



AGENDA

For the Council Meeting to be Held
In the Council Chambers
Saanich Municipal Hall, 770 Vernon Avenue
MONDAY, DECEMBER 14, 2015 AT 7:00 P.M.

A. MAYOR'S ANNUAL ADDRESS

B. ADOPTION OF MINUTES

1. Council Meeting held December 7, 2015

C. BYLAWS FOR FINAL READING

1. **WATER UTILITY BYLAW**

Final reading of the "Water Utility Bylaw, 2000, Amendment Bylaw, 2015, No. 9365". To establish the 2016 Water Utility Rates.

2. **SANITARY SEWER BYLAW**

Final reading of the "Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2015, No. 9366". To amend Schedule "E" – Sewer User Charges to establish the 2016 Sewer Utility Rates.

3. **GARBAGE COLLECTION AND DISPOSAL BYLAW**

Final reading of the "Garbage Collection and Disposal Bylaw, 2013, Amendment Bylaw, 2015, No. 9367". To amend Schedule "A" – Solid Waste Services Fee Schedule to establish the 2016 Solid Waste Service Fees.

4. **1516 MT. DOUGLAS CROSS ROAD – SANITARY SEWER BYLAW AMENDMENT**

Final reading of the "Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2015, No. 9368". To include 1516 Mt. Douglas Cross Road in the Sewer Service Area.

D. PUBLIC INPUT (ON BUSINESS ITEMS E, F, G & H)

E. BYLAWS FOR THREE READINGS

1. **FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FIPPA) BYLAW**

Three readings of the "Freedom of Information and Protection of Privacy Bylaw, 2015, No. 9369). To designate the Director of Legislative Services and the Municipal Clerk as the Head for the purposes of the *Freedom of Information and Protection of Privacy Act*.

F. RESOLUTIONS FOR ADOPTION

1. **TENDER 32/15 – 2015 SANITARY SEWER CIPP LINING**

Report of the Director of Engineering dated December 4, 2015, recommending that Council award Tender 32/15 for 2015 Sanitary Sewer CIPP Lining, and change orders within the project budget, to Insituform Technologies Ltd., in the amount of \$560,099 (excluding GST).

2. **RFP 35/15 CONSULTING SERVICES WILKINSON BRIDGE - CONTRACT ADMINISTRATION AND INSPECTION SERVICES**

Report of the Director of Engineering dated December 2, 2015, recommending that Council award RFP 35/15 for Consulting Services – Wilkinson Bridge – Contract Administration and Inspection Services to Parsons Inc., in the amount of \$229,390 (excluding GST).

3. **REQUEST FOR FUNDING – GOWARD HOUSE – RAMP REPLACEMENT**

Report of the Director of Finance dated December 4, 2015, recommending that Council approve the release of \$9,000 from the building reserve for Goward House for the ramp replacement project.

4. COUNCIL CHAMBER RENOVATIONS AND WEBCASTING

Report of the Director of Engineering dated December 7, 2015, recommending that Council approve the renovations outlined in the report at a total estimated cost of \$487,450; approve an increase in the 2016 Operating Budget of \$56,000 for ongoing operational costs of the new system; and approve an appropriation from the 2015 Operating Budget to cover costs of relocating meetings during the course of construction.

5. LEASE AGREEMENTS FOR MUNICIPALLY-OWNED BUILDINGS

Report from the Director of Legislative Services dated December 7, 2015, recommending that Council not revise the provisions of the lease agreement with the Goward House Society.

6. DESIGNATION OF COUNCILLORS AS ACTING MAYOR

Memorandum from the Legislative Manager dated December 3, 2015, recommending that Council adopt the Acting Mayor rotation as outlined.

G. RECOMMENDATIONS FROM COMMITTEES**1. PARK NAMING**

Report of the Director of Parks and Recreation dated December 14, 2015 recommending that Council endorse the motion of the Parks, Trails and Recreation Advisory Committee and approve the names as recommended.

H. REPORTS FROM MEMBERS OF COUNCIL**1. HOSTING REFUGEE FAMILIES**

Report from Councillor Wergeland dated December 9, 2015 recommending that Council send a letter to the CRD requesting establishment of a short term task force of CRD members that identifies regional services offered through local governments that can assist refugees in the resettlement process; and that the CAO provide a report that outlines the municipal services and programs that would further assist refugee families to resettle in our community.

*** Adjournment ***

AGENDA

For the Committee of the Whole Meeting
** IMMEDIATELY FOLLOWING **
The Council Meeting

1. COUNCIL PROCEDURE BYLAW

Report of the Director of Legislative Services dated December 10, 2015, recommending that Council revise "Council Procedure Bylaw, 2015, No. 9321" as outlined in the report.

2. YOUTH DEVELOPMENT STRATEGY AND IMPLEMENTATION PLAN 2016-2020

Report of the Director of Parks and Recreation dated December 3, 2015, recommending that Council adopt the Youth Development Strategy and Implementation Plan for 2016-2020.

*** Adjournment ***

"IN CAMERA" COUNCIL MEETING IMMEDIATELY FOLLOWS