation supports the idea of an on-line heritage colouring book.
- She has a list of some heritage photos from the Saanich Archives that could be converted into colouring pages and is trying to find someone who could do it, however, the ACH does not have a budget to hire a designer.
- Perhaps the architecture alphabet that C. Clar is working on could be incorporated into colouring pages and tied into her social media posts.
- The next ACH meeting is April 28, 2021.

IDEAS FOR SEPTEMBER – PRESIDENT

At the March meeting the President asked Foundation members to think ahead to September and if the Covid-19 restrictions have eased by then, members could do some kind of a tour or field trip.

The President stated:

- She contacted the Dominion Astrophysical Observatory to see about arranging for a tour later in the year, however, they are closed and don't know when they will be reopening.

Other suggestions were for a tour of Goward House as they also have a Tea Room and extensive gardens, and perhaps a tour of Dodd House sometime in 2022.

ADJOURNMENT

The meeting adjourned at 6:00 pm. with the Annual General Meeting to follow.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **via remote meeting on Tuesday, May 11, 2021 at 5:30 p.m.**

..... CHAIRPERSON