

DISTRICT OF SAANICH
 MINUTES OF THE COUNCIL MEETING
 HELD IN THE COUNCIL CHAMBERS
 SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, DECEMBER 15, 2014 AT 7:30 PM

Present: **Chair:** Mayor Atwell
Council: Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders and Wergeland
Staff: Carrie MacPhee, Director of Legislative Services; Sharon Hvozanski, Director of Planning; Harley Machielse, Director of Engineering; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

Minutes **ADOPTION OF MINUTES**

MOVED by Councillor Derman and Seconded by Councillor Brownoff:
“That Council adopt the minutes of the December 8, 2014 Special Council and Council meetings.”

CARRIED

BYLAWS

2870-30
 Annie
 Street/McKenzie
 Avenue

ZONING BYLAW AMENDMENT – NEW ZONE RM-MQ1 (RESIDENTIAL MIXED MCKENZIE-QUADRA)

Final Reading of the “Zoning Bylaw, 2003, Amendment Bylaw, 2013, No. 9236”. To create a new zone RM-MQ1 (residential mixed McKenzie-Quadra) with apartment, attached housing, home occupation office and accessory buildings as permitted uses.

MOVED by Councillor Brice and Seconded by Councillor Haynes: “That Bylaw No. 9236 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

2870-30
 Annie
 Street/McKenzie
 Avenue

992 AND 998 ANNIE STREET/991 AND 999 MCKENZIE AVENUE – REZONING TO RM-MQ1

Final Reading of the “Zoning Bylaw, 2003, Amendment Bylaw, 2013, No. 9237” and approval of Development Permit DPR00491. Rezoning from RS-6 and RS-10 to RM-MQ1 for proposed apartment building and six attached townhouses over underground parking.

MOVED by Councillor Wergeland and Seconded by Councillor Brice:
“That Bylaw No. 9237 be adopted by Council and the Seal of the Corporation be attached thereto.”

Councillor Haynes stated:

- He is pleased to see the range of housing options offered in this development; in the future, he would be interested in getting a sense of the pricing of units.

The Motion was then Put and CARRIED

MOVED by Councillor Wergeland and Seconded by Councillor Brice: “That Council approve and issue Development Permit DPR00491 on Lots 9 & 10, Lots 16 & 17, Section 64, Victoria District, Plan 1319 (992 and 998 Annie Street/991 and 999 McKenzie Avenue).”

CARRIED

1110-30
Water Utility Billing
Bylaw

WATER UTILITY BILLING BYLAW AMENDMENT – 2015 WATER UTILITY RATES

Three Readings of the “Water Utility Bylaw, 2000, Amendment Bylaw, 2014, No. 9310”. To establish the 2015 water utility rates.

MOVED by Councillor Brice and Seconded by Councillor Brownoff: “That Bylaw No. 9310 be introduced and read.”

CARRIED

MOVED by Councillor Brice and Seconded by Councillor Brownoff: “That Bylaw No. 9310 be read a second time.”

Councillor Brownoff stated:

- This is a milestone for Saanich; the investment for infrastructure replacement funding has reached the sustainability target.

Councillor Derman stated:

- Maintenance and replacement of infrastructure had not been well funded in the past; and which may have resulted in large bills and emergency repairs; this aspect of infrastructure funding has reached a sustainable level.

In response to questions from Council, the Director of Finance stated:

- The final increase brings Saanich to the sustainable funding level that needs to be expended annually.
- The Capital Regional District’s debt servicing for the Leech River Watershed will be refinanced in 2018 and a new borrowing rate will be established at that time.
- It is challenging and inadvisable to predict future debt servicing rates.

Councillor Plant stated:

- In the next round of budgeting, Council should re-affirm the water rates to maintain sustainable funding levels.

The Motion was then Put and CARRIED

MOVED by Councillor Plant and Seconded by Councillor Murdock: “That Bylaw No. 9310 be now passed.”

CARRIED

1110-30
Sanitary Sewer
Bylaw

SANITARY SEWER BYLAW AMENDMENT – 2015 SEWER UTILITY RATES

Three Readings of the “Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2014, No. 9311”. To establish the 2015 sewer utility rates.

MOVED by Councillor Brice and Seconded by Councillor Murdock: “That Bylaw No. 9311 be introduced and read.”

CARRIED

MOVED by Councillor Brice and Seconded by Councillor Murdock: "That Bylaw No. 9311 be read a second time."

CARRIED

MOVED by Councillor Brice and Seconded by Councillor Murdock: "That Bylaw No. 9311 be now passed."

CARRIED

1110-30
Garbage
Collection and
Disposal Bylaw

**GARBAGE COLLECTION AND DISPOSAL BYLAW AMENDMENT – 2015
SOLID WASTE SERVICES FEE SCHEDULE**

Three Readings of the "Garbage Collection and Disposal Bylaw, 2013, Amendment Bylaw, 2014, No. 9312". To establish the 2015 solid waste services fee schedule.

MOVED by Councillor Wergeland and Seconded by Councillor Brownoff: "That Bylaw No. 9312 be introduced and read."

CARRIED

MOVED by Councillor Wergeland and Seconded by Councillor Brownoff: "That Bylaw No. 9312 be read a second time."

CARRIED

MOVED by Councillor Wergeland and Seconded by Councillor Brownoff: "That Bylaw No. 9312 be now passed."

CARRIED

RESOLUTIONS FOR ADOPTION

5370-30
Tender 27/14

TENDER 27/14 – SUPPLY OF AGGREGATES AND GRANULAR MATERIALS

Report of the Acting Director of Engineering dated October 29, 2014 recommending Council award Tender 27/14 for the supply of aggregates and granular materials to be split between three companies: Capital City Paving Ltd., Victoria Materials Depot (VMD), and Mid-Island Aggregates.

MOVED by Councillor Brice and Seconded by Councillor Wergeland: "That Tender 27/14 for the supply of aggregates and granular materials be awarded and split between Capital City Paving Ltd., Victoria Materials Depot (VMD), and Mid-Island Aggregates."

In response to a question from Council, the Manager of Public Works stated that traditionally this service has been split between companies due to the proximity of the depots and that effect on fuel economy.

The Motion was then Put and CARRIED

5370-30
Request for
Proposal 35/14

REQUEST FOR PROPOSAL 35/14 – CAB AND CHASSIS COMPLETE WITH AERIAL DEVICE AND SERVICE BODY

Report of the Acting Director of Engineering dated October 29, 2014 recommending Council award Request for Proposal 35/14 for cab and chassis complete with aerial device and service body to Commercial Truck Equipment Co. in the amount of \$229,603.00 (excluding taxes).

MOVED by Councillor Brownoff and Seconded by Councillor Wergeland: “That Request for Proposal 35/14 for cab and chassis complete with aerial device and service body in the amount of \$229,603.00 (excluding taxes) be awarded to Commercial Truck Equipment Co.”

In a response to a question from Council, the Manager of Public Works stated:

- The truck being replaced is one of two bucket trucks that the electrical section uses for traffic signal and street light maintenance; both are 20 years old but the truck being replaced has had considerably more use.
- The unit being replaced has been loaned out on occasion.
- Standard practice for vehicles being replaced is to put them up for auction or they may become part of the new vehicle purchase deal.
- The replacement truck will be twice as fuel efficient as the unit being replaced and is part of the Fleet Management Program.

The Motion was then Put and CARRIED

5370-30
Wide Area
Network Upgrade
Contract

AWARD OF WIDE AREA NETWORK UPGRADE CONTRACT

Report of the Director of Corporate Services dated December 15, 2014 recommending Council approve the direct award to Telus for Internetworking Services for a five year term in the amount of \$115,716 annually, for a total contract value of \$578,580.

MOVED by Councillor Brice and Seconded by Councillor Brownoff: “That Council approve the direct award to Telus for Internetworking Services for a five-year term in the amount of \$115,716 annually, for a total contract value of \$578,580.”

CARRIED

RECOMMENDATIONS FROM COMMITTEES

2130-40
Heritage
Designation

MUNICIPAL HALL INTERIOR – HERITAGE DESIGNATION

Recommendation from the November 27, 2014 Arts, Culture and Heritage Advisory Committee and report from Councillor Sanders dated November 27, 2014 recommending Council endorse the designation of the interior of the Saanich Municipal Hall as heritage, and direct staff to prepare the heritage designation.

MOVED by Councillor Sanders and Seconded by Councillor Derman: “That Council endorse the recommendation from the Arts, Culture and Heritage Advisory Committee and direct staff to prepare a report which identifies the significant interior heritage elements of the Saanich Municipal Hall, with the goal to prepare the Heritage Designation of the Hall.”

Councillor Sanders stated:

- Staff are requested to prepare a report that identifies the heritage elements within the interior of the hall with the goal to achieve heritage designation.
- In 1991, the Municipal Hall was designated as a heritage structure based on its architectural structure; the interior design is of equal importance to heritage.
- The JC Scott report recognized the importance of the concrete interior walls, murals, terrazzo floors, fluted columns, teak features and art pieces; with heritage designation, the interior of the Hall will be recognized and protected.
- After heritage designation, sensitive changes can still be made to the interior.

Councillor Derman stated:

- He supports the motion; the JC Scott report showed that heritage elements were impinged upon over time.
- This is an important step; heritage designation does not deter from sympathetic changes to the interior.

Councillor Haynes stated:

- He agrees with the sentiment behind the preservation of heritage across Saanich and the Hall.
- Through the consultation process of the governance review, residents may recommend the reformat or redesign of the Council Chambers and it may be the dais is not desired.

Councillor Sanders stated:

- Staff will come back with a report identifying heritage elements; that may or may not include the dais.

Councillor Brownoff stated:

- The motion refers to identifying the heritage elements; it does not specifically refer to items pulled from the report.

The Motion was then Put and CARRIED

1410-20
Reports from
Advisory
Committees

REPORTS FROM SAANICH ADVISORY COMMITTEE CHAIRS

Council members provided updates on the various Saanich Advisory Committees they chair.

1410-01
Council
Proceedings

NOTICE OF MOTION – PUBLIC PARTICIPATION AT COUNCIL MEETINGS

Councillor Plant advised he would be bringing forward a motion asking for staff to examine and make recommendations to Council regarding Bylaw 8840 to allow for presentations, input and possibly artistic presentations to begin Council meetings.

Adjournment

On a motion from Councillor Brownoff, the meeting adjourned at 8:20 pm.

The meeting reconvened at 8:41 pm.

RECOMMENDATIONS

From the Committee of the Whole Meeting held December 15, 2014

1300-20
Saanich
Neighbourhood
Place

SAANICH NEIGHBOURHOOD PLACE CHILDCARE CONCEPT AT PEARKES RECREATION CENTRE

MOVED by Councillor Brice and Seconded by Councillor Murdock: “That Council support the Saanich Neighbourhood Place childcare proposal, in principle, subject to the outcome of a public participation process and a formal development permit application review.”

CARRIED

In Camera Motion

MOVED by Councillor Brownoff and Seconded by Councillor Wergeland: “That pursuant to Section 18(a), (c), (e), (i), (m), and 19(c) of the Council Procedure Bylaw, 2007, No. 8840, the following meeting be closed to the public as the subject matters being considered relate to:

- Personal information about an identifiable individual;
- Labour relations or other employee relations;
- Acquisition of land or improvements;
- Receipt of advice that is subject to solicitor-client privilege;
- A matter that under another enactment (Freedom of Information and Protection of Privacy Act) the public must be excluded.”

CARRIED

Adjournment

On a motion from Councillor Derman, the meeting adjourned at 8:45 pm.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

THE FOLLOWING WAS REPORTED FROM THE “IN CAMERA” COUNCIL MEETING HELD ON MARCH 24, 2014

2710-40
Ascot Drive

3745 ASCOT DRIVE – PROPOSED ACQUISITION

“That Council direct staff to enter into negotiations for the acquisition of a portion of Lot 3, Block B, Section 32, Victoria District, Plan 1236 (3745 Ascot Drive) for inclusion in King’s Pond Park.”

DISTRICT OF SAANICH
 MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
 HELD IN THE COUNCIL CHAMBERS
 SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, DECEMBER 15, 2014 AT 8:21 PM

Present: **Chair:** Mayor Atwell
Council: Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders, and Wergeland
Staff: Carrie MacPhee, Director of Legislative Services; Sharon Hvozdanski, Director of Planning; Harley Machielse, Director of Engineering; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

1300-20
 Saanich
 Neighbourhood
 Place

SAANICH NEIGHBOURHOOD PLACE CHILDCARE CONCEPT AT PEARKES RECREATION CENTRE

Report of the Director of Parks and Recreation dated December 11, 2014 recommending Council support the Saanich Neighbourhood Place childcare proposal in principle subject to the outcome of a public participation process and a formal development permit application review.

The applicant, C. Hobson, Executive Director of Saanich Neighbourhood Place, stated:

- Saanich Neighbourhood Place (SNP) is the only non-profit society serving all families in Saanich; SNP offers services and programs including family support, parent education, youth support, one-on-one and group programs, food security, emergency food cupboards and a weekly family dinner.
- There is a desperate need for childcare in our region; the proposed childcare centre will provide 24 infant/toddler spaces and 25 full time pre-school spaces.
- SNP will be applying to the Province of British Columbia for up to \$500,000 for a childcare capital grant.
- As part of the application for the grant, SNP is asking Saanich Council to agree, in principle, to providing up to \$200,000, which was secured as part of the RioCan development application.

PUBLIC INPUT:

R. Wickson, President, Gorge Tillicum Community Association, stated:

- The Community Association supports this application; the proposed development brings value to the community.
- Children will benefit from being close to the natural landscape; he looks forward to being part of the public participation process.

M. Beauchamps, Director, Saanich Families in Action, stated:

- Saanich Families in Action are supportive of this initiative; there is a need for more services in the community that are family-oriented.

In response to questions from Council, the applicant stated:

- The proposed location for the proposed development is on the west side of Pearkes Recreation Centre at the rear of the building.
- If SNP is unsuccessful in getting funding from the Province, further fundraising will take place and there may be a need to apply for loans and grants.

In response to a question from Council, the Director of Planning stated:

- RioCan does not provide the \$200,000 until prior to issuance of a Building

Permit for the mixed use residential/commercial development; there is no projected timeline for this development.

In response to questions from Council, the applicant stated:

- In discussion with RioCan, it is hoped that development of the mixed use residential/commercial project would start in 2015 which would mean the funds would be available for SNP.
- If not, there may be a need for SNP to apply for a loan from the municipality which would be paid back if the funds were not received from RioCan.
- SNP cannot apply to the Province for funding without endorsement from Saanich; it is too early in the process to have a committed financial plan.
- The revenue base, when the program is full, is approximately \$150,000 to \$200,000 per year.
- The business plan can be forwarded to Council for review.

Motion: MOVED by Councillor Derman and Seconded by Councillor Wergeland: “That it be recommended that Council support the Saanich Neighbourhood Place childcare proposal, in principle, subject to the outcome of a public participation process and a formal development permit application review.”

Councillor Derman stated:

- SNP is to be congratulated for the programs they provide to the community; there is a reminder in the motion for the need for a public participation process and to look at the impact on environmentally sensitive areas.
- This recommendation does not commit Council to any financial obligation; it is solely an indication to the Province that Saanich endorses the project.

The Motion was then Put and CARRIED

Adjournment On a motion from Councillor Plant, the meeting adjourned at 8:40 pm.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK