

Application for Commercial Building Permit

District of Saanich – Inspection Services
 COMMERCIAL, INSTITUTIONAL, INDUSTRIAL OR MULTI- RESIDENTIAL PROPERTIES



**BUILDING BYLAW LICENSING
 & LEGAL SERVICES**

NOTE: All data fields must be completed. Please put N/A in any field that does not apply to this permit.

Civic Address: _____

Lot: _____ **Block:** _____ **Plan:** _____ **Unit No:** _____

Project Description: _____

Include Business Name and Unit # - if applicable

of Residential Units (If applicable): _____

of Plan Sets Submitted (5 required): _____ **Value of Construction \$** _____

Plans Submitted Architectural Structural Mechanical Plumbing Fire Suppression Electrical

Archaeological Approval Received Yes No N/A **Building Code Info Sheet** Yes No N/A

Design Level Cross Connection Survey Yes No N/A

Title Search Yes No (current within 30 days, including copies of all encumbrances to which Saanich is party to)

Owner

| | | |
|----------|-------|-------------|
| Name (s) | | |
| Address | City | Postal Code |
| Email | Phone | Cell |

Agent for Owner

| | | |
|----------|-------|--------------|
| Name (s) | | Company Name |
| Address | City | Postal Code |
| Email | Phone | Cell |

Owner (s) Signature Required – As the registered owner (s), I appoint the above person (s) as agent to apply for and obtain the permit for the above address.

Architect/Designer

| | | |
|----------|-------|--------------|
| Name (s) | | Company Name |
| Address | City | Postal Code |
| Email | Phone | Cell |

Contractor

| | | |
|----------|-------|--------------|
| Name (s) | | Company Name |
| Address | City | Postal Code |
| Email | Phone | Cell |

Inspection Notices are emailed to either the owner or Architect - **only one contact will receive the notices.**

Please select who will be designated as this contact. Owner Architect

Owner or Owner's Agent Signature **Print Name** **Date**

This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for administering this permit, which may include sharing your contact information with WorkSafeBC. Questions can be directed to the District's Privacy Officer at 770 Vernon Avenue, Victoria BC V8X 2W7 t. 250-475-1775, e. foi@saanich.ca

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|--|----------------------------|--------------------|---------------------|---|--|--|
| Inspections Department Only | Date/Time Received: | | Received By: | | Application Fee | |
| | ISD File: | Folder No.: | | | <input type="checkbox"/> Cash / Debit | <input type="checkbox"/> Cheque |
| | Comments: | | | Comments checked in Tempest Land <input type="checkbox"/> Yes <input type="checkbox"/> No Land Owner Checked <input type="checkbox"/> Yes | Related Prospero Folders DPR, REZ, SVS, BLC, PLM, LIQ, CAN <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A | |