

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD VIA REMOTE MEETING
TUESDAY, SEPTEMBER 14, 2021 AT 5:30 P.M**

Present: Veronica McEllister, President; Sonia Nicholson, Vice President; Art Joyce, Treasurer; Sarah Anderson; Charlotte Clar; Sheila Colwill; and James Thomson

Regrets: Councillor Karen Harper

Guests: None

Staff: Megan Squires, Planner (Community Planning); and Shirley Leggett, Secretary

Minutes: MOVED by S. Colwill and Seconded by A. Joyce: "That the Minutes of the June 8, 2021, Regular Meeting be adopted as circulated."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) - UPDATE

The President stated:

- Twin Oaks Projects Ltd. completed the restoration work on the windows and exterior door as identified in the Consultant's Condition Assessment.
- On the east side of the house they replaced 2 rotten window sills with new fir, and primed and painted two coats of exterior paint to match existing. One sill was repaired and repainted
- Eighteen storm windows were removed – the storms and windows were cleaned and spacers were added between them; storms were reinstalled with stainless screws.
- One exterior door was refinished with a new threshold and door sweep.
- The tenant submitted a utility bill to keep on file to track cost increases; she is not expecting any reimbursement.
- Richmond Property Group no longer employs gardeners so we will need to find a new company for next year to maintain the gardens.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- The exterior painting was completed in July. There was some damaged trim, shingles, and downspouts that were also repaired.
- Pacific Fireplaces was out to do the annual service and maintenance call on the propane fireplace.
- The various plumbing improvements for functionality and code requirements that were identified in the Consultant's Building Condition Assessment have all been completed.
- All four of the smoke alarms were replaced in 2016, however, the bedroom smoke alarm failed and the electrician couldn't determine why, so she decided to have all of them replaced.

2021 HOUSE GRANTS PROGRAM – UPDATE

3710 Craigmillar Ave. - Exterior Painting and Shingle/Porch Repairs

S. Colwill stated:

- She's the Foundation liaison for 3710 Craigmillar Ave. and was contacted by the owners

who advised that the painting company (Beauchemin Painting) that was approved to undertake the exterior painting portion of their restoration application, is unable to complete the work.

Members agreed that the owners could ask to have the other two quotes from Double A Painting and Pacific View Painting revised for further discussion at the October meeting.

1941 Ernest Ave. – Repair Two Chimneys

The Secretary advised that the restoration work was completed and a cheque was mailed.

3956 Stan Wright Lane – Replacement of 11 Window Sash

The Secretary advised that the restoration work should be completed by the end of October; some of the materials were delayed arriving.

TREASURER’S REPORT – UPDATE

The Treasurer provided the following balances as of Sept. 4, 2021:

Operating Account:	\$20,104.44	
Grant Account:	\$63,964.39	GIC: \$20,810.06 (due April 4, 2021) GIC: \$13,489.04 (due May 7, 2021)
Hall House Account:	\$9,336.11	GIC: \$24,302.24 (due June 12, 2021) GIC: \$ 5,223.97 (Nov. 1, 2021)
Dodd House Account:	\$37,347.93	GIC: \$21,464.44 (due Oct. 3, 2021) GIC: \$10,467.93 (due Nov.1, 2021)

MOVED by A. Joyce and Seconded by C. Clar: “That the Treasurer’s report be received for information.”

CARRIED

Moved by S. Colwill and Seconded by V. McEllister: “That the monthly rent for both 1248 Burnside Road West (Stranton Lodge) and 4139 Lambrick Way (Dodd House) be increased effective January 1, 2022, by the maximum allowable amount as set out by the Residential Tenancy Branch.”

CARRIED

INVOICE FOR SECRETARIAL SERVICES – JANUARY 1, 2021 TO JUNE 30, 2021

Memorandum from the Secretary of the Saanich Heritage Foundation to the Manager of Financial Services dated September 8, 2021 requesting that the Foundation be invoiced (care of Legislative Services) for Secretarial services and administrative costs provided from January 1, 2021 to June 30, 2021 in the amount of \$8,670; and \$149.30 for postal charges, mileage, and Society filing fees, for a total of \$8,820.24.

MOVED by S. Colwill and Seconded by A. Joyce: “That a cheque be issued from the Operating Account in the amount of \$8,820.24 for Secretarial services and other associated administrative costs for the period of January 1, 2021 to June 30, 2021.”

CARRIED

PLANNER UPDATES – VARIOUS SAANICH PROPERTIES

1555 Ash Road - Designated

The Planner stated:

- Members may recall that in 2018 a subdivision application was submitted for 1555 Ash Road in order to create two new lots on either side of the existing heritage registered dwelling.
- The builder wants to undertake some aesthetic upgrades on the exterior of the now designated dwelling.
- He wants to paint the brick façade white, add a stone veneer to cover the concrete foundation, and repaint all the existing brown wood trim work to grey.
- There are also plans to construct a detached carport which requires a Heritage Alteration Permit; the Statement of Significance talks about visibility from the road.
- Painting out the brick is a concern as it cannot be reversed in the future and it could damage the bricks and the pointing.
- Applying a stone façade over the concrete foundation could also cause damage depending on how it's applied.
- She is waiting for more information from the builder.

2895 Colquitz Avenue - Designated

The Planner stated:

- The dwelling is heritage designated and is currently rented out.
- Approximately seven years ago, the roof was replaced and a few years after that, the tenants noticed that there was water coming inside the house.
- Upon investigation by the roofing company, they determined that the leak was caused by the flashing around the rock chimney which they tried to fix, however it has continued to leak. For the past year, the chimney has been wrapped in a tarp.
- She was going to go ahead and have the chimney replaced or else remove it completely and have a gas fireplace installed, but she was told by staff and the President of the Foundation that she requires a Heritage Alteration Permit (HAP).
- Planning staff have decided to allow the work on the chimney to go ahead without a HAP, based on the description of work outlined in the quote from CBS Masonry to repair the chimney reusing the same stone. Planning is currently waiting for an updated description of work from CBS.
- The dwelling is getting very run down and it was suggested to the owner that she have a maintenance plan in place. She has hired a heritage consultant to develop a plan so there could be some restoration grant applications coming forward in the future.

5871 Old East Road – Registered

The Planner stated:

- Foundation members may recall that in February, they reviewed a building permit application for renovations to a dwelling listed on the Heritage Register.
- The owners of 5871 Old East Road, presented a proposal for renovations to the dwelling in order to improve the overall function and liveability of the house.

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- Members recommended that the owners hire a qualified heritage professional to prepare a Statement of Significance (SoS), and that the building be retained on the Saanich Heritage Register.
 - Members also recommended that the heritage character elements such as window mullions, and the replacement roofing material with a double course every six rows to replicate the banding of the existing cedar roof be retained.
 - A couple of months ago, the President and Vice President saw a real estate listing for the property and none of the upgrades were reflected in the listing.
 - Currently there is a hold on the final inspection.
 - The owner contacted Planning and said he couldn't get a warranty on the roof if the banding was replicated to match the original roof and that the original Building Permit could not be modified; the window order went in in July and mullions were supposed to be added.

A roundtable discussion ensued and the following was noted:

- A SoS was prepared by Edwards Heritage Consulting however, the information is very broad and there is no specific reference to the roof or windows.
- There was no communication from the homeowners advising of the issues they were having or asking for directions on how to proceed.
- Should de-listing the property from the Heritage Register be considered?
- Perhaps there should be some kind of disclaimer letting applicants know that the building permit process could be more involved and take longer than anticipated.
- Heritage properties are registered on title and the onus is on the purchaser, lawyer or realtor to ask what the process involves.

Members agreed to discuss it further at the October meeting give some thought to having the property taken off the Heritage Register.

SOCIAL MEDIA UPDATES

C. Clar stated:

- Let her know if there is any information for her to post.
- She will be focussing her posts on the life of Nellie McCLung in October who was also a resident of Saanich.

UPDATES FROM THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE (ACH)

The Vice President and liaison to the ACH stated:

- The Saanich Heritage Colouring Book has been completed – thanks to everyone who helped out with the pictures and text.
- Thanks to Charlotte for all her hard work with no budget or graphic designer to work with.
- They are hoping that if it is approved, that it can be posted on the Saanich website sometime in the fall.
- The next ACH meeting is September 22, 2021.

ADJOURNMENT

The meeting adjourned at 6:40 pm.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **via remote meeting on Tuesday, October 12, 2021 at 5:30 p.m.**

..... CHAIRPERSON