

DISTRICT OF SAANICH
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, DECEMBER 16, 2013 AT 7:30 PM

Present: **Chair:** Mayor Leonard
 Council: Councillors Brice, Brownoff, Derman, Gerrard, Murdock, Sanders and Wergeland
 Staff: Paul Murray, Chief Administrative Officer; Colin Doyle, Director of Engineering; Jarret Matanowitsch, Acting Director of Planning; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

Minutes **ADOPTION OF MINUTES**

MOVED by Councillor Derman and Seconded by Councillor Brice: “That Council adopt the minutes of the December 3, 2013 Special Council meeting and the December 9, 2013 Council and Committee of the Whole meetings.”

CARRIED

APPEALS UNDER GARBAGE COLLECTION AND DISPOSAL BYLAW

6820-04
Properties Opting
out of Solid Waste
Pickup Services

GARBAGE COLLECTION FEE WAIVERS – JANUARY TO APRIL, 2014

Report of the Director of Finance dated December 3, 2013 recommending Council waive the 2014 garbage collection fee for the billing period from January 1 to April 30, 2014 in the amount of \$51.66 as established under Garbage Collection and Disposal Bylaw, 2005, No. 8663 for 2819 Inlet Avenue, 542 Baker Street and 4180 Bracken Avenue.

MOVED by Councillor Gerrard and Seconded by Councillor Sanders: “That Council waive the 2014 garbage collection fee for the billing period January 1, 2014 to April 30, 2014 in the amount of \$51.66, as established under Garbage Collection and Disposal Bylaw, 2005, No. 8663, for 2819 Inlet Avenue, 542 Baker Street and 4180 Bracken Avenue on the basis that no garbage collection service is required or will be provided to these addresses during that time period.”

CARRIED

BYLAWS

1110-30
Water Utility
Bylaw

WATER UTILITY BYLAW AMENDMENT – 2014 WATER UTILITY RATES AND HOUSEKEEPING AMENDMENTS

Final Reading of the “Water Utility Bylaw, 2000, Amendment Bylaw, 2013, No. 9253”. To establish the 2014 water utility rates and includes housekeeping amendments.

MOVED by Councillor Wergeland and Seconded by Councillor Brownoff: “That Bylaw No. 9253 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

1110-30
Sanitary Sewer
Bylaw

SANITARY SEWER BYLAW AMENDMENT – 2014 SEWER UTILITY RATES
Final Reading of the “Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2013, No. 9254”. To establish the 2014 sewer utility rates.

MOVED by Councillor Brice and Seconded by Councillor Sanders: “That Bylaw No. 9254 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

RESOLUTIONS FOR ADOPTION

1050-20
Library Operating
Agreement

LIBRARY OPERATING AGREEMENT 2014 TO 2016
Report of the Director of Finance dated November 27, 2013 recommending Council approve the 2014-2016 Library Operating Agreement.

MOVED by Councillor Gerrard and Seconded by Councillor Murdock: “That Council approve the 2014-2016 Library Operating Agreement as outlined in the report of the Director of Finance dated November 27, 2013.”

Councillor Brownoff requested that in the future, changes to bylaws or operating agreements be highlighted to assist Council in identifying the changes.

CARRIED

1410-01
Council
Proceedings

JANUARY 6, 2014 REGULAR COUNCIL/COMMITTEE OF THE WHOLE MEETINGS

Memorandum from the Legislative Manager dated December 2, 2013 requesting Council cancel the regular January 6, 2014 Council and Committee of the Whole meetings due to the Christmas and New Year statutory holidays.

MOVED by Councillor Derman and Seconded by Councillor Gerrard: “That Council cancel the regular January 6, 2014 Council and Committee of the Whole meetings due to the Christmas and New Years statutory holidays.”

CARRIED

Adjournment

On a motion from Councillor Gerrard, the meeting adjourned at 7:34 pm.

The meeting reconvened at 9:21 pm.

RECOMMENDATIONS

From the Committee of the Whole Meeting held December 16, 2013

6840-20
Sewer Service
Area

ELK/BEAVER LAKE PARK – REQUEST FOR INCLUSION IN THE SEWER SERVICE AREA

MOVED by Mayor Leonard and Seconded by Councillor Derman: "That staff be directed to prepare an amendment to the Official Community Plan to allow Council to consider expansions of the Sewer Service Area for public or community facilities where there is a significant public benefit and no cost to the municipality."

CARRIED

In Camera Motion **MOVED by Councillor Derman and Seconded by Councillor Murdock: "That pursuant to Section 18 (a) and 19(a) of the Council Procedure Bylaw, 2007, No. 8840, the following meeting be closed to the public as the subject matters being considered relate to personal information about individuals considered for appointments, and information relating to negotiations between the District and another government body."**

CARRIED

Adjournment On a motion from Councillor Murdock, the meeting adjourned at 9:23 pm.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

DISTRICT OF SAANICH
MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
HELD IN THE COUNCIL CHAMBERS
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, DECEMBER 16, 2013 AT 7:35 PM

Present: **Chair:** Councillor Gerrard
Council: Mayor Leonard and Councillors Brice, Brownoff, Derman, Murdock, Sanders and Wergeland
Staff: Paul Murray, Chief Administrative Officer; Colin Doyle, Director of Engineering; Jarret Matanowitsch, Acting Director of Planning; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

6840-20
Sewer Service
Area

2361 QUEENSWOOD DRIVE – REQUEST FOR INCLUSION IN THE SEWER SERVICE AREA
Report of the Director of Engineering dated October 10, 2013 recommending Council include property at 2361 Queenswood Drive in the Sewer Service Area.

In response to a question from Council, the Director of Engineering stated the costs associated with this application have been clarified with the applicant.

In response to a question from Council, the Acting Director of Planning stated a covenant could be registered on this property allowing no further subdivision.

The applicant, Mr. S. Adams, 2361 Queenswood Drive, stated:

- The applicant is committed to paying the costs associated with this application.
- Not putting in a septic field on this property saves Bylaw protected trees.
- There will be no further development on this property; the applicant is agreeable to a covenant, if required.
- Letters of support have been received from neighbours and the Cadboro Bay Residents Association.

In response to a question from Council, the Acting Director of Planning stated that the zoning on the property does not allow for further subdivision.

In response to a question from Council, the applicant stated that the proposed sewer line would have no impact on trees.

PUBLIC INPUT:

Nil

Motion:

MOVED by Councillor Derman and Seconded by Councillor Wergeland: "That the application to include Lot 35, Section 44, Plan 3669, Victoria District (2361 Queenswood Drive) in the Sewer Service Area be approved."

CARRIED

6840-20
Sewer Service
Area

ELK/BEAVER LAKE PARK – REQUEST FOR INCLUSION IN THE SEWER SERVICE AREA

Report of the Director of Engineering dated September 24, 2013 recommending Council not include Elk/Beaver Lake Park (PID #010-904-765) in the Sewer Service Area in accordance with existing Council policies.

On behalf of the applicant, the Capital Regional District (CRD), Mr. J. Ward, Manager of Planning, Resource Management and Development, and Mr. B. Martin, Engineer, Environmental Services Department, stated:

- This item was referred to the CRD Regional Parks Committee where a motion was passed to apply to the District of Saanich for inclusion of the park in the Sewer Service Area.
- Currently the CRD uses a pump and haul system; the facilities are at the end of their life and need to be replaced.
- Options for replacement include connection to the Sewer Service Area or installing a septic system; the best environmental, financial and social solution is to connect to the Sewer Service Area.

In response to questions from Council, Mr. Ward stated:

- A septic system has a longer life cycle which results in higher costs; a septic system would have to be installed in the Filter Beds visitor area which will mean that area of the park would have to be closed.

- Because of low usage in the winter and high volume during other times of the year, composting toilets would not be appropriate.

PUBLIC INPUT:

K. Whitworth, Viewmont Avenue, stated:

- There is no mention of community consultation in either the Engineering Report or the CRD information; there are three neighbourhoods that border on the park.
- There should be no exception to processes because the applicant is the CRD; until there has been due process, Council should not proceed with this recommendation.

In response to a question from Council, the Municipal Clerk stated that the applicant and any interested parties noted on file were notified of the application coming to Council.

Motion:

MOVED by Councillor Brice and Seconded by Mayor Leonard: "That it be recommended by Council that staff be directed to prepare an amendment to the Official Community Plan to allow Council to consider expansions of the Sewer Service Area for public or community facilities where there is a significant public benefit and no cost to the municipality."

Councillor Brice stated:

- She respects the comment that no community input was sought; this motion sets the stage for public debate.
- She is aware of the stresses on the systems at Elk and Beaver Lakes; the overwhelming public interest warrants a process including community consultation.

Councillor Derman stated:

- He supports the motion; the applicant needs to carry out a full process including community consultation.
- Council reserves the right to make a decision when a report from staff is received.

Mayor Leonard stated:

- The Official Community Plan (OCP) cannot be changed without a Public Hearing; it would have been helpful if Community Associations had been consulted.

Councillor Murdock stated:

- He regrets that a full process did not take place; exposure to risk can be minimized with specific language in the OCP amendment with respect to facilities to Elk and Beaver Lakes.

Councillor Sanders stated:

- It is unfortunate that the public was not consulted; she supports the motion.

Councillor Brownoff stated:

- The motion will ensure that consultation takes place; the best direction is to ensure the CRD includes the Community Associations and neighbours in discussions.

Councillor Wergeland stated:

- He appreciates the comments from the public; he supports the motion.

The Motion was then Put and CARRIED

1970-30

Strategic Plan

DRAFT 2014 – 2018 STRATEGIC PLAN

Report of the Director of Legislative Services dated December 5, 2013 recommending Council adopt the 2014 – 2018 Strategic Plan.

The Chief Administrative Officer (CAO) stated:

- The proposed Plan has been reviewed with Advisory Committees, the Saanich Community Association Network (SCAN) and was made available to the public via the website on November 20, 2013.
- The Strategic Plan continues to be aligned with the Sustainable Saanich Official Community Plan with three community themes; Environmental Integrity, Economic Vibrancy and Social Well-Being.
- The Strategic Indicators, Initiatives and Policy Objectives will continue to be reported out annually with the 2013 progress report expected in June 2014 and the 2014 progress report from this Strategic Plan in June 2015.

In response to a question from Council, the CAO stated the policy in regards to outdoor light pollution is within the Official Community Plan; the late correspondence received should be referred to staff and followed up with the Royal Astronomical Society.

In response to a question from Council, the Acting Director of Planning stated new applications for development require an assessment of light impact.

Councillor Brownoff stated:

- Some of the corporate themes actually fall under more than one community theme; the arrows pointing down should be replaced with an overarching arrow showing the corporate themes feeding up into the community themes.
- Car co-op should be included as an indicator for Mobility under Environmental Integrity.
- The number of tonnes of waste diverted/generated in Saanich per year could include per household or per resident; this would help residents understand they have the power to effect change.
- Farming as an economic generator, and the number of homes that meet energy efficiency standards could be considered as indicators in the Plan.
- Clarification on the key transportation routes in Saanich is needed.
- The description under Balanced Transportation describes Saanich as being a “through way”; it would be preferred if the description could reflect on the challenges of urban design, liveable communities and regional mobility requirements.
- The indicator for average number of hours per week spent in arts, cultural, heritage or sports activities and events needs to be separate items; this indicator is confusing and would be difficult to monitor.
- The indicator for the general level of physical activity of citizens should be measured by neighbourhood.
- Parks Management Plans are needed for our existing larger parks.

In response to a question from Council, the CAO stated that a review process is being undertaken by staff to look at the municipality's assets and assign a letter grade system as a means to assess the overall quality of each of our asset groups.

Councillor Derman stated:

- Environmental Integrity should be at the bottom of the Vision triangle to better reflect Saanich's Vision.
- Having a sustainable environment indicator outlining the number of tonnes of waste diverted/generated per year by household or by resident would be helpful.
- Balanced Transportation should include indicators of success in accomplishing modal shift; tracking average travel times may help to measure congestion.
- The idea of Saanich being a "through way" needs to be changed.
- Providing for the changing transportation/travel needs of seniors should be addressed.
- The language under C7(b) should be changed for consistency to "interconnected and high quality cycling network that is coherent, safe, attractive and comfortable".
- Social Well-Being, instead of targeting one allotment garden in each of the 12 local areas, consideration could be given to establishing 12 allotment gardens over a certain period of time.

Councillor Sanders stated:

- Three items identified in the previous Plan in regards to heritage were not completed and have been removed from the Plan.
- The indicator that measures the average number of hours per week spent in arts, culture, heritage, and sports activities and events is an odd combination and is difficult to measure.
- Numerous items in the Official Community Plan (OCP) have been completed and should be reported out.

Councillor Murdock stated:

- The suggestion of an overarching arrow showing the corporate themes feeding up into the community themes is supportable.
- In regards to C2 Foster Liveable Neighbourhoods, priority should be given to enhancing pedestrian safety and mobility and creating more liveable neighbourhoods; consideration should be given to creating alternative modes that are convenient.
- More information is required regarding the target for implementation of the rapid transit program.
- In reference to the Local Agriculture and Food Security Action Plan, it is intended that the Task Force will be the driving force behind an action plan for food security.

In response to a question from Council, the Director of Engineering stated the target date for the implementation of rapid transit is based on discussion with BC Transit. The initiative could involve purchase of property which can be a lengthy process.

PUBLIC INPUT:

D. Paul, Greenlands Road, stated:

- The light pollution policy should be changed to strengthen the wording; regulations and policy for playing fields and commercial lighting, and regulations for residential outdoor lighting to prevent glare and light trespass should be established.
- Light pollution has a damaging effect on ecosystems and urban green spaces, contributes to air pollution and wastes energy and money.
- High levels of light pollution are compromising the research done at the University of Victoria; lighting should be given consideration in various aspects of health, safety, green spaces and environmental continuity.

H. Charania, Genevieve Road, stated:

- The work that staff has done on the Plan is appreciated; Council's comments are impressive.
- Cycling routes are not of high quality; the sidewalk at Ambassador Street and Lucas Avenue needs to be completed.
- There is concern with the photos in the document; it is preferred that photos included in the Strategic Plan are of traditional Saanich.
- Parks and Recreation should become active partners with the lawn bowling clubs to promote age-friendly programs.
- Consideration should be given to creating Park and Rides to serve rural Saanich; Council is urged to work with BC Transit to reinstate the #70 express bus stop at McKenzie Avenue and the Patricia Bay Highway.
- Land use in the area of the Beckwith Farm and trail development should be examined.
- Total development costs collected and monies collected for affordable housing should be identified in the Strategic Plan and show how that money is spent.

M. Bergstrom, President, Mount Tolmie Community Association, stated:

- The work and effort of staff are appreciated; the document is overwhelming and complex.
- There are concerns over some of the timelines, implementation and budget and how the Plan relates to other documents such as the Annual Report, the Official Community Plan and Local Area Plans; it is suggested that in future, before work begins on the draft Plan, staff consult with Community Associations to identify key issues.
- A summary of the Strategic Plan in 2-4 pages would make this document more meaningful.

R. Wickson, President, Gorge Tillicum Community Association, stated:

- When determining the budget for infrastructure, sidewalks and bicycle lanes should be a priority; increasing the number of affordable housing units should be encouraged.
- It would be helpful if Community Associations were given the opportunity to work more closely with Departments; a strategy should be created to show how Community Associations can interact positively and professionally with the municipality and become partners to assist in developing processes.

F. Haynes, Chair, Saanich Community Association Network (SCAN), stated:

- Staff should be congratulated on the work done on the Plan; Community Associations and SCAN should be able to provide ideas into the Plan.

- The number of hectares of agricultural land in the ALR should be indicated; measurement of reduction of greenhouse gas emissions should be tracked per resident.
- Sidewalks in the Prospect Lake area are incomplete; photos could be obtained from residents to be used in the Plan.
- There is concern that there was no public consultation in regards to the use of the Hartland Landfill for the facilities proposed by the Seaterra Commission.

D. Dickson, Monarch Place, stated:

- This is a complex document and residents were only given a short time period to review; the years used for measuring housing data on page 15 needs to be updated.
- There is a question as to how staff came up with the assumption for the number of citizens living inside centres and villages; safety and traffic concerns must be dealt with before increased densification of centres and villages is considered.

Motion:

MOVED by Mayor Leonard and Seconded by Councillor Derman: “That it be recommended that Council ratify the 2014 – 2018 Strategic Plan at a future meeting of Council, subject to the draft plan incorporating the housekeeping changes identified in the report from the Director of Legislative Services dated December 5, 2013 and the comments raised by the public and Council at the December 16, 2013 Committee of the Whole meeting.”

Mayor Leonard stated:

- He thanks members of the public and Council for their comments; suggestions for policy changes and new benchmarks may take some time for staff to review and to be implemented.

Councillor Derman stated:

- Although some of the changes suggested will not be able to be incorporated into this version of the document, there are suggestions that will strengthen the Plan.

Councillor Brownoff stated:

- Staff should consider the size and friendliness of the document.
- She questions the need to reproduce the Official Community Plan policies in the Strategic Plan; the hope is that citizens will be excited about the changes outlined in the Plan.
- There is a concern about the photos used in the Plan.

Councillor Murdock stated:

- A tremendous amount of work went into this document; this is a living document which guides the financial plan.
- Consideration should be given to providing new opportunities for consultation with the public, Community Associations and SCAN in the development of the next Strategic Plan.
- It is wise to pause and consider the comments from this evening before approving the document.

Councillor Sanders stated:

- She appreciates the work done on the Plan; the previous year's format was easier to read.
- The heritage indicators from the previous Plan that were not completed should be reinstated; greater communication and participation from Advisory Committees should be considered.

Councillor Brice stated:

- She appreciates the comments made by the public and Council; the document may be overwhelming to some residents; there is a lot of valuable information in the Plan.
- Staff preparing the document should consider the intended audience; highlighting changes to the Plan would be helpful.

Councillor Wergeland stated:

- He thanks staff and the public for their comments.
- It is important that the community understands the Plan.

Councillor Gerrard stated:

- He thanks the public for their comments and congratulates staff for the work done; he does not believe that the Plan can be condensed into one page.
- This is a living document.

The Motion was then Put and CARRIED

Adjournment

On a motion from Councillor Wergeland, the meeting adjourned at 9:20 pm.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK