District of Saanich 770 Vernon Avenue Victoria BC V8X 2W7 t. 250-475-5457 f. 250-475-5418 Inspections@saanich.ca

### Application for Residential Building Permit - Renovation

#### District of Saanich - Inspection Services



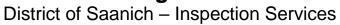
SINGLE FAMILY DWELLING, DUPLEX, SECONDARY SUITE, ACCESSORY BUILDING, INTERIOR RENOVATION OR EXTERIOR CHANGES TO WINDOWS & DOORS

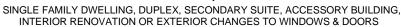
NOTE: All data fields must be completed. Please put N/A in any field that does not apply to this permit.

Civic Addre	ess:										
Lot:	В	lock:		Plan:			Value	of Construction	n:		
Project Description:						Zone:					
Owner											
Name (s)											
Address							City		Postal Code		
Email						F	Phone		Cell		
Agent for C	Owner										
Name (s)						C	Company Nam	е			
Address						(	City		Postal Code		
Email						F	hone		Cell		
Owner (s) Signat	ture Required –	As the registe	red owner (s)	I appoint the abo	ove person	n (s) as aç	ent to apply fo	or and obtain the permit	for the above address.		
A	\										
Architect/D	esigner					(	Company Nam	е			
Address						C	City		Postal Code		
Email						F	Phone		Cell		
Contractor											
Name (s)						(	Company Nam	е			
Address						(	City		Postal Code		
Email						F	hone		Cell		
									<u>l</u>		
Owner or O	wner's Ag	ent Signa	ature	Print Na	ame				ate		
Inspection Noti						ontact	_				
Please select v					Owner		L Conti				
	nformation will be	e used for adr	ministering this	permit, which m	ay include	sharing y	our contact in		lom of Information and Pr feBC. Questions can be		
Inspections Department	Date/Time Received:						Received By:		Application Fee		
Only	ISD File:			Folder No	).:				☐ Cash / Debit	☐ Cheque	
	Comments checked in Tempest Land  Yes  No						Outstanding/incomplete BLD/BOV/Calls for Service		PC Notes		
	Applicant Advised of Comments ☐ <b>Yes</b> (Circle Applicable) <b>(FIDP, SDPA, ARCH, ALR, HERITAGE)</b>						☐ Yes	□ No			

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Req	uired for Submission:									
	Title Search (current within 30 days)				Five Complete sets of drawings. (Two sealed Engineered sets to be included within 5 sets if					
	Secondary Suite in Dwelling – Owner of the Single Family Dwelling must reside in either dwelling unit. Secondary suite clearly denoted on plans				required) Plans to be drawn to an acceptable drafting scale. For example. 1/4" = 1 ft. Maximum size of drawings 24" x 36"					
	Letters of Assurance – If r (Permit to Practice number				Rooms for Family Members – Owner of the Single Family Dwelling must reside on the property. Rooms for Family Members area clearly denoted on plans					
	Water Service Sizing Form being added									
Requ	uired Prior to Issuance Sewage Disposal – Applica Person (Professional or a R	ation			or Existing sewerage assessment by ioner (ROWP)	an Aut	horize	d		
Prop	erty is serviced by:									
	Municipal Sewer		Municipal Storm Drain		On-Site Storm System					
	Municipal Water Supply		Private Well Water		Private Sewage System					
Prop	erty Information:									
	Streamside Development (Creek/Steam/Wetland ide	nit Area	a							
	Submission Details									
	Plan					Yes	No	N/A		
_	I description and civic address of		-	\ <b>f</b> =====	all annual articliana a la alculiana a anth					
	tion and dimensions of existing vand scale	bulla	ng with dimensions (setbacks	s) from	all property lines. Including north					
	condary Suite Only** - Addition	nal O	n-site parking spot (2.6m x 5.5	ōm) re	quired for tenant					
Loca	tion and species of all trees gre	ater t	han 10 cm in diameter on the	prope	rty or boulevard					
Floo	or Plans					Yes	No	N/A		
All rooms showing dimensions and <b>uses</b> of all areas, including the dimensions and height of crawl and roof spaces										
Loca	tion, size and swing of new doo	rs								
Location, size and openings of new windows										
Safe	ty requirements including location	ons of	smoke and CO alarms, bedr	oom e	gress windows					
Plum	bing fixtures									
Struc	ctural elements and stair dimens	sions								
Four	dation and crawlspace									
Engi	neer designed elements, if appli	icable	(must be sealed by Register	ed Pro	rfessional engineer)					
Rooi	ns for Family Members or Seco	ndary	Suite areas identified							
**Se	condary Suite or Duplex** Loc	ation	and details of fire separation							

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#### Plan Submission Details

Elevations	Yes	No	N/A
Elevation Drawings of all sides of the building that are affected by the renovation - Labeled North, South, East, West or Front, Rear, Left Side and Right Side			
Building finish details, roof slopes, windows, doors			
Spatial separation calculations (Wall area, limiting distance and permitted openings)			
Cross-Section	Yes	No	N/A
Cross-section through the building illustrating ceiling heights and construction systems (Roof, Wall, Floor assemblies). May include foundation, drainage, columns, framing, sheathing, rainscreen, interior & exterior finishes, insulation, ventilation, and roof materials as applicable			
Cross-sectional details drawn at an appropriate scale and at sufficient locations to illustrate that the building or structure substantially conforms to the Building Code (e.g. Window head and sill flashing details)			
Crawlspace area identified & labeled with proposed maximum height of 5'6"			
Project Data	Yes	No	N/A
Project Data provided on first/main page showing proposed calculations (including height, setbacks, lot coverage and pertinent project data) if applicable to the renovation.			

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