



AGENDA

For the Council Meeting to be Held
In the Council Chambers,
Saanich Municipal Hall, 770 Vernon Avenue
MONDAY, APRIL 11, 2016 AT 7:00 P.M.

A. ADOPTION OF MINUTES

1. Council Meeting held March 14, 2016
2. Committee of the Whole Meeting held March 14, 2016
3. Special Committee of the Whole Meeting held March 15, 2016
4. Special Council Meeting held March 16, 2016

B. BYLAWS FOR FINAL READING

1. **728 MILLER AVE – REZONING TO RS-6 AND RS-10**

Pg. 3

Final reading of “Zoning Bylaw, 2003, Amendment Bylaw, 2016, No. 9373” **and approval of an exemption from the minimum 10% perimeter road frontage** requirement for proposed Lot 1. Rezoning from A-1 (Rural – Minimum Lot Size 2ha) to Zones RS-6 (Single Family Dwelling – Minimum Lot Size 560m²) and RS-10 (Single Family Dwelling – Minimum Panhandle Lot Size 1,020m²) for the purpose of subdivision to create one additional lot for single family dwelling use.

C. PUBLIC INPUT (ON BUSINESS ITEMS D & E)

D. RESOLUTIONS FOR ADOPTION

1. **CRD BYLAW NO. 4058, CAPITAL REGIONAL DISTRICT CLIMATE ACTION AND ADAPTATION SERVICE ESTABLISHMENT BYLAW, 2008, AMENDMENT BYLAW NO. 1, 2016**

Pg. 4

Postponed from the March 14, 2016 Council meeting. Request from the Capital Regional District that Council review the amended bylaw and give consent to the adoption of the bylaw in accordance with Section 346 of the *Local Government Act*. (* FAQ on Bylaw Amendment attached.)

2. **832 VERNON AVUENE – DISPOSITION OF MUNICIPAL LAND**

Pg. 28

Report from the Director of Legislative Services dated March 29, 2016, recommending that Council declares Lot 12, Block 2, Section 33, Victoria District, Plan 1375 (832 Vernon Avenue) surplus to municipal needs; Authorizes staff to offer 832 Vernon at a nominal rate to BCHMC for inclusion in the Nigel Valley redevelopment; and, to include conditions that any transfer of Lot 12, Plan 1375 to BCHMC is subject to future rezoning and BCHMC undertaking a public consultation process.

3. **700 BLOCK CORDOVA BAY ROAD - DISPOSITION OF MUNICIPAL LAND**

Pg. 37

Report from the Director of Legislative Services dated March 29, 2016, recommending that Council declares Lot 2, Section 42, Lake District, Plan VIP67193 (Cordova Bay Road) surplus to municipal needs; Authorizes staff to offer Lot 2, Plan VIP67193 (Cordova Bay Road) for sale through a public proposal call which advises prospective purchasers that any sale will be subject to appropriate conditions, including future rezoning and the purchaser undertaking a public consultation process; and, reserves the right to reject any and all offers received in response to the public proposal call .

4. **1649 ALDERWOOD STREET - DISPOSITION OF MUNICIPAL LAND**
Pg. 43 Report from the Director of Legislative Services dated March 29, 2016, recommending that Council declares Lot 22, Section 56, Victoria District, Plan 18261 (1649 Alderwood Street) surplus to municipal needs; Authorizes staff to enter into negotiations with the owners of 1715 Blair and the owners of 1647 Alderwood for the sale of all or a portion of 1649 Alderwood; and, direct staff to include in addition to other conditions for the potential sale of all or a portion of Lot 22, Plan 18261, conditions that any sale is subject to future rezoning and/or subdivision and/or consolidation, and the purchaser(s) undertaking a public consultation process.
5. **BIKEBC PROGRAM GRANT APPLICATION**
Pg. 51 Report from the Director of Engineering dated April 1, 2016 recommending that Council endorse an application to the Provincial Government BikeBC program for Phase II of the Lansdowne Road Bike Lanes project.

E. RECOMMENDATIONS FROM COMMITTEES

1. **COMMITTEE OF THE WHOLE – REMOVAL OF 574 WALTER AVENUE FROM THE SAANICH HERITAGE REGISTRY**
Pg. 57 Recommendation from the February 15, 2016 Committee of the Whole meeting that Council support the removal of 574 Walter Avenue from the Saanich Heritage Registry.
2. **HEALTHY SAANICH ADVISORY COMMITTEE – RECOMMENDATIONS FROM THE LGBTQ SUB-COMMITTEE**
Pg. 58 Recommendations from the February 24, 2016 Healthy Saanich Advisory Committee recommending that Council consider:
1. Safe And Welcoming Signage at Saanich Owned Buildings
 2. Sensitivity Training
 3. Diversity in Saanich Produced Marketing and Advertising Material and Gender Neutral Language
 4. Pride and Trans Flags

* * * Adjournment * * *

Committee of the Whole Meeting
** IMMEDIATELY FOLLOWING**
The Council Meeting

No items currently scheduled for Committee of the Whole.

* * * Adjournment * * *

“IN CAMERA” COUNCIL MEETING IMMEDIATELY FOLLOWS

2870-30 Miller

Cl. Apr. 11/16
apr 8 50



- ✓ Mayor
- ✓ Councillors
- ✓ Administrator
- ✓ Com. Assoc.
- ✓ Applicant

Memo

File: 2870-30 Miller

To: Mayor and Councillors
From: Donna Dupas, Legislative Manager
Date: April 7, 2016
Subject: 728 Miller Avenue – Final Reading of Zoning Bylaw, 2003, Amendment Bylaw, 2016, No. 9373

At a Public Hearing held February 22, 2016, Council gave second and third reading to the above noted bylaw. Final reading of the bylaw was withheld pending completion of several outstanding items including registration of a covenant.

- Please note that all outstanding items have been addressed and Council is requested to:
- a) give final reading to the "Zoning Bylaw, 2003, Amendment Bylaw, 2016, No. 9373"
 - b) waive the statutory perimeter frontage requirement under section 512(2) of the *Local Government Act* for Proposed Lot 1 of a subdivision of Lot A, Section 97, Lake District, Plan 19206.

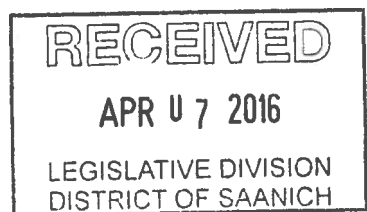
This item is scheduled for the Council Meeting on April 11, 2016. If you have any questions please contact me at extension 3500.



Donna Dupas
Legislative Manager

so

- cc: Paul Thorkelsson, Chief Administrative Officer
 Carrie MacPhee, Director of Legislative Services
 Sharon Hvozdzanski, Director of Planning
 Harley Machielse, Director of Engineering



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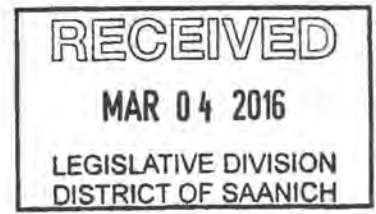


Making a difference...together

March 2, 2016

Capital Regional District
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Victoria, BC, Canada V8W 2S6

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www.crd.bc.ca



File 3900-03

Council March 14/16

Ms. Donna Dupas
Municipal Clerk
District of Saanich
770 Vernon Avenue
Victoria, BC V8X 2W7

Mayor
Councillors
Administrator
Council
Administrator
Media
Mar 10 11:02 AM

Dear Ms. Dupas:

RE: CRD Bylaw No. 4058, Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008, Amendment Bylaw No. 1, 2016

Enclosed is a copy of CRD Bylaw No. 4058 at third reading. Please place CRD Bylaw No. 4058 on your next Council agenda with a request to give consent to the adoption of the Bylaw in accordance with Section 346 of the *Local Government Act*.

The purpose of the Bylaw is to amend CRD Bylaw No. 3510 (attached) to increase the maximum allowable requisition to the greater of \$299,708 or an amount that could be raised by a property value tax rate of \$0.0036/\$1,000 net taxable value of land and improvements within the service area. At a maximum, this allowable requisition would result in an increase of \$0.0006/\$1,000 or \$0.3205 per \$530,059 average household assessed at 2016 rates. The actual impact per household depends upon the annual budget as approved by the CRD Board.

This increase would enable the Climate Action Service to continue to leverage funding to undertake regional studies, policy development, educational programming and implement projects that will advance the Board's climate action-focused objectives.

As background, please find attached:

- February 3, 2016 staff report to the CRD Finance Committee
- Climate Action Program 2014 Annual Report
- Maximum Requisition for 2015 and 2016

For questions regarding the bylaw, please contact Rajat Sharma, A/Chief Financial Officer (rsharma@crd.bc.ca, 250.360.3011).

Yours sincerely,

Brent Reems
Senior Manager
Legislative and Information Services
T 250.360.3128
F 250.360.3130
E breems@crd.bc.ca

Encl.

EXEC-220782437-296

**CAPITAL REGIONAL DISTRICT
BYLAW NO. 4058**

**A BYLAW TO AMEND BYLAW NO. 3510 "CAPITAL REGIONAL DISTRICT CLIMATE
ACTION AND ADAPTATION SERVICE ESTABLISHMENT BYLAW, 2008"**

WHEREAS:

- A. The Board of the Capital Regional District wishes to amend Capital Regional District Bylaw No. 3510, "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008" to increase the maximum amount that may be requisitioned;
- B. Pursuant to Section 349 of the *Local Government Act*, participating area approval is required.

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled enacts as follows:

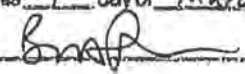
- 1. Bylaw No. 3510 "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008" is amended by replacing Section 6 in its entirety as follows:
 - "6. In accordance with Section 339(1)(e) of the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the Service is the greater of:
 - a) Two Hundred Ninety-Nine Thousand Seven Hundred and Eight Dollars (\$299,708); or
 - b) A property value tax rate of \$0.0036 per One Thousand Dollars (\$1,000) that, when applied to the net taxable value of land and improvements in the Service Area, will yield the maximum amount that may be requisitioned for the Service."
- 2. This Bylaw may be cited as the "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008, Amendment Bylaw No. 1, 2016".

READ A FIRST TIME THIS	10 th	day of	February	2016
READ A SECOND TIME THIS	10 th	day of	February	2016
READ A THIRD TIME THIS	10 th	day of	February	2016
PARTICIPATING AREA CONSENT RECEIVED UNDER SECTION 349 OF THE LOCAL GOVERNMENT ACT	th	day of		2016
ADOPTED THIS	th	day of		2016

CHAIR

CORPORATE OFFICER

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS th day of 2016

I hereby certify the foregoing to be a true and correct copy of a Resolution of the Capital Regional District Board on the 10th day of February, 2016
Dated this 7th day of March, 2016


Corporate Officer

CAPITAL REGIONAL DISTRICT

BYLAW NO. 3510

**A BYLAW TO ESTABLISH AND PROVIDE THE SERVICE OF
CLIMATE ACTION AND ADAPTATION IN THE CAPITAL REGIONAL DISTRICT**

WHEREAS:

- A. The Capital Regional District may, under Section 796 of the *Local Government Act*, establish and provide any service that the Board considers necessary or desirable for all or part of the Capital Regional District;
- B. The Board of the Capital Regional District wishes to establish a service to provide for climate action and adaptation coordination in the Capital Regional District;
- C. The Regional Board has obtained Participating Area approval in accordance with Section 801.4 and Section 801.5 of the *Local Government Act* pursuant to Section 801 of the *Local Government Act*;
- D. The approval of the Inspector of Municipalities has been obtained under Section 801(1)(a) of the *Local Government Act*.

NOW THEREFORE, the Board of the Capital Regional District in open meeting assembled enacts as follows:

Service

- 1. The Service being established and to be operated is a service for the purpose of regional climate action coordination, including:
 - (a) monitoring and reporting on air quality, energy consumption and greenhouse gas emissions;
 - (b) collaboration and cooperation with members on climate action and adaptation; and
 - (c) information dissemination and public education.

Boundaries

- 2. The boundaries of the service are coterminous with the boundaries of the Capital Regional District.

Participating Area

- 3. All municipalities and electoral areas within the Capital Regional District are the participating areas for this service.

Cost Recovery and Apportionment of Costs

4. As provided in Section 803 of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:
 - (a) property value taxes imposed in accordance with Division 4.3 of Part 24 of the *Local Government Act*,
 - (b) fees and charges imposed under Section 363 of the *Local Government Act*,
 - (c) revenues raised by other means authorized by the *Local Government Act* or another Act;
 - (d) revenues received by way of agreement, enterprise, gift, grant or otherwise.
5. (a) The annual costs for the service, net of grants and other revenues, shall be apportioned among the participating area as follows:
 - (i) Fifty (50) per cent of the costs shall be recovered on the basis of population of the participating areas; and
 - (ii) Fifty (50) per cent on the converted value of land and improvements in the participating areas.
- (b) Population, for the purpose of this section, is the population estimate determined annually by the Regional Planning Services Department of the Capital Regional District.

Maximum Requisition

6. The maximum amount that may be requisitioned under Section 803 for the Service will be the greater of:
 - (a) Two Hundred thousand dollars (\$200,000.00); or
 - (b) an amount equal to the amount that could be raised by a property value tax rate of **\$0.003** per ONE THOUSAND DOLLARS (\$1,000.00) which when applied to the net taxable value of the land and improvements within the Service Area, will yield the maximum amount that may be requisitioned under Section 806.1 and 805.1 of the *Local Government Act* for the Service.

Withdrawal from Service

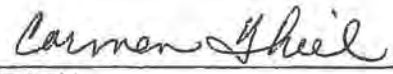
7. After two years from the date of adoption of this bylaw, a participating area may withdraw from the service provided that written notice that the participating area intends to withdraw is delivered to the CRD officer responsible for corporate administration on or before July 1st in any year to be effective as of January 1st the following year.

Citation

8. This bylaw may be cited as the "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008."

READ A FIRST TIME THIS 13th day of February 2008
READ A SECOND TIME THIS 13th day of February 2008
READ A THIRD TIME THIS 9th day of July 2008
APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS 19th day of December 2008
ADOPTED THIS 14th day of January 2009


CHAIR


SECRETARY

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS 19th day of January 2009

**REPORT TO THE FINANCE COMMITTEE
MEETING OF WEDNESDAY, FEBRUARY 3, 2016**

SUBJECT BYLAW NO. 4058: CAPITAL REGIONAL DISTRICT CLIMATE ACTION AND ADAPTATION SERVICE ESTABLISHMENT BYLAW AMENDMENT

ISSUE

The need to increase the maximum allowable requisition for the Capital Regional District (CRD) Climate Action and Adaptation Service.

BACKGROUND

The Climate Action Program was developed through the Climate Action and Adaptation Service Establishment Bylaw No. 3510 in 2008. The Program launched in spring 2009, and serves the region's municipalities and electoral areas by acting as a resource, hub and facilitator on both climate mitigation and adaptation issues.

Climate change continues to be a complex and multi-year challenge facing the capital region. The CRD Board has acknowledged that taking action on climate change remains a priority, as exemplified in the four strategic priorities directly related to advancing community and corporate climate action in the 2015 - 2018 Board Strategic Plan.

The CRD Climate Action Service facilitates regional coordination on climate action and provides direct support to municipalities, electoral areas and the CRD in achieving their objectives to reduce energy use and greenhouse gas emissions and prepare for climate change impacts. Staff also provide technical data and scientific expertise, disseminate information and engage community stakeholders on climate related issues.

Since 2010, the Service has been able to leverage over \$850,000 in external funding and grants for climate-related studies and programming in the capital region. Many of these new grant opportunities require partial financial contributions to be eligible for participation and also require staff time to manage the programming.

The Climate Action Program's budget is provided through an annual CRD tax requisition on behalf of all of the participants in the capital region. The Service's maximum allowable requisition has reached its limit and is no longer sufficient to support increased service initiatives. The increase of the Service's budget to maximum requisition would enable the Climate Action Service to continue to leverage funding to undertake regional studies, policy development, educational programming and implement projects that will advance the Board's climate action-focused objectives.

The proposed bylaw amends Bylaw No. 3510, "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008" to increase the maximum allowable requisition. Given that this increase is less than 25% over five years, the proposed bylaw does not require Inspector approval.

Pursuant to Section 349 of the *Local Government Act*, this bylaw amendment requires the consent of at least 2/3 of the participating area municipalities and electoral areas.

ALTERNATIVES

That the Finance Committee recommend to the CRD Board:

1. That Bylaw No. 4058, "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw No. 1, 2008, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time, read a third time.
2. That Bylaw No. 4058 be deferred pending further information from staff.

IMPLICATIONS

The proposed bylaw amendment increases the maximum allowable requisition to the greater of \$299,708. or an amount that could be raised by a property value tax rate of \$0.0036/\$1,000 net taxable value of land and improvements within the service area. At a maximum, this allowable requisition would result in an increase of \$0.0006/\$1,000 or \$0.3205 per \$530,059 average household assessed at 2016 rates. The actual impact per household depends upon the annual budget as approved by the CRD Board.

CONCLUSION

The increase of the Service's budget to maximum requisition would enable the Climate Action Service to continue to leverage funding to undertake regional studies, policy development, educational programing and implement projects that will advance the Board's climate action-focused objectives. Given that the maximum requisition increase is less than 25% over five years, the proposed bylaw amendment does not require Inspector approval.

Pursuant to Section 349 of the *Local Government Act*, the bylaw amendment requires the consent of at least 2/3 of the participating area municipalities and electoral areas.

RECOMMENDATION

That the Finance Committee recommend to the Capital Regional District Board:

That Bylaw No. 4058, "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw No. 1, 2008, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time, and read a third time.

Submitted by:	Rajat Sharma, MBA, CPA, CMA, Senior Manager, Finance
Concurrence:	Diana E. Lokken, CPA, CMA, General Manager, Finance and Technology
Concurrence:	Larisa Hutcheson, P.Eng., General Manager, Parks & Environmental Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

Attachments: [Bylaw 4058](#)

Climate Action Program 2014 Annual Report

CRD | Capital Regional District



Climate change may be the single biggest issue facing our planet today. Whether it is impacts to our ecological or economic systems, human health or social systems, our communities will need to find ways to reduce energy and emissions and prepare for the climate of tomorrow.

The Case for Action

Mitigation Investing in emission reduction activities generates a wide range of benefits. These benefits are both quantitative, such as costs savings from improving energy efficiency and reducing operation and maintenance requirements, and qualitative, such as improved public health and community well-being.

Adaptation Despite emission reductions, the capital region will continue to experience the impacts of climate change. The region will see increases in extreme weather events, shifting weather patterns and sea level rise. However, planning can be done now to minimize long-term costs of adaptation and reduce climate-related risks.

CRD Climate Action

Since 2008, the Capital Regional District (CRD) has been working to understand regional climate impacts, support municipalities in reaching their climate goals and undertake activities that reduce corporate and community emissions, and prepare for climate change.

This report provides an overview of: CRD climate commitments to date, climate action trends in the capital region, the 2014 activities of the CRD Climate Action Program and a discussion of 2015 programming.

More information is available at www.crd.bc.ca.

Climate Action Requirements & Commitments

The Capital Regional District is required to take action to reduce corporate and community greenhouse gas (GHG) emissions and prepare for the impacts of climate change under the following regulations and commitments:

Local Government (Green Communities) Statutes Amendment

Act (Bill 27) requires regional districts and local governments to include targets, policies and actions for the reduction of GHG emissions in Regional Growth Strategies and Official Community Plans. The Act also provides powers to local and regional governments to support mitigation and adaptation through development permit areas, development cost charges and parking and building code requirements.

In 2009, all local governments in the region, including the CRD, became signatories of the **BC Climate Action Charter**. This includes commitments to:

- Become carbon neutral in corporate operations starting in 2012
- Work to create compact, more energy efficient communities
- Measure and report on our community's greenhouse gas emissions profile

Since 2009, the CRD has participated in the provincial **Carbon Tax Rebate Incentive Program (CARIP)**. By annually reporting on corporate energy use and corporate and community climate actions, the CRD receives a rebate for the carbon tax it pays.

In 2008, CRD Environment Committee adopted the target to reduce 33% of greenhouse gas (GHG) emissions by 2020 from a base year of 2007.

The CRD has been measuring and reporting on corporate GHG emissions since 2009 and has been carbon neutral since 2012. Policies and actions supporting this commitment are included in the draft Regional Sustainability Strategy, which will be finalized in 2015. The CRD provides data to support the provincial development of the Community Energy and Emissions Inventories (CEEI).

In 2015, the CARIP rebate will be used to support a one-year position focused on identifying corporate GHG reduction and energy saving opportunities.

CRD Climate Related Plans

In previous years, the CRD has recognized that climate action is a priority. This has been documented in the following plans:



2007: CRD Capital Region Community Energy Plan

2008: CRD Corporate Climate Action Plan

2009 – 2011: CRD Strategic Plan. Climate action identified as a strategic priority

2012 – 2014: CRD Strategic Plan. Climate action continued as a strategic priority

2013: CRD began development of the Regional Sustainability Strategy. Both climate mitigation and adaptation related targets, policies and actions are embedded into strategy

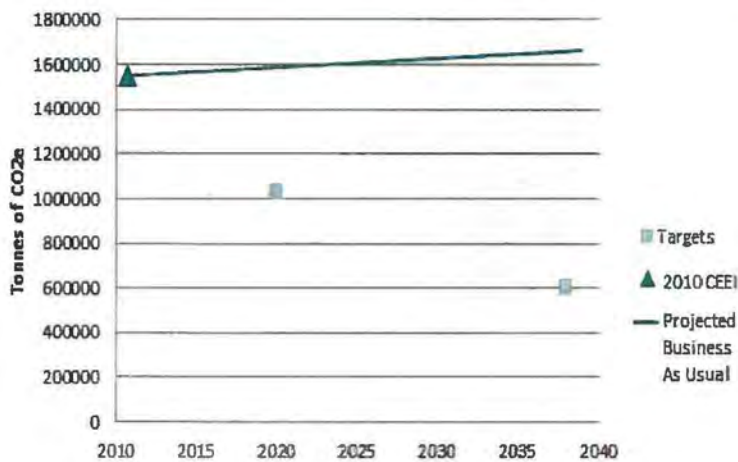
2014: CRD undertook development of a Climate Action Blueprint, a resource identifying further actions



Climate Action Community Emissions

In order to achieve the region's targets for 2020 and beyond, significant actions will be required.

Community Greenhouse Gas Emission Targets

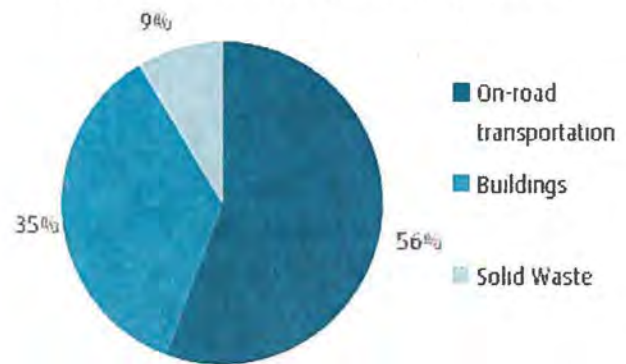


Source: Community Energy & Emissions Inventory (CEEI, 2014), Province of BC

A 33% reduction in emissions by 2020 represents a decrease in emissions by over 500,000 tonnes of CO₂e.

CEEI includes production-based emissions from transportation, buildings and waste. It does not include marine, rail or air transportation within local government boundaries. The Province produces CEEI reports for local governments. The 2012 CEEI report is expected shortly.

2010 Greenhouse Gas Emissions by Source



Source: Community Energy & Emissions Inventory (CEEI, 2014), Province of BC

Transportation is largely responsible for region-wide emissions, followed by buildings, then waste. Emissions data are useful in informing regional actions, policies and programming.

The CRD recognizes that local and senior levels of government, utilities, businesses, institutions and residents all play a role in reaching the community GHG reduction targets.

Opportunities:

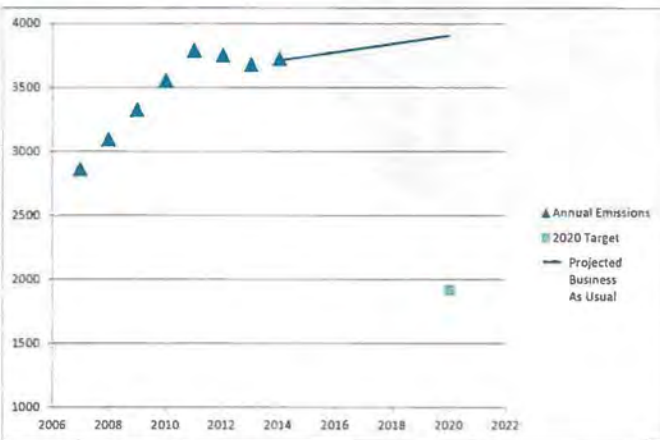
- Energy and GHG reductions through:
 - Buildings (residential, commercial, institutional)
 - Transportation
 - Waste
- Land use creating complete, compact communities
- Behavioural change
- Support Regional Sustainability Strategy policies and actions
- Advocacy to senior levels of government



Climate Action Corporate Emissions

The CRD also set a target to reduce corporate greenhouse gas (GHG) emissions 33% by 2020.

Corporate GHG Emission Targets

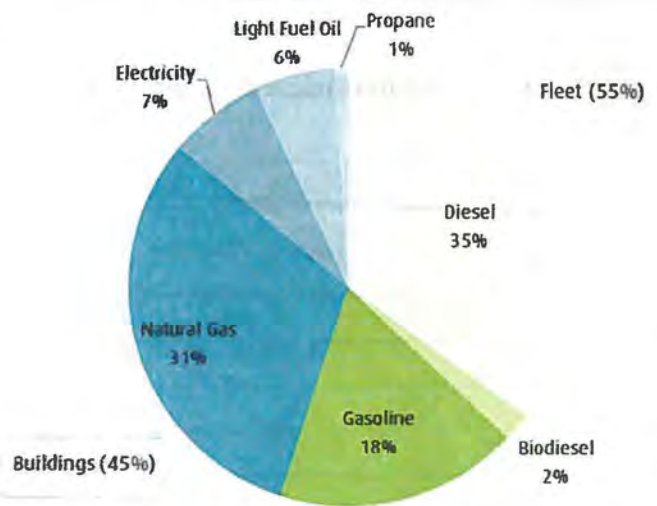


2014 Corporate GHG Inventory

The CRD generated 3,726 tonnes of CO2e within corporate operations and services in 2014. This represents an increase of approximately 1% above 2013 levels, and 30% above 2007 levels.

Note: Emissions liability is dictated by provincial reporting methodology. Numbers do not include Capital Regional Housing Corporation, CRD landfill emissions or emissions from buildings the CRD leases to the Vancouver Island Health Authority.

2014 Corporate Emissions Breakdown



The main source of emissions from CRD operations is from our vehicle fleet, and from the power to heat and cool our buildings.

Carbon Neutrality

Under the Climate Action Charter, the CRD is committed to measuring emissions, reducing emissions and offsetting residual emissions to achieve carbon neutrality. The CRD is carbon neutral in 2014 due to a landfill gas capture balancing project (as per provincial reporting methodology).

Opportunities:

- Energy and GHG reductions through:
 - buildings (real-time energy monitoring, feasibility studies, retrofits)
 - fleet (right sizing, low emission vehicles, driver training)
 - infrastructure (asset management)
- Staff engagement
- Update of corporate climate action plan and corporate policies

Climate Action Adaptation

The climate is changing. Scientists project that the capital region will experience:

- A shift in annual weather patterns
- More extreme precipitation events
- An increase in extreme temperatures with hotter, drier summers
- More frequent and intense rain and wind storms
- Sea level rise

Without action, these changes threaten a variety of regional and local government services, as well as overall community health and wellbeing. The CRD needs to anticipate and prepare for these changes.

Sea Level Rise Related Projects

In 2014, working with a municipal project team, the CRD Climate Action Program led an initial project to understand sea level rise (SLR) implications within the region. The objective of the project is to guide future analysis, as well as support initial policy discussions on sea level rise. The first phase of this project was to identify and map areas that are potentially vulnerable to sea level rise; a secondary task was to understand the potential economic consequences of sea level rise. The second phase of the project, to be completed in 2015, will be development of a decision-making framework to assist the CRD and local governments in determining appropriate approaches to sea level rise.

Concurrently, the province announced proposed amendments to the Flood Hazard Management Land Use Guidelines to include considerations for sea level rise. The CRD participated in the provincial working group in order to understand some of the implications, and provided feedback to the province during the consultation period. Work on this will continue throughout 2015.

Opportunities:

- Corporate focus on adaptation (ecosystem management, asset management, water management, etc.)
- Region-wide projects that better prepare residents for the impacts of climate change in both the rural and urban environment (e.g., sea level rise planning, biodiversity, community health, food and agriculture, climate preparedness, invasive species)
- Region-wide education on adaptation
- Advocacy to senior levels of government



Climate Action Service Overview

The CRD Board established the service in 2009 to serve local governments and support the CRD in reaching our climate action goals. The program directly supports stakeholders through five important roles:

- **Assisting local governments** in developing and implementing emissions reductions and climate adaptation policies, actions and programs under their corporate and community portfolios.
- **Providing scientific information, data and indicators** related to local and regional GHG emissions and projected climate impacts for the region.
- **Increasing public awareness of climate change issues and catalyzing action** through partnerships with public and private sectors, non-governmental organizations and community organizations.
- **Liaising with senior levels of government** on climate change related programs, policies and legislation that impact the capital region.
- **Supporting the CRD** in fulfilling its own corporate climate objectives on mitigation and adaptation.

By acting as a resource, hub and facilitator on climate change issues, the Climate Action Program supports the necessary shifts in policy, infrastructure, behaviour and planning that are required to create a vibrant, low-carbon, climate resilient region.

The Climate Action Program was developed through the Climate Action and Adaptation Service Establishment Bylaw No. 3510 in 2008. The program consists of 1.5 FTE. The Program's budget is provided through an annual CRD requisition of \$279,000 on behalf of all of the municipalities and electoral areas in the capital region.

The Climate Action Program reports to the CRD Environmental Services Committee.



Climate Action 2014 Program Accomplishments & Highlights

Local Government Support

Each community within the region has unique priorities for climate action. In order to respond to the ongoing needs of local governments, the program hosts a Climate Action Inter-Municipal Working Group and a Climate Action Inter-Municipal Steering Committee. Staff and elected officials participate on these groups to share information, collaborate, review Climate Action Program deliverables, and provide input on the direction of future work of the service.

In addition to ongoing support provided through these groups, program staff supported municipalities through the following activities:

- Assisting in the development of corporate and community-wide policies, programs, information reports and education initiatives
- Sharing information on projected climate impacts for the region
- Undertaking research on best practices related to climate mitigation and adaptation
- Communicating information and providing reporting support related to the BC Climate Action Charter Commitments
- Sharing updates on provincial programming, regulations and guidance documents
- Hosting capacity-building workshops, including:
 - A solar hot water training workshop for building inspectors.
 - A seminar for local government staff on the potential legal implications of the proposed amendments to the BC Flood Hazard Land Use Management Guidelines.

The program produces a monthly e-newsletter that includes information, events, resources and funding opportunities for local government staff that is distributed to municipal partners and the public.

In 2014, the CRD partnered with the City of Colwood to offer solar hot water incentives across the region. The incentives were funded by the Government of Canada through the Clean Energy Fund.



Climate Action in Your Community

Mitigation	Adaptation	Community Outreach
Solar CRD Program	CRD Coastal Sea Level Rise Mapping and Risk Assessment Project**	Quarterly Resilient Region Breakfast Exchange
My Green High School Plan	Consultation on proposed amendments to the BC Flood Hazard Land Use Management Guidelines	Climate Change Showdown Education Program (Grade 4 -6)
LiveSmart Small Business Program*		YesBC Youth Climate Action Summit & Off the Grid Festival (High school)
Regional Sustainability Strategy and Climate Action Blueprint development support.		Climate Action To Go Kits in local libraries & local schools
		Climate Action Community E-newsletter
		Attendance at 21 community events & presentations

Leveraging Funding

* In 2013, CAP received provincial funding to administer this LiveSmart Small Business Program until early 2014.

** The CRD Coastal Sea Level Rise Project was made possible thanks to support received from Natural Resources Canada, Tides Canada, City of Victoria and the District of Saanich.

*** In 2014, CAP obtained a grant from BC Hydro to coordinate energy conservation messaging within relevant existing and new programming. CAP was able to use this funding to develop and administer community outreach programming.

In 2014, CAP directly engaged more than 3,700 citizens through targeted education & speaking engagements.



My Green High School Plan Partners





Climate Action Corporate Support

Each CRD service, through its respective department, is responsible for implementing climate action in the respective work plans. The Climate Action Program provides support (e.g., data, research, logistics) to departments and staff on an as-needed basis. This includes:

- Reviewing grant applications for climate considerations
- Providing messaging for public outreach campaigns
- Disseminating climate mitigation and adaptation information to departments, as required
- Linking information from higher levels of government to operational needs and opportunities
- Supporting the development of relevant planning documents (such as the Regional Sustainability Strategy, strategic plans, etc.)

Fulfilling the BC Climate Action Charter

As part of the CRD's Climate Action Charter Commitments, the program is responsible for leading the annual GHG reporting on behalf of the organization. Each year, staff works with the Finance division to improve data collection and streamline reporting processes.

In 2014, the CRD was able to claim carbon neutrality by applying landfill gas collection practices that are in place in advance of impending regulatory requirements.

Annual Requirements:

Measure - Measure corporate emissions

Reduce - Continuously review corporate GHG reduction opportunities

Offset - Balance corporate emissions through a landfill gas capture project

Report - Report to external stakeholders, including the province

Climate Action Corporate Activities

The CRD is required to publicly report on both the corporate GHG emissions and corporate and community climate actions. This includes an annual survey of all corporate and community focused climate actions that CRD departments engaged in.

Some highlights reported by CRD departments in 2014 include:

Parks & Environmental Services:

- Ongoing land acquisition strategy to purchase forested lands for carbon sequestration.
- Planting 150 indigenous trees along Regional Trails
- Continuing to generate electricity from landfill gas and optimize gas capture by installing 11 new gas wells and commissioning 15 additional gas wells
- Hosting Native Plant Workshops promoting drought tolerant plants, replacement of high water use lawns, increasing food security and composting
- Implementing Green 365 Community Education and Outreach campaign with outdoor, indoor, kitchen/cooking and spring cleaning components of integrated program messaging

Planning and Protective Services:

- Developing the Regional Sustainability Strategy (continuation), Regional Transportation Plan, Regional Food and Agriculture Sub-Strategy
- Leading an innovative Cycling Infrastructure Funding Program and Active Transportation Special Event Funding Program for local governments and electoral areas

Integrated Water Services:

- Conducting annual monitoring to detect forest insects/diseases and invasive species that could threaten forests and ecosystems in the Greater Victoria Watershed Area (ongoing)
- Upgrading drainage structures to incorporate 13% increase in peak flows in adapting to predicted climate changes (ongoing)
- Using energy efficient Variable Frequency Drives to reduce energy use at wastewater treatment plants

Executive Services:

- Undertaking heat recovery project at headquarters data centre
- Investigating an energy management program in 9 facility management buildings
- Installing solar panels on the Juan de Fuca administration building
- Installing rain harvesting equipment at the Salt Spring Island library

Capital Regional Housing Corporation:

- Working with BC Hydro to implement the Energy Conservation Assistance Program for residents

See the *2014 Climate Action CARIP Public Report (Interim)* at www.crd.bc.ca for a full list of reported actions.





Climate Action Looking Ahead to 2015

In 2015, the CRD will continue to focus on supporting municipalities in their climate action goals, while undertaking projects that reduce corporate and community emissions and better prepare the region for climate changes. Some of the planned 2015 community work will include:

- **Sea Level Rise Planning Approaches Project:** Development of a decision-making framework to assist local governments in navigating the various approaches to adapting to sea level rise.
- **Resilient Region Breakfast Series:** A quarterly breakfast meet-up designed to bring together stakeholders interested in fostering a sustainable region.
- **Tap by Tap Multi-Unit Residential Building Program:** A high efficient faucet aerator and showerhead swap out program.
- **Climate Action To Go Kits:** A unique way to reach households through the library system. Kits include books, videos, technology, tools and activities to inform residents on how to reduce household emissions.
- **Climate Action Blueprint:** A guidebook that offers a myriad of climate actions the CRD and our partners can take to reduce emissions and adapt to climate change.

On the corporate side, the CRD will support a 1-year staff position to address the goal of reducing GHG emissions 33% by 2020 within corporate operations. Funded through the CRD's accumulated carbon tax rebate, this position will identify strategies and actions to meet the reduction target and determine a cost of implementation. Throughout 2015, the pilot position will focus on:

- Developing a 2007 Corporate GHG Emissions Baseline and identifying CRD progress towards meeting emissions reduction targets.
- Conducting a detailed review of CRD fleet performance through the Energy Environment Excellence (E3) Fleet Program.
- Working with CRD utility providers (BC Hydro and Fortis Energy) to analyze and review opportunities to generate GHG emissions reductions, energy savings and financial savings within operation of CRD-owned facilities and infrastructure.

2016 to 2019 Budget Planning

The CRD recognizes that current resources limit the amount of support the Climate Action Program can provide to local governments and the corporation. The program will look for direction from the CRD Board and Committees to determine climate action priorities in anticipation of our commitments for 2020 and beyond.



Making a difference...together

Items to take into account:

- 1) Requisition for 2016 PROJECTION ONLY
- 2) Population and Converted Assessments change each year
- 3) RPS Population is calculated in January
- 4) Converted Assessments provided by BC Assessment at end of March
- 5) Bylaw 4058 indicates maximum to be greater of \$299,708.00 or
- property value tax rate of \$0.0036 per \$1,000.00
- 6) Maximum property value tax rate is calculated on participants' Total Actual Assessments for the year of the requisition as provided by BC Assessment

1.309 CLIMATE ACTION and ADAPTATION

- Bylaw 3510 - CRD Climate & Adaptation Est. bylaw, Jan. 2009, Bylaw 4058 amends max. levies, Feb. 2016

Municipalities	50% of RPS Population	Basis of Apportionment 50% Converted Assessments	Percent of Total	Approved Requisition in 2015	PROPOSED/DRAFT 2016 Requisition
City of Colwood	16,508	296,052,205	3.77%	9,047	11,346
City of Victoria	83,361	2,461,885,818	24.16%	57,930	72,041
District of Central Saanich	16,456	434,175,867	4.50%	10,780	13,453
Township of Esquimalt	16,734	284,856,092	3.74%	8,978	11,159
City of Langford	32,566	755,379,428	8.35%	20,017	25,590
District of Saanich	113,058	2,579,527,106	28.76%	68,951	86,146
District of Oak Bay	18,361	595,881,967	5.60%	13,439	16,852
District of North Saanich	11,422	386,298,445	3.57%	8,558	10,907
District of Metchosin	4,969	95,011,368	1.17%	2,798	3,449
Town of Sidney	11,505	340,058,357	3.34%	7,999	9,960
Town of View Royal	9,967	215,596,166	2.47%	5,929	7,391
District of Highland	2,176	53,527,431	0.57%	1,376	1,707
District of Sooke	12,563	220,795,436	2.85%	6,828	8,551
Electoral Areas	349,644	8,719,045,688	92.85%	222,628	278,553
Juan de Fuca	4,703	154,578,180	1.45%	3,467	4,374
Saltspring Island	10,601	316,633,226	3.09%	7,412	9,111
Southern Gulf Islands	5,094	247,374,456	1.99%	4,767	5,837
First Nations	20,398	718,585,862	6.53%	15,646	19,322
Tsawout	1,759	13,665,981	0.31%	738	907
Songhees	1,727	15,784,880	0.31%	754	926
Maximum Levy:	373,528	9,467,082,411	100.00%	239,766	299,708
	Rate/\$1,000		Amount	Rate \$0.0036	Amount \$301,250
	\$0.003		\$239,766		

April 8, 2016

Why is this bylaw amendment required?

See Brent Reems explanatory letter, dated March 2, 2016.

What is the history of the Climate Action Service?

The bylaw was originally adopted in January 2009 with the purpose of regional climate action coordination.

What will the bylaw amendment allow for?

- An increase in requisition by up to 25% to maintain 1.5 FTEs with approximately \$40k for program delivery funding (approx. \$35k total)
- An increase in staff by 0.2 FTE (approx. \$25k)

What is the mandate of the Climate Action Service?

The program directly supports regional stakeholders through five important roles:

- Directly assisting local governments in developing and implementing emissions reductions and climate adaptation policies, plans and programs under their community and corporate portfolios.
- Providing scientific information, data and indicators related to local and regional greenhouse gas (GHG) emissions and projected climate impacts for the capital region.
- Increasing public awareness of climate change issues and catalyzing action through partnerships with public and private sectors, non-governmental and community organizations.
- Liaising with senior levels of government on climate change related programs, policies and legislation that impact the capital region.
- Supporting the CRD in fulfilling its own corporate climate objectives, including the climate related CRD Board strategic priorities.

What support does the CAP Service provide currently to Saanich, the region and the CRD?

CAP Service provides support in a number of ways:

- **Direct to municipalities/electoral areas** - review plans/policies/projects, do capacity building training (ex. Sea Level Rise workshop, GHG accounting, etc.), support education efforts, attend community events, provide 1:1 staff guidance on climate related issues, etc.
- **Regional as a whole, by supporting regional and local government mitigation and adaptation goals. Some examples:**
 - Host and administer two inter-municipal climate action committees for staff and elected officials. *Designated member of the staff inter-municipal committee is Mark Boysen. Elected official designate is Dean Murdock and Vicki Sanders (alternate)*
 - Undertake regional GHG reduction implementation projects (ex. Tap by Tap MURB project 2015, Oil to Heat Pump Incentive Program 2015-2016, Food Service Establishment Pre-Rinse Spray Valve Swap Out Program 2016, etc.)
 - Undertake broad education and outreach activities - local governments are provided with tools to build upon and support in their communities (ex. Climate Action To Go Kits in local libraries 2013 -2016, Resilient Region Breakfast Series 2012-2016, Planet Protector Academy Training for grades 3 - 6 2016, Ready, Set, Solve 2016, etc.)
 - Project manage regional scale studies that support local planning efforts (ex. Sea Level Rise Planning Project 2013 -2015, Downscaled Climate Project Study 2016)
 - Support consultation efforts on provincial/federal policies (ex. Provincial Climate Leadership Plan 2015 -2016, proposed amendments to the Flood Hazard Area Land Use Management Guidelines 2014-2015)
- **Direct to the organization of the CRD:**
 - Support and/or lead CRD climate related planning documents (ex. RSS/RGS historically, and now the development of the CRD Community Climate Action Strategy 2016)
 - Support Board strategic priorities to advance corporate mitigation/adaptation, accelerate community partnerships to advance mitigation/adaptation goals, provide decision making lens for corporate decisions and advocacy efforts

Further information:

- **Community work is heavily reliant on external grants and community partnerships.** Many of the project examples above were supported from external funding. Program works with municipal representatives to partner and leverage funds available for larger scale community programming. Experience shows us that it takes staff time to manage, execute and report on projects. Often staff time cannot be claimed in grants.
- Climate action remains a priority across the CRD. The Climate Action Service is seen as a resource for local government and community stakeholders. The Service continues to see increases in inquiries and support requests from regional stakeholders.

1310-40
CRD

CRD BYLAW NO. 4058, CAPITAL REGIONAL DISTRICT CLIMATE ACTION AND ADAPTATION SERVICE ESTABLISHMENT BYLAW, 2008, AMENDMENT BYLAW NO. 1, 2016

Request from the Capital Regional District (CRD) that Council review the amended bylaw and give consent to the adoption of the bylaw in accordance with Section 346 of the *Local Government Act*.

Councillor Derman stated:

- The information provided is limited; this year, a comprehensive plan will be developed to address climate change mitigation and adaptation.
- The increase in the maximum requisition does not mean that the money will be spent but will give the Climate Action and Adaptation Service the opportunity to undertake an expanded program.

Councillor Murdock stated:

- The report is lacking supporting documentation; clarification on work that will be undertaken would be appreciated.

Councillor Derman stated:

- The intent is to increase the response to climate change; having a defined program may delay the process.
- The amendment to the bylaw would enable the CRD to proceed with the work when it is ready to do so.

Councillor Brice stated:

- Justification for the increase is needed; it may be appropriate to postpone approval pending receipt of further documentation.

Councillor Brownoff stated:

- The defined work is outlined in the CRD's Strategic Plan; it may be appropriate to have the CRD present to Council and explain why the additional funding is required.

Councillor Haynes stated:

- More detail would be appreciated.

Councillor Wergeland stated:

- It would be appreciated to hear the CRD's objectives.

MOVED by Councillor Derman and Seconded by Councillor Haynes: "That Council postpone consideration of the "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008, Amendment Bylaw No. 1, 2016" and request the Capital Regional District provide further information to clarify the need for the increase to the maximum allowable requisition for the CRD Climate Action and Adaptation Service".

Councillor Plant stated:

- Clarification on the increased funding would be appreciated.

The Motion was then Put and CARRIED

Public Input on
Council Agenda
Items

1310-40
CRD

K. Harper, Bonair Place:

CRD Bylaw No. 4058, Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008, Amendment Bylaw No. 1, 2016

- The Capital Regional District (CRD) is requesting an increase in funding in order to enable the Climate Action Service to continue to undertake regional studies; the base rate charged to the public would increase by 8.33% on a permanent basis.
- A business case was not presented; there is not enough information in the report to explain the increase in funding.



✓ Mayor
✓ Councillors
✓ Administrator
✓ Com. Assoc
Applicant
Apr. 16
30

The Corporation of the District of Saanich

Report

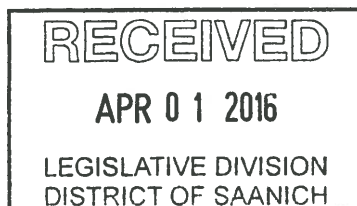
To: Mayor and Council
From: Carrie MacPhee, Director of Legislative Services
Date: March 29, 2016
Subject: Disposition of Municipal Land – Lot 12, Plan 1375 (832 Vernon Avenue)

PURPOSE

The purpose of this report is to recommend Council dispose of vacant municipal land located at 832 Vernon Avenue. This report is supported by a multi-disciplinary team including Planning, Engineering, Parks and Recreation and Finance.

PROPERTY DETAILS

Disposition Proposal: Offer Lot 12 to BC Housing Management Commission (BCHMC) as part of the Nigel Valley redevelopment
Address: 832 Vernon Avenue
Legal Description: Lot 12, Block 2, Section 33, Victoria District, Plan 1375
Parcel Size: ±526m²
Existing Use of Parcel: Vacant
Current Zoning: RS-6 (single family dwelling)
Proposed Use: BCHMC is proposing a comprehensive redevelopment of Nigel Valley with a two-fold increase in non-market (social) housing
2016 Assessed Value: \$338,000
Local Area Plan: Saanich Core
LAP Designation: Potential multi-family



Re: Disposition of Municipal Land – 832 Vernon Avenue

BACKGROUND AND DISCUSSION

The subject property Lot 12 is a vacant parcel with an area of $\pm 526\text{m}^2$. The Municipality purchased Lots 12 and 13 in 1981. Lot 13 was subsequently consolidated with additional Saanich-owned land to the east and acquired by the Capital Mental Health Association for social housing. Lot 12 has essentially been kept as a holding property. While the land is zoned single family, its topography and location do not readily lend themselves to that type of development.

As the majority landowner of the Nigel Valley area, BCHMC formed a Steering Committee of the on-site non-profits in February 2015 and has completed a comprehensive development study that will be used for a formal rezoning application and associated consultation. Staff suggested BCHMC include Lot 12 in its planning analysis pending future Council consideration.

The eight acre Nigel Valley provides housing and care to some of the community's most vulnerable adults and families:

- Greater Victoria Housing Society operates 18 units of affordable housing in the Nigel Square townhouse complex;
- Island Community Mental Health operates 63 units of housing over two apartment buildings (Darwin and Newbridge Apartments) for adults experiencing a mental illness;
- Broadmead Care owns and operates Nigel House, a 26-bed residential care facility for adults with physical and mental disabilities;
- Garth Homer Society owns and operates a 30,000 sq. ft. facility that provides day programming services for over 180 adult clients with developmental disabilities; and,
- BCHMC operates 79 units of affordable housing located in the Battin Fielding Townhomes and Apartments.

The Nigel Valley redevelopment proposal includes a two-fold increase in non-market housing, approximately 120 market units, social enterprise and mixed uses, and green space.

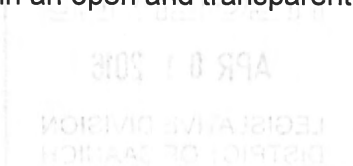
Habitat for Humanity Victoria (Habitat) has also considered whether Lot 12 may work for entry-level market housing. Habitat and BCHMC will explore partnership opportunities as part of the Nigel Valley redevelopment as there may be other locations within the site that better lend themselves to a Habitat build.

Council Policy

Council policies to be considered include:

- *That Council continue to receive offers to purchase Municipal properties "In Camera" and that consideration of offering surplus Municipal lands for sale be considered at an open meeting of Council, prior to any offers being presented to Council.*

The intent of the above 1991 policy was to ensure that the initial Council decision to consider disposing of surplus Municipal lands would be made in an open and transparent manner.



Re: Disposition of Municipal Land – 832 Vernon Avenue

- *It is Council policy that:*
1. *market value write downs not be considered as a policy;*
 2. *where senior government funding is inadequate to cover land costs the governments be urged to adjust the formulae forthwith, and;*
 3. *funds from housing incentive grants be credited to the Lands Sales Reserve Fund.*

The above policy was adopted in 1989 when Council was considering the sale and/or long-term lease of lands for social housing. The policy was intended to ensure that each property disposition was considered on its own merits.

Council has provided discounted land (market value write downs) at least three times that we are aware of:

- ✓ 25% discount on a long-term lease for the Capital Region non-market housing on Hampton Road;
- ✓ 50% discount for the long-term lease to provide non-market Abbeyfield housing on Harriet Road;
- ✓ 45% discount for the sale of land to Habitat for Humanity Victoria for entry-level market housing on Cedar Hill Cross Road.

SUMMARY

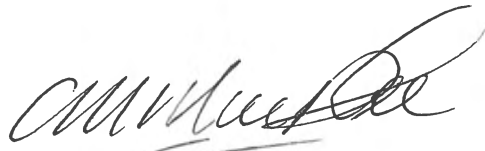
Lot 12 has essentially been a holding property since 1981. The redevelopment of Nigel Valley for additional non-market housing and other uses and amenities provides the right framework for the disposition of Lot 12 to BCHMC.

RECOMMENDATION

That Council:

1. Declares Lot 12, Block 2, Section 33, Victoria District, Plan 1375 (832 Vernon Avenue) surplus to municipal needs;
2. Authorizes staff to offer Lot 12, Block 2, Section 33, Victoria District, Plan 1375 (832 Vernon Avenue), at a nominal rate to BCHMC for inclusion in the Nigel Valley redevelopment; and,
3. Directs staff to include, in addition to other conditions for the potential transfer of Lot 12, Plan 1375 to BCHMC, conditions that any transfer is subject to future rezoning and BCHMC undertaking a public consultation process.

Re: Disposition of Municipal Land – 832 Vernon Avenue



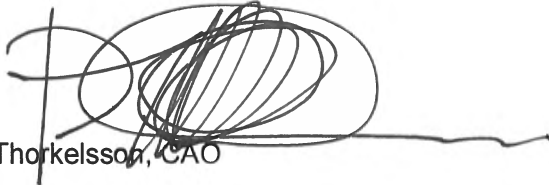
Carrie MacPhee,
Director of Legislative Services

Attachments

cc: CAO; Directors of Planning, Engineering, Parks and Recreation, Finance

CAO COMMENTS:

I endorse the recommendation of the Director of Legislative Services.



Paul Thorkelsson, CAO

District of Saanich Map



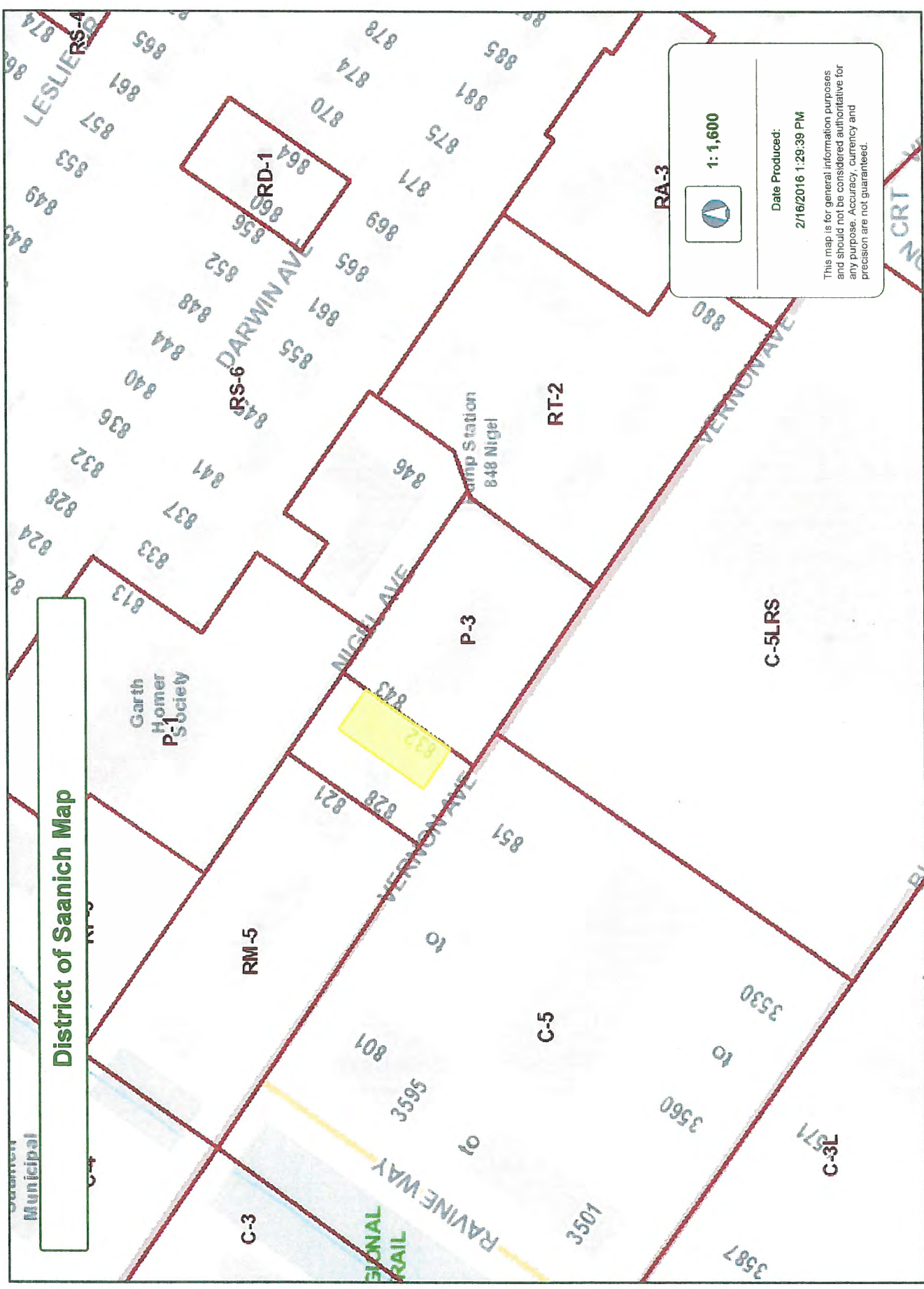
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District of Saanich Map



Scale: 1:1,600

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District of Saanich Map



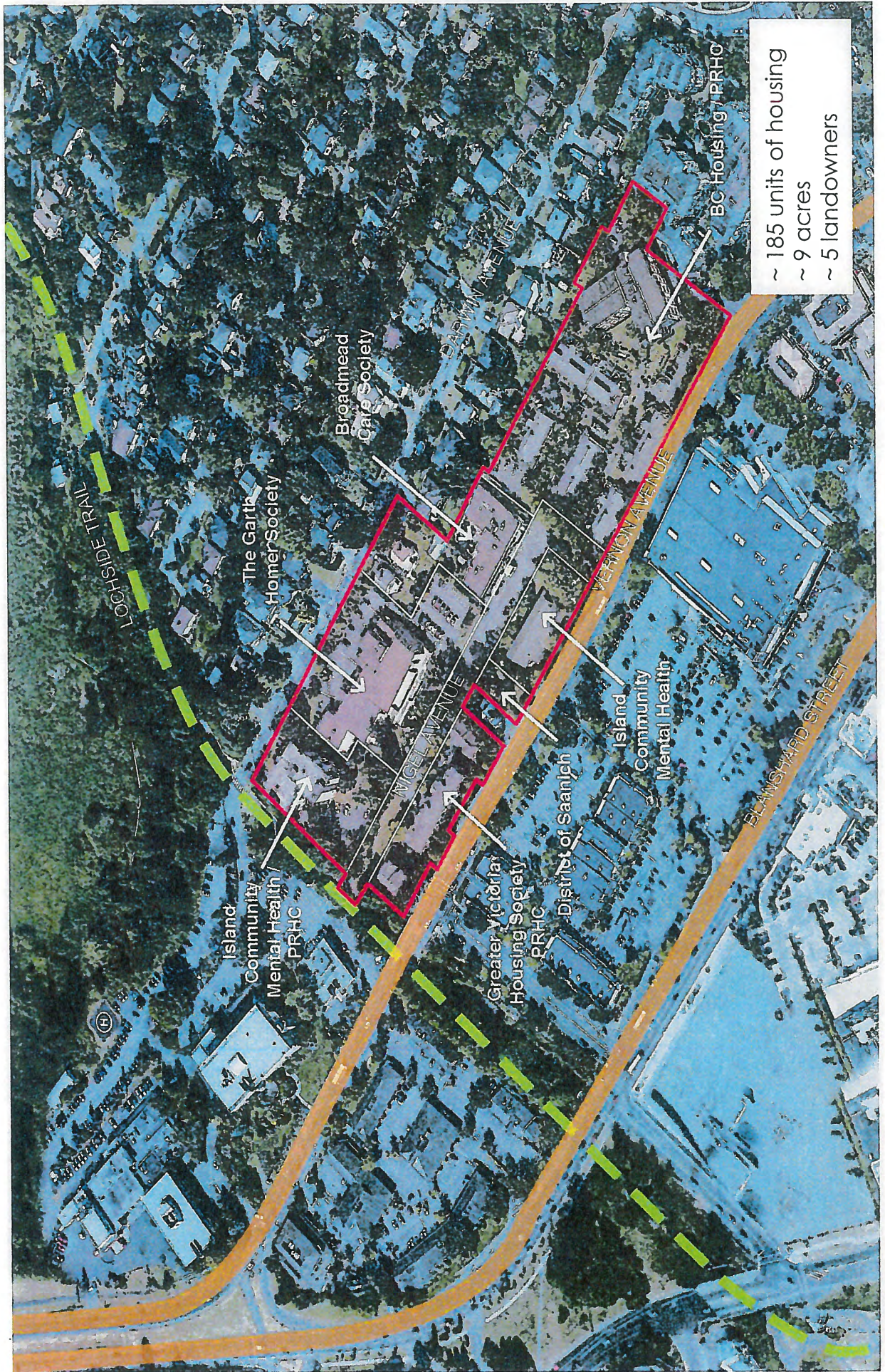
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CURRENT LANDOWNERS



2720-30 Vernon

From: Carol Hamill <hamill@island.net>
To: <clerksec@saanich.ca>, 'Lauren English' <lenglish@bchousing.org>
Date: 4/4/2016 2:38 PM
Subject: Disposition of Municipal Land — Lot 12, Plan 1375 (832 Vernon Avenue)

Disposition of Municipal Land — Lot 12, Plan 1375 (832 Vernon Avenue)

On behave of the Mt. View Colquitz Community Assoc. I would like to express our support for Saanich to provide this lot to be part of the redevelopment of the Nigel Valley site. Lauren English will provide a public presentation on the plan, at the Mt. View Colquitz Community Assoc. meeting, Thursday, April 21, 7 PM at Colquitz Middle School.

With regards,
Carol Hamill
president MVCCA

RECEIVED
APR 05 2016
LEGISLATIVE DIVISION
DISTRICT OF SAANICH

POST TO	<i>cm</i>	POSTED
COPY TO	<i>cm</i>	
INFORMATION	<input checked="" type="checkbox"/>	
REPLY TO WRITER	<input type="checkbox"/>	
COPY RESPONSE TO LEGISLATIVE DIVISION REPORT	<input type="checkbox"/>	
FOR		
ACKNOWLEDGED	<i>cm</i>	

Mayor
Councillors
Administrator
Com. Assoc.
Applicant

1410.04 Leg
X: 2720-30 Cordova

Council Apr. 11/16



The Corporation of the District of Saanich

✓ Mayor
✓ Councillors
✓ Administrator
✓ Com. Assoc.
Applicant
*Apr 16/16
30*

Report

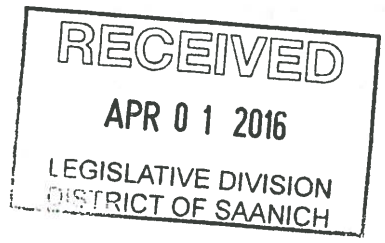
To: Mayor and Council
From: Carrie MacPhee, Director of Legislative Services
Date: March 29, 2016
Subject: Disposition of Municipal Land – Lot 2, Plan VIP67193 (Cordova Bay Road)

PURPOSE

The purpose of this report is to recommend Council dispose of vacant municipal land located in the 700 Block of Cordova Bay Road. This report is supported by a multi-disciplinary team including Planning, Engineering, Parks and Recreation and Finance.

PROPERTY DETAILS

Disposition Proposal: Offer Lot 2, Plan VIP67193 (Cordova Bay Road) for sale through a public proposal call
Address: 700 Block Cordova Bay Road (adjacent to 773 Cordova Bay Road)
Legal Description: Lot 2, Section 42, Lake District, Plan VIP67193
Parcel Size: ±1067m²
Existing Use of Parcel: Vacant
Current Zoning: RM-SH1 (residential mixed Sayward Hill)
Proposed Use: To be determined
2016 Assessed Value: \$390,000
Local Area Plan: Cordova Bay
LAP Designation: Mixed residential and industrial (mini-storage)



**CM
D3**

Re: Disposition of Municipal Land – 700 Block Cordova Bay Road

BACKGROUND AND DISCUSSION

The subject property is a vacant remnant parcel with an area of $\pm 1067\text{m}^2$. The parcel was created many years ago as the result of consolidating various municipal owned properties into Lots 1, Plan VIP67193. Lot 1 was sold and became the Sayward Hill development with multi-family residences and a nine-hole golf course.

The remnant parcel owned by Saanich, Lot 2, Plan VIP67193 (Lot 2), has the same zoning as Sayward Hill - RM-SH1 (residential mixed Sayward Hill). The zone permits a finite number of multi-family or single family dwellings, however these are tied to the Sayward Hill development on Lot 1 which currently has approval for all 200+ units. In order to proceed with any type of development on Lot 2, rezoning is required.

Aragon (Cordova Bay Rd) Properties Ltd. (Aragon) has purchased the land adjacent to Lot 2, the former Trio site, and has submitted a rezoning application for a comprehensive development. Aragon has expressed interest in Lot 2, however, the municipal property also has some development potential on its own and a public call for proposals should be considered.

Council Policy

Council policies to be considered include:

- *That Council continue to receive offers to purchase Municipal properties "In Camera" and that consideration of offering surplus Municipal lands for sale be considered at an open meeting of Council, prior to any offers being presented to Council.*

The intent of the above 1991 policy was to ensure that the initial Council decision to consider disposing of surplus Municipal lands would be made in an open and transparent manner.

- *It is Council policy that:*
 1. *market value write downs not be considered as a policy;*
 2. *where senior government funding is inadequate to cover land costs the governments be urged to adjust the formulae forthwith, and;*
 3. *funds from housing incentive grants be credited to the Lands Sales Reserve Fund.*

The above policy was adopted in 1989 when Council was considering the sale and/or long-term lease of lands for social housing. In this instance the pertinent part of the policy is item 1.

SUMMARY

Lot 2 is a remnant municipal parcel left from the sale of Lot 1 for the Sayward Hill development. In recent years the property adjacent to lot 2 has been sold to Aragon (Cordova Bay Rd) Properties Ltd. (Aragon), and is the subject of a comprehensive redevelopment proposal. While Aragon has expressed interest in Lot 2, the municipal property also has some development potential on its own and a public call for proposals should be considered. In order to proceed with any type of development on Lot 2, rezoning will be required.

Re: Disposition of Municipal Land – 700 Block Cordova Bay Road

RECOMMENDATION

That Council:

1. Declares Lot 2, Section 42, Lake District, Plan VIP67193 (Cordova Bay Road) surplus to municipal needs;
2. Authorizes staff to offer Lot 2, Section 42, Lake District, Plan VIP67193 (Cordova Bay Road) for sale through a public proposal call which advises prospective purchasers that any sale will be subject to appropriate conditions, including future rezoning and the purchaser undertaking a public consultation process; and,
3. Reserves the right to reject any and all offers received in response to the public proposal call for Lot 2, Section 42, Lake District, Plan VIP67193 (Cordova Bay Road).



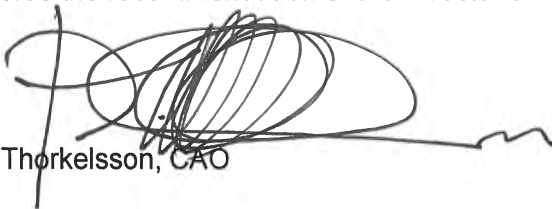
Carrie MacPhee,
Director of Legislative Services

Attachments

cc: CAO; Directors of Planning, Engineering, Parks and Recreation, Finance

CAO COMMENTS:

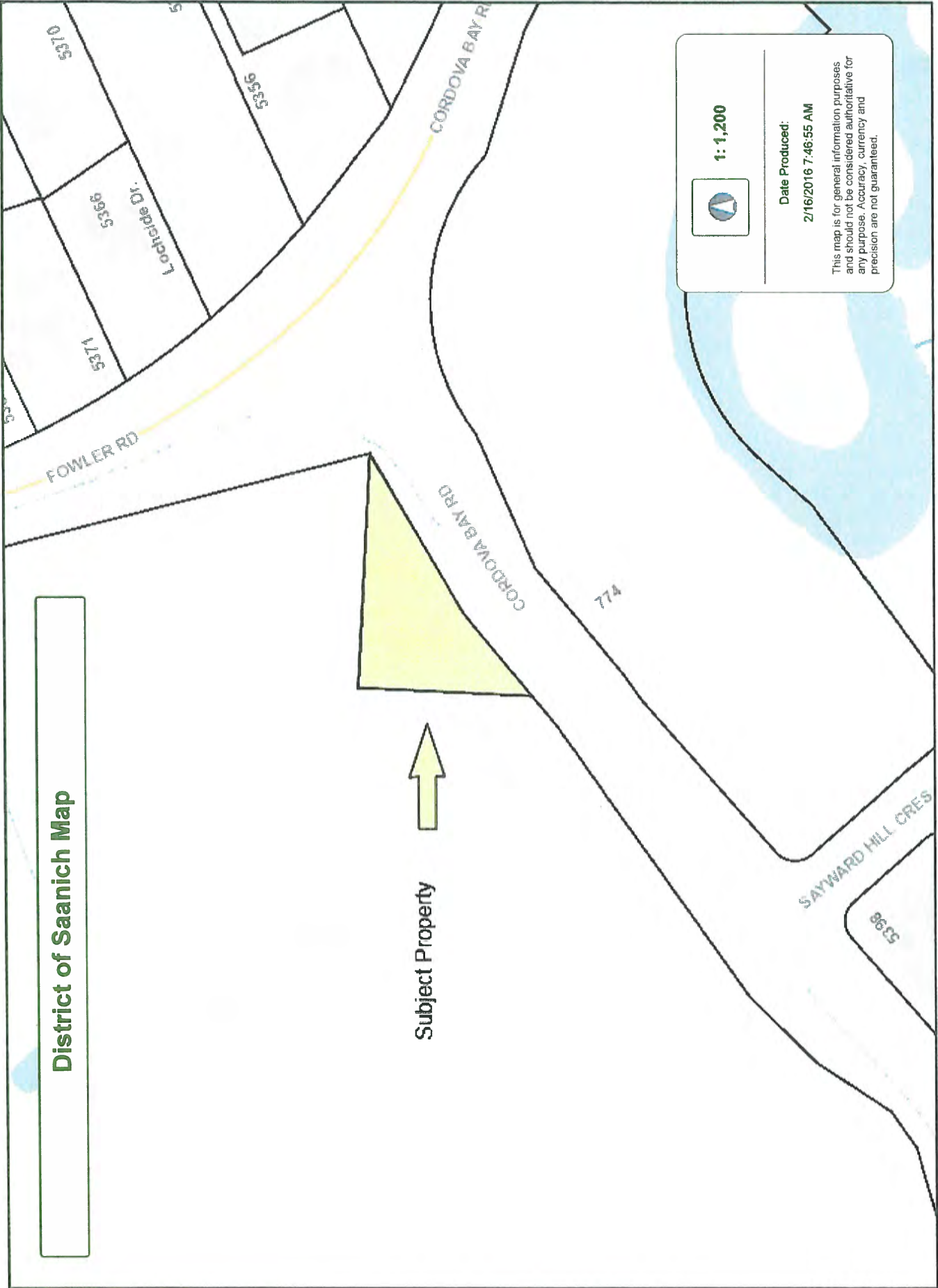
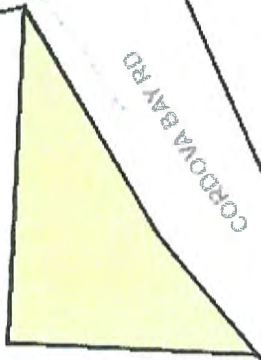
I endorse the recommendation of the Director of Legislative Services.



Paul Thorkelsson, CAO

District of Saanich Map

Subject Property



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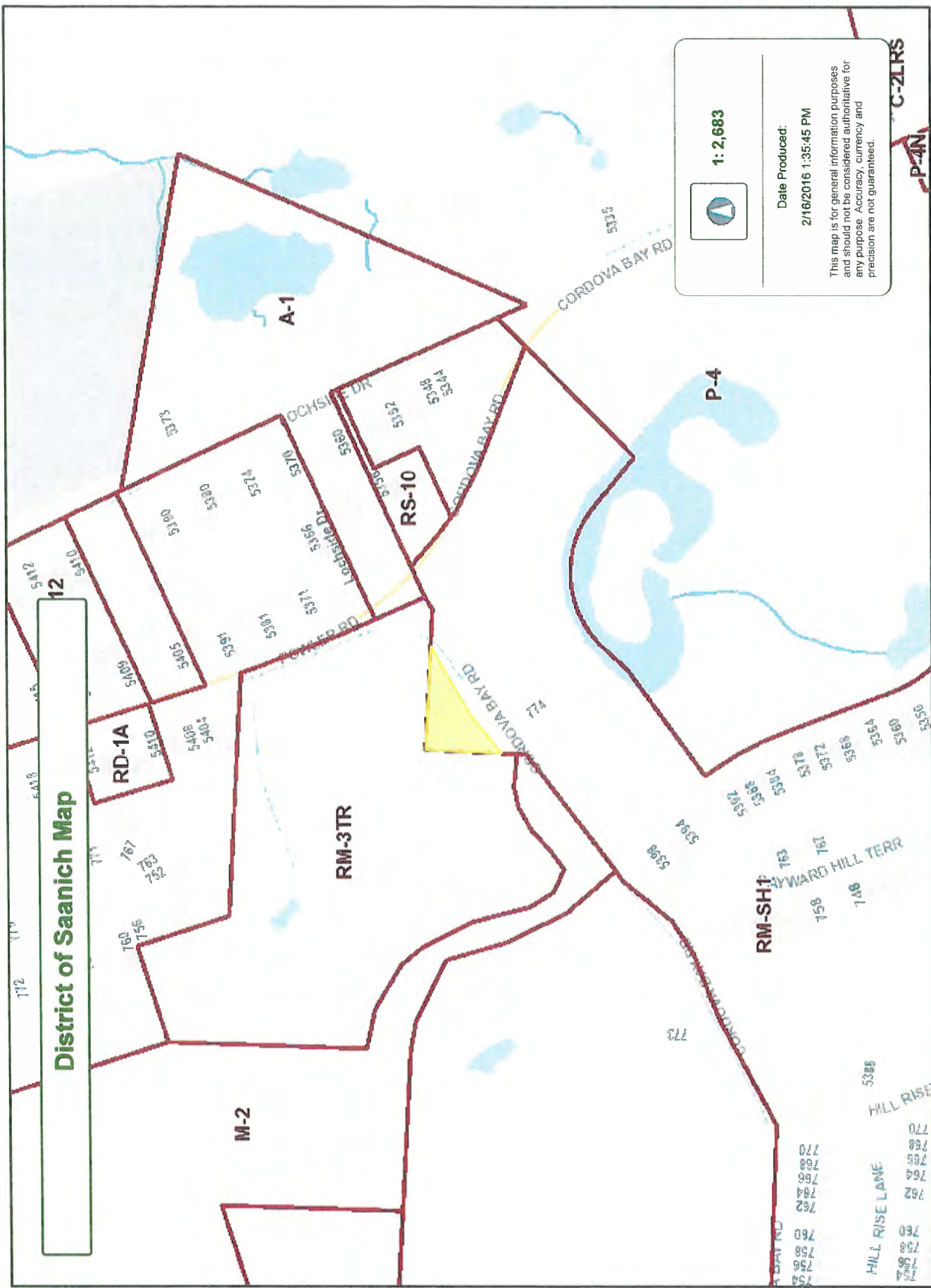


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District of Saanich Map



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District of Saanich Map



1: 4,657

Date Produced:

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1410-04 Leg
x: 2720.30 Alderwood

council Apr. 11/16



The Corporation of the District of Saanich

✓ Mayor
✓ Councillors
✓ Administrator
✓ Com. Assoc.
Applicant
*Apr. 16
50*

Report

To: Mayor and Council
From: Carrie MacPhee, Director of Legislative Services
Date: March 29, 2016
Subject: Disposition of Municipal Land – Lot 22, Plan 18261 (1649 Alderwood Street)

PURPOSE

The purpose of this report is to recommend Council dispose of vacant municipal land located at 1649 Alderwood Street. This report is supported by a multi-disciplinary team including Planning, Engineering, Parks and Recreation and Finance.

PROPERTY DETAILS

Disposition Proposal: Sale of all or portions of 1649 Alderwood to one or both of the owners of contiguous properties to the east and west (1715 Blair and 1647 Alderwood)

Address: 1649 Alderwood Street

Legal Description: Lot 22, Section 56, Victoria District, Plan 18261

Parcel Size: ±322m²

Existing Use of Parcel: Vacant with encroachments

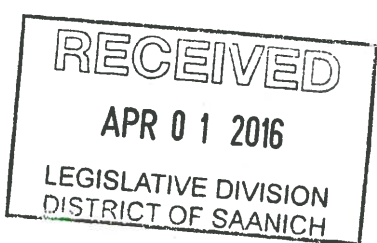
Current Zoning: RS-6 (single family)

Proposed Use: Consolidation with one or both neighbouring parcels for residential use

2016 Assessed Value: \$328,000

Local Area Plan: Gordon Head

LAP Designation: Single family



Re: Disposition of Municipal Land – 1649 Alderwood Street

BACKGROUND AND DISCUSSION

The subject property is a vacant remnant parcel (Lot 22) with an area of ±322m² and no existing development potential on its own. Lot 22 was created from the 1965 subdivision of surrounding lands, acquired by Saanich in 1986, and held pending the future subdivision of 1715 Blair.

Ortho-photos of Lot 22 show that between 2003 and 2005 a fence and shed were placed on the municipal property. As a separate matter staff will take steps to remove the encroachments.

The property to the east of Lot 22, 1715 Blair, is a large RS-6 zoned parcel with subdivision potential that has recently been sold and the new owners have inquired as its availability. With respect to any future subdivision of 1715 Blair, Planning staff have advised of the following requirements: construction of a vehicle turnaround (cul de sac) will be required at the end of Alderwood; and, construction of a pedestrian walkway will be required between Cedarwood and the new cul de sac at the end of Alderwood. The addition of Lot 22 to the subdivision would assist with both the cul de sac and the walkway and may result in a future subdivision that is more in keeping with the pattern of development in the area.

The current owners of 1647 Alderwood have also expressed an interest in purchasing Lot 22 for addition to their property.

Council Policy

Council policies to be considered include:

- *That Council continue to receive offers to purchase Municipal properties "In Camera" and that consideration of offering surplus Municipal lands for sale be considered at an open meeting of Council, prior to any offers being presented to Council.*

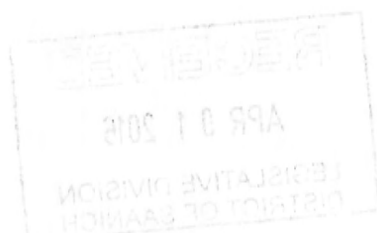
The intent of the above 1991 policy was to ensure that the initial Council decision to consider disposing of surplus Municipal lands would be made in an open and transparent manner.

- *Where Saanich owns or acquires land and wishes to dispose of all or a portion of it through a division of the lands, the Municipality will undertake a public notification and consultation process.*

The intent of the above 2015 policy was to enshrine current municipal standards and expectations with respect to public consultation.

- *It is Council policy that:*
 1. *market value write downs not be considered as a policy;*
 2. *where senior government funding is inadequate to cover land costs the governments be urged to adjust the formulae forthwith, and;*
 3. *funds from housing incentive grants be credited to the Lands Sales Reserve Fund.*

The above policy was adopted in 1989 when Council was considering the sale and/or long-term lease of lands for social housing. In this instance the pertinent part of the policy is item 1.



Re: Disposition of Municipal Land – 1649 Alderwood Street

SUMMARY

Lot 22 was acquired by Saanich in 1986 as a holding property awaiting the development of 1715 Blair. The sale and consolidation of Lot 22 with this site may result in a subdivision that is more in keeping with the pattern of development in the area. There is also potential to consider the sale and consolidation of Lot 22 with 1647 Alderwood.

RECOMMENDATION

That Council:

1. Declares Lot 22, Section 56, Victoria District, Plan 18261 (1649 Alderwood Street) surplus to municipal needs;
2. Authorizes staff to enter into negotiations with the owners of 1715 Blair and the owners of 1647 Alderwood for the sale of all or a portion of Lot 22, Section 56, Victoria District, Plan 18261 (1649 Alderwood Street); and,
3. Directs staff to include, in addition to other conditions for the potential sale of all or a portion of Lot 22, Plan 18261, conditions that any sale is subject to future rezoning and/or subdivision and/or consolidation, and the purchaser(s) undertaking a public consultation process.



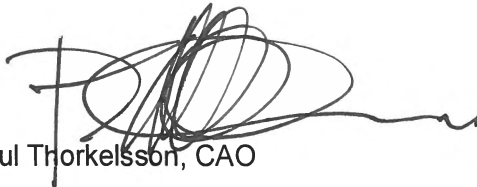
Carrie MacPhee,
Director of Legislative Services

Attachments

cc: CAO; Directors of Planning, Engineering, Parks and Recreation, Finance

CAO COMMENTS:

I endorse the recommendation of the Director of Legislative Services.



Paul Thorkelsson, CAO

District of Saanich Map

ALDENWOOD ST

1629	1633	3988	3986	3984	3982	3980
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3989	1641	1647	1649	1685	3979	3977
3985	1677	1681	1683	1685	3981	3977

Subject Property



1699	1705	1709	1713	1678	1682	1698
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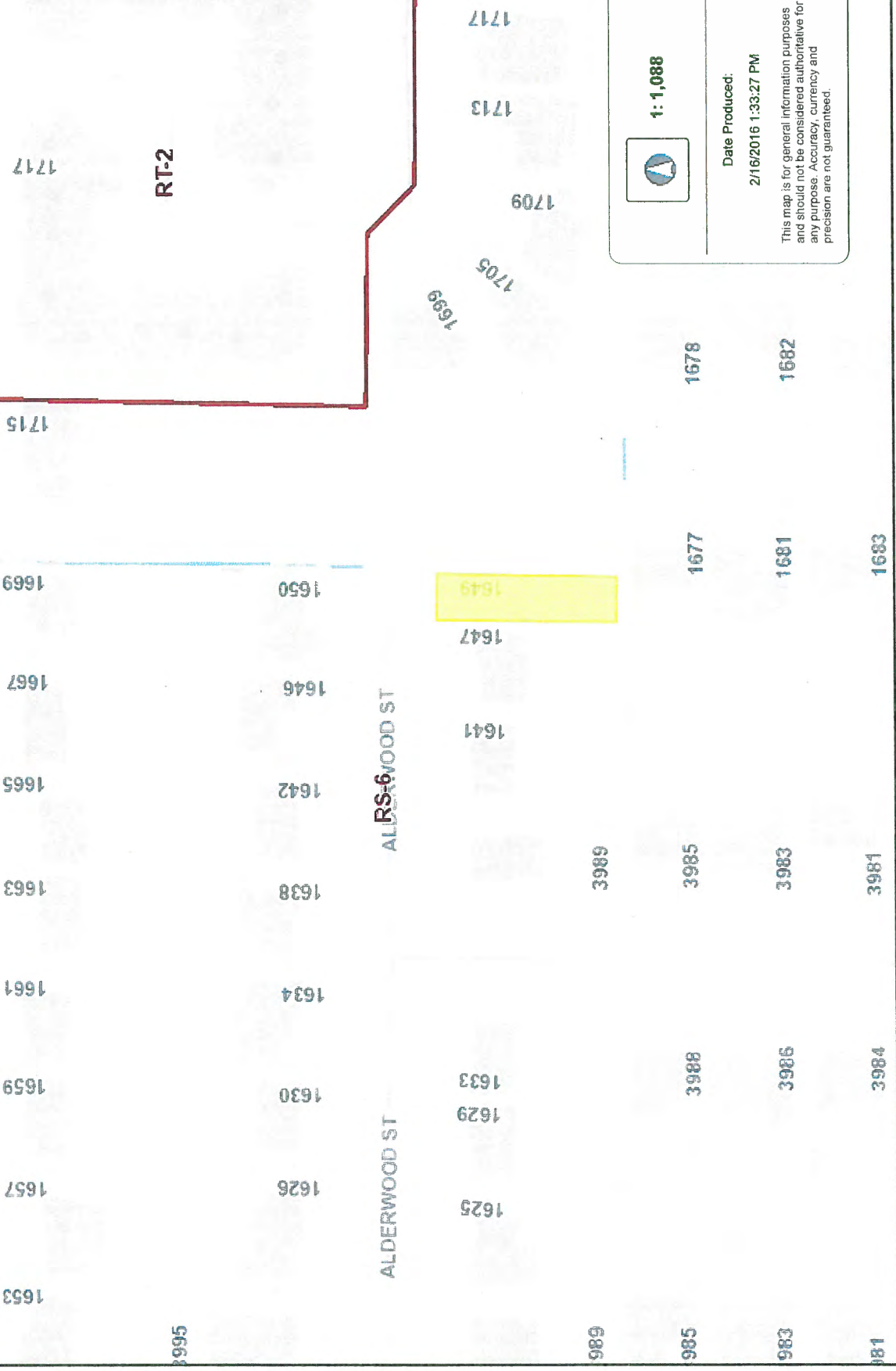
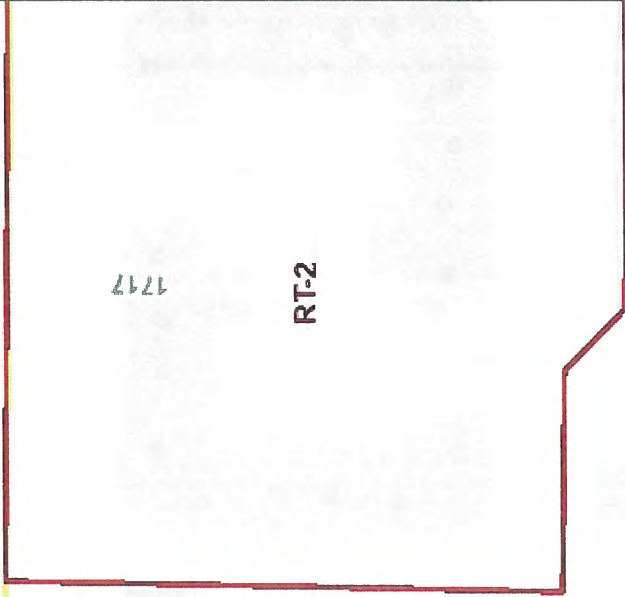
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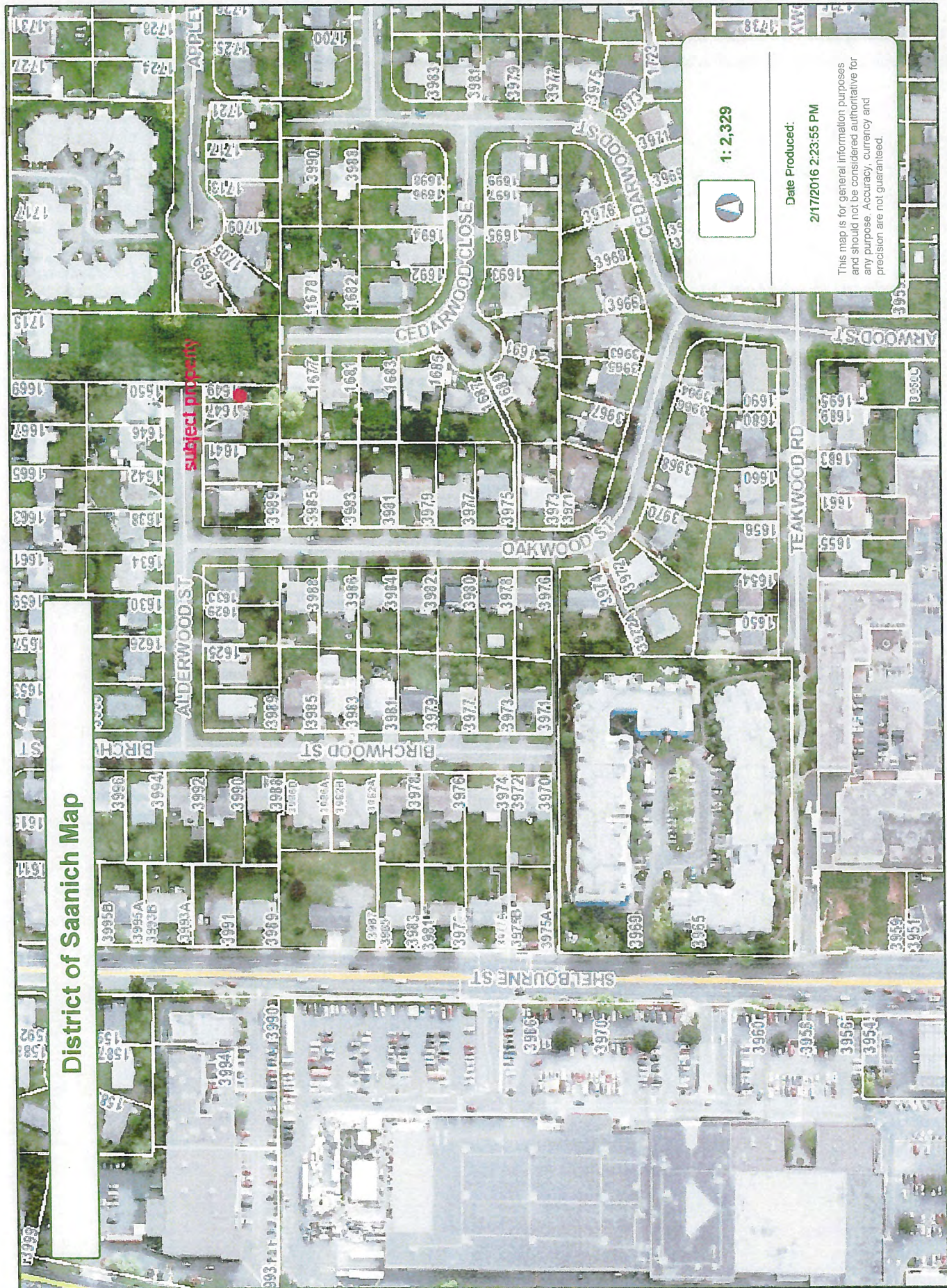
CEDARWOOD CLOSE

District of Saanich Map

BLAIR AVE



District of Saanich Map



ClerkSec - 1649 Alderwood Street - Council Meeting April 11, 2016

From: Ray Travers <rtravers@islandnet.com>
To: Saanich Legislative Services <clerksec@saanich.ca>
Date: 4/7/2016 7:59 PM
Subject: 1649 Alderwood Street - Council Meeting April 11, 2016
Attachments: GHRA 1649 Alderwood Council Letter.pdf

Mayor
Councillors
Administrato
Com. Assoc.
Applicant

Saanich Municipality,
770 Vernon Street,
Victoria, BC V8X 2W7
cc Liz Gudavicius, Saanich Approving Officer
Travis Lee, Tri-Eagle Development Corporation

Dear Mayor and Council:
Alderwood Property

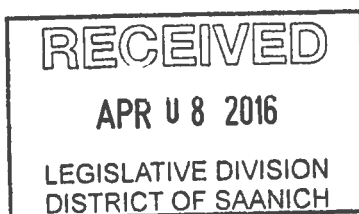
Re: Sale of 1649

I have attached the Gordon Head Residents Association (GHRA) April 7, 2016 letter that expresses our concerns about the sale of the 1649 Alderwood property, owned by Saanich.

We believe there is a creative solution for Council that gives the developers the increased lot yield they seek, by the acquisition of 1649 Alderwood, in exchange for this modest public amenity of a public walkway from Blair to Alderwood.

Respectfully submitted,

Ray Travers, President,
Gordon Head Residentsâ€™ Association





Gordon Head Residents' Association
c/o Goward House
2495 Arbutus Road
Victoria, BC V8N 1V9

April 7, 2016

Saanich Municipality,
770 Vernon Street,
Victoria, BC V8X 2W7
Cc Liz Gudavicius, Saanich Approving Officer
Travis Lee, Tri-Eagle Development Corporation

Dear Mayor Atwell and Council Re: Proposed Sale of 1649 Alderwood Street

On March 16, 2016 Saanich staff recommended disposition (sale) of 1649 Alderwood to one or both of the contiguous properties to the east and west (1715 Blair and 1647 Alderwood).

On April 11, 2016 Saanich Council will consider sale of this property. The Gordon Head Residents' Association (GHRA) is bringing to your attention our concerns about the lack of a walkway from Blair to Alderwood as part of the proposed subdivision

The GHRA earlier provided comments to Saanich staff in response to the referral for a five-lot subdivision at 1715 Blair. In our March 16 response we stated that " While the GHRA supports the proposed new walkway connecting the north end of Cedarwood Close to the new cul de sac at the east end of Alderwood, we are disappointed there is no north-south walkway proposed to connect the new Alderwood cul de sac with Blair Avenue".

The proposed acquisition of the 1649 Alderwood parcel by the developers of 1715 Blair is expected to increase the lot yield from five to seven, which would require rezoning approval for three of the seven lots by Saanich Council. In our view, this rezoning presents an even more compelling case for north-south walkway along the two proposed easternmost lots north of the new cul de sac.

In various Saanich plans there are numerous goals and policies to promote walking, cycling, and public transit. (Blair Avenue is a bus route.) This proposed walkway will provide the last opportunity for a walking and biking option to and from Blair, midway between the two existing north-south roads--Birchwood and Larchwood--a distance of half a kilometre.

Surely a creative solution can be achieved that gives the developers the increased lot yield they seek by the acquisition of 1649 Alderwood, in exchange for this modest public amenity.

Yours truly,

Ray Travers, President,
Gordon Head Residents' Association

1410-04 Engineering
X: 5170-20 Lansdowne

Council Apr. 11/16



The Corporation of the District of Saanich

✓ Mayor
✓ Councillors
✓ Administrat.
✓ Com. Assoc.
✓ Applicant
Apr. 6
SD.

Report

To: Mayor and Council
From: Harley Machielse, P.Eng., Director of Engineering
Date: April 1, 2016
Subject: BikeBC Program Grant Application – Lansdowne Road Bike Lanes

PURPOSE

The purpose of the report is to seek Council endorsement of an application for funding from the Province of BC BikeBC Program.

BACKGROUND

The Province of BC recently announced a new intake of applications for the BikeBC Program – a grant program aimed at improving and enhancing cycling facilities in British Columbia. Administered by the Ministry of Transportation and Infrastructure, Saanich is eligible for applications for this program and has been successful in the past in receiving grants from the Province under the BikeBC funding umbrella. It should be noted that funding assistance is limited to those aspects of the project that add, enhance or promote the installation of cycling infrastructure.

DISCUSSION

The overall goal of this project is to improve the pedestrian and cycling safety and mobility along the Lansdowne corridor from Shelbourne Street to Foul Bay Road. New dedicated cycling facilities will connect the surrounding community to major destinations such as Camosun College, Lansdowne Middle School, and Hillside Centre. In addition, the cycling facilities will complete a missing gap and connect to facilities on Foul Bay, Hillside, Dean, Richmond, and Shelbourne. The project has been divided into two phases with Phase I complete and Phase II scheduled for completion in 2016. A concept plan for Phase II is provided in Attachment 1.

Working with the District of Oak Bay, Phase I was completed to improve the cycling and pedestrian facilities at the Lansdowne Road / Foul Bay Road intersection and along Lansdowne Road to Dean Avenue. Both Saanich and Oak Bay received support funding from the CRD's Active Transportation Innovative Infrastructure Grant program for this phase of the work.

RECEIVED
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LEGISLATIVE DIVISION

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Phase II is scheduled to start this spring and completes a protected multi-use pathway adjacent to Camosun College and along Lansdowne Road from Foul Bay to Richmond Road. Staff are currently in the process of finalizing a statutory right-of-way agreement with the college for a portion of the pathway alignment. Upon completion of this phase, the cyclists and pedestrians will have a dedicated facility completely separate from vehicles.

Phase II also completes bike lanes on Lansdowne Road from Richmond Road to Shelbourne Street. The work includes upgrading the Lansdowne at Richmond intersection, improvements to the west bound transit stop at Frechette, construction of an east bound off road cycling and pedestrian facility and paving of Lansdowne allows the installation of west bound bike lane. The new east bound facilities will be built partially on the grounds of Lansdowne Middle School. Discussions with the School Administrative staff and School District 61 staff have been very positive and they feel this will significantly improve the safety of their Middle School students. Saanich and Victoria Engineering staff are in agreement for the design at the Shelbourne Street end with the last 50 meters of the project within the City of Victoria.

Due to importance of this project, and the area destinations, staff feel this would be worthwhile project to seek funding from the BikeBC program. Under BikeBC, Engineering proposes to apply for grant funding for Phase II of the Lansdowne Road Bike Lanes project. The funding will help offset the costs in installing cycling, pedestrian and transit facilities along this corridor of Lansdowne Road.

The Bicycle and Pedestrian Mobility Advisory Committee at their meeting held March 17, 2016 noted support for the project.

FINANCIAL IMPLICATIONS

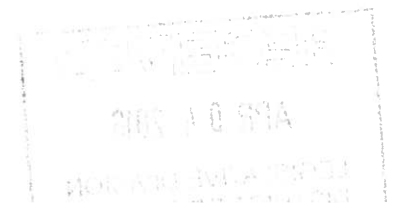
The Phase II project is estimated to cost \$900,000, with the grant application for 50% of the project cost (\$450,000). The District's portion of the project funding is included in the 2016-2020 Draft Financial Plan as a carryforward project from 2015 funded from reserves.

SUMMARY

The Province of BC BikeBC is an application based program available to local governments to support infrastructure improvements related to cycling. Engineering plans to submit an application in support of Phase II of the Lansdowne Road Bike Lanes project.

RECOMMENDATION

That Council endorse an application to the Provincial Government BikeBC program – for Phase II of the Lansdowne Road Bike Lanes project.



Prepared by



Steve Holroyd

Engineering Planner/Designer

Approved by



Harley Machielse,

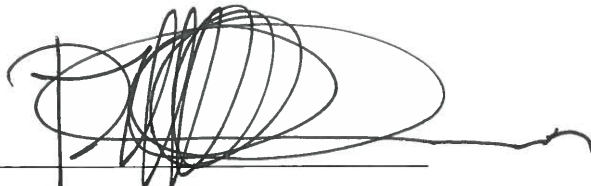
Director of Engineering

SH/CM/HM

Attachments

CAO COMMENTS:

I endorse the recommendation from the Director of Engineering



Paul Thorkelsson, CAO



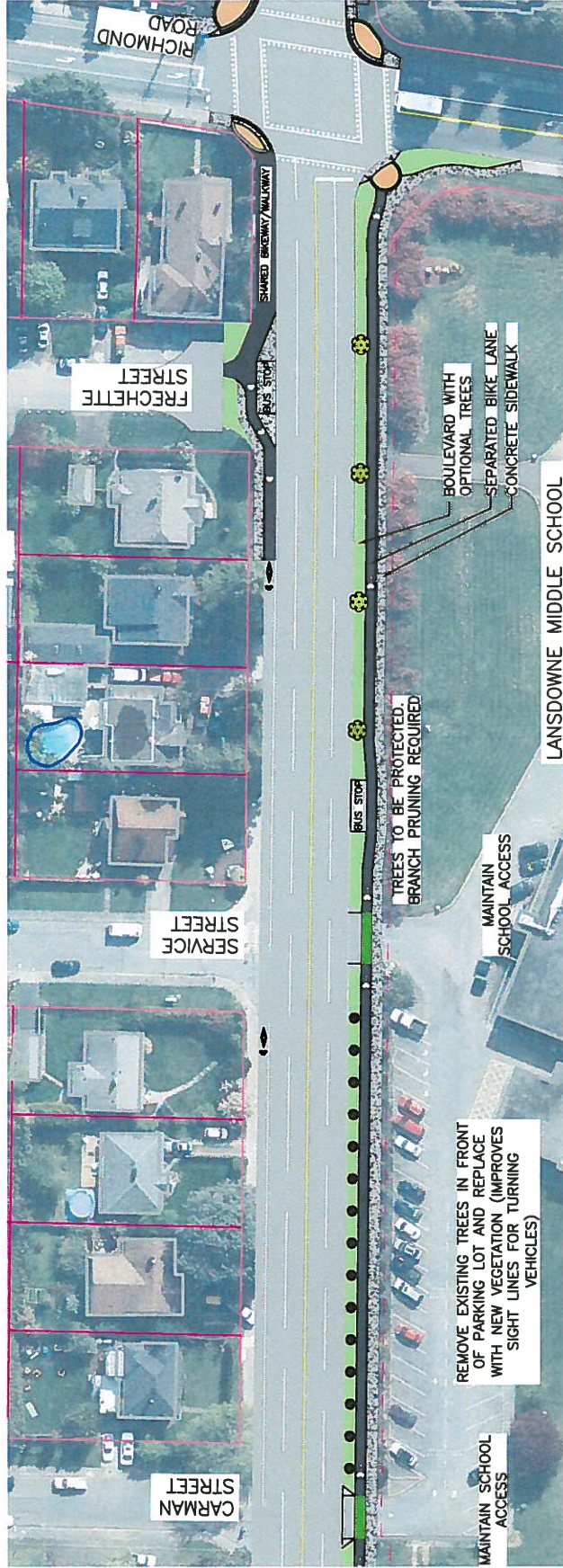
**CONCEPT
FOR INFORMATION
ONLY**
April 1, 2016



Date: APRIL 2016
Scale: 1:1000
Sheet: 1 of 3

LANSDOWNE ROAD CONCEPT DESIGN BIKEWAY CONCEPT





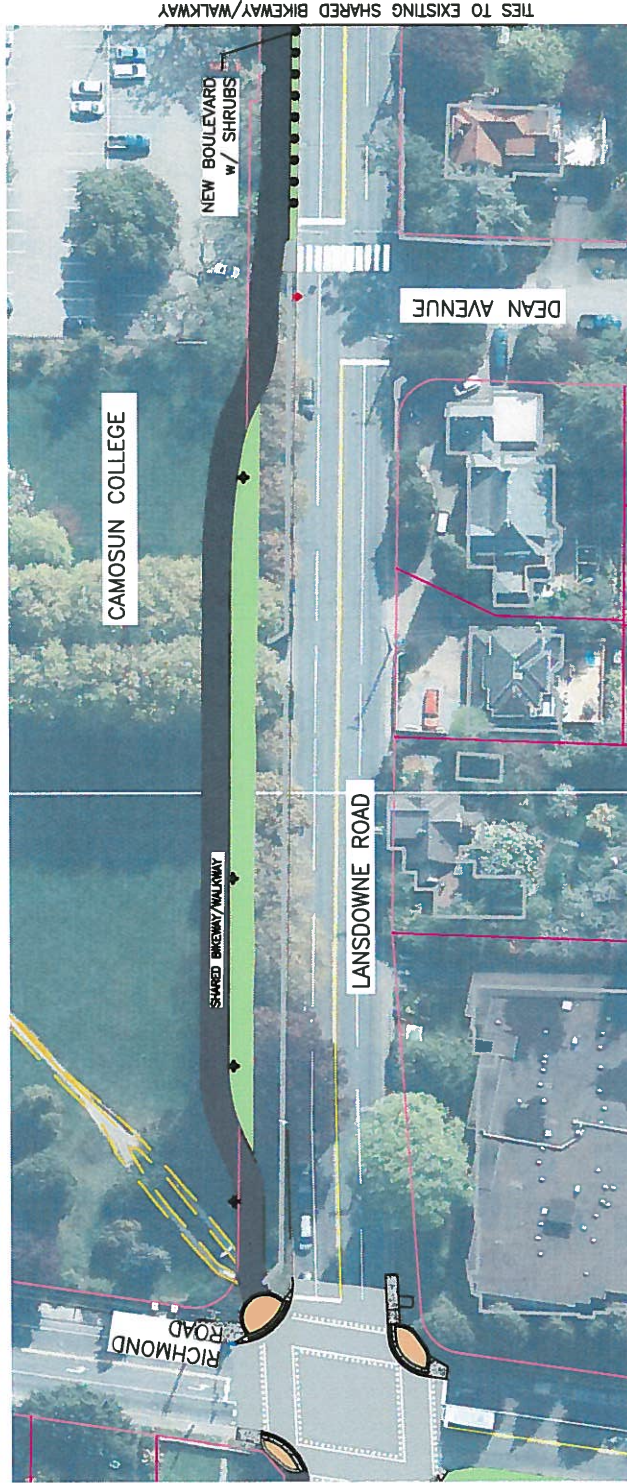
**CONCEPT
FOR INFORMATION
ONLY**
April 1, 2016



Date: APRIL 2016
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Sheet: 2 of 3

LANSDOWNE ROAD CONCEPT DESIGN BIKEWAY CONCEPT





**CONCEPT
FOR INFORMATION
ONLY**
April 1, 2016



Date: APRIL 2016
Scale: 1:1000
Sheet: 3 of 3

LANSDOWNE ROAD CONCEPT DESIGN BIKEWAY CONCEPT





LEGISLATIVE SERVICES

✓ Mayor
✓ Councillor
✓ Administrat
✓ Com. Assoc
✓ Applicant
Apr. 6
50

Memo

To: Mayor and Councillors
From: Donna Dupas, Legislative Manager
Date: April 5, 2016
Subject: From the Committee of the Whole meeting Held February 15, 2016:
 574 Walter Avenue

File: 1410-04 Parks
xRef: 2150-20 Walter

At the Committee of the Whole meeting held February 15, 2016, Council approved the following motion:

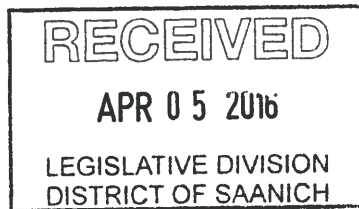
“That Council:

- a) Support the removal of 574 Walter Avenue from the Saanich Heritage Registry;
- b) Direct staff to advertise the dwelling for sale with moving costs to be incurred by the purchaser. In the event that no purchaser comes forward within 30 days of the advertisement, staff shall remove the house and any other improvements from the property;
- c) Direct staff to make the site safe and undertake periodic maintenance as needed;
- d) Undertake the necessary steps to rezone the property from RS6 to P4N, natural park zone; and,
- e) Direct staff to establish and operate the land as a natural park with only modest and discrete improvements based on a tightly scoped park planning process.

Staff are proceeding with necessary notification and procedures to facilitate the removal of the house from the site through a sale or de-construction as outlined in item b) above. Accordingly, Council is requested to ratify the motion from the Committee of the Whole with a change to item a) “That Council approve the removal of 574 Walter Avenue from the Saanich Heritage Registry.”



Donna Dupas
Legislative Manager



dd

cc: Paul Thorkelsson, CAO
 Carrie MacPhee, Director of Legislative Services
 Sharon Hvozdzanski, Director of Planning
 Kelli-Ann Armstrong, A/Director of Parks and Recreation



LEGISLATIVE SERVICES

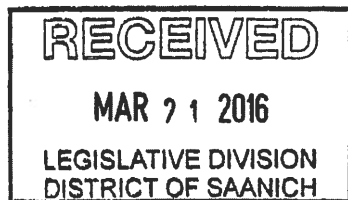
Memo

To: Donna Dupas, Legislative Manager **File:** 1420-30
From: Elizabeth van den Hengel, Committee Clerk
Date: March 17, 2016
Subject: RECOMMENDATIONS FROM THE LESBIAN, GAY, BISEXUAL,
 TRANSGENDER AND QUEER SUB-COMMITTEE

✓ Mayor
 ✓ Councillors
 ✓ Administrator
 ✓ Com. Assoc.
 ✓ Applicant
 Apr 16
 30

At the February 24, 2016 Healthy Saanich Advisory Committee meeting the Committee considered several recommendations from the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Sub-Committee, and resolved as follows:

- 1) **Safe and Welcoming Signage at Saanich Owned Buildings:**
"That the Healthy Saanich Advisory Committee requests that Council consider the installation of signage at Saanich owned buildings indicating that Saanich buildings are welcoming and safe for members of the LGBTQ community."
- 2) **Sensitivity Training**
"That the Healthy Saanich Advisory Committee recommends that Council consider having all Saanich staff who interact with the public receive sensitivity training."
- 3) **Diversity in Saanich Produced Marketing and Advertising Material and Gender Neutral Language**
"That the Healthy Saanich Advisory Committee recommends that Council consider having marketing and advertising materials produced by Saanich more reflective of the diversity of Saanich citizens and utilize gender neutral language."
- 4) **Pride and Trans Flags**
"That Healthy Saanich Advisory Committee recommends that Council consider having the Pride and Trans Flags flown at the Saanich Municipal Hall during Pride Week, July 1-10, 2016."



5) All Body Swim

"That the Healthy Saanich Advisory Committee recommends that Council consider having staff organize an All Body Swim at a Saanich Recreation Facility."

Excerpts from the Healthy Saanich Advisory Committee and the Lesbian, Gay, Bisexual, Transgender and Queer Sub-Committee minutes are attached for your information.



Elizabeth van den Hengel
Committee Clerk

/evdh

e-copy: Mayor Atwell
Paul Thorkelsson, CAO
Councillor Plant, Chair

Attachments (2)

MOTIONS FROM THE LGBTQ SUB-COMMITTEE

The Chair facilitated a discussion on the motions carried from the LGBTQ sub-committee. The following was noted:

LGBTQ Terms of Reference:

MOTION: Moved by J. Hodgson and seconded by D. Rosenberg: “That the Healthy Saanich Advisory Committee recommend that Council adopt the Terms of Reference for the LGBTQ Sub-Committee as amended at the February 10, 2016 meeting.”

CARRIED

Trans Day of Visibility, March 31, 2016 proclamation:

The Committee discussed the motion and the following was noted:

- A proclamation is a public document that would show Saanich support for Trans Day of Visibility.
- Important to have recognition of these days to help deepen public understanding to the challenges faced by members of our society.

MOTION: Moved by S. Newby and seconded by J. Jawanda: “That the Healthy Saanich Advisory Committee supports the Lesbian, Gay, Bisexual, Transgender and Queer Sub-Committee drafting a Proclamation declaring March 31, 2016 as Trans Day of Visibility; and requests that Mayor Atwell consider having March 31, 2016 declared as Trans Day of Visibility.”

CARRIED

Pride and Trans flags at Saanich Municipal Hall:

The Committee discussed the motion and the following was noted:

- There are 5 flag poles at the Saanich Municipal Hall.
- The Pride and Trans flags would be purchased by Saanich. The initial cost of purchasing the flags would be offset by the years that the flags would be useable.
- When the City of Victoria flew the Pride and Trans flags there was significant support from both the local community and beyond.

MOTION: Moved by N. Rajan and seconded by P. He: “That Healthy Saanich Advisory Committee recommend that Council consider having the Pride and Trans Flags flown at the Saanich Municipal Hall during Pride week, July 1-10, 2016.”

CARRIED

Safe and welcoming signage at Saanich owned buildings:

The Committee discussed the motion and the following was noted:

- Small signs or decal that identify Saanich spaces as safe and welcoming for the LGBTQ community.
- Concern was expressed that if Saanich staff have not undergone sensitivity training then placing signage indicating building as safe and welcoming may be premature.

MOTION: Moved by M. Beauchamp and seconded by N. Rajan: “That the Healthy Saanich Advisory Committee requests that Council consider having staff install signage at Saanich buildings indicating that Saanich buildings are welcoming and safe for members of the LGBTQ community.”

CARRIED

****The Chair left at 6:35 pm.****

MOTION: Moved by D. Rosenberg and seconded by M. Beauchamp: “That the Healthy Saanich Advisory Committee appoint Nadia Rajan as acting chair.”

CARRIED

Sensitivity training:

The Committee discussed the motion and the following was noted:

- Saanich Recreation supervisory staff have received sensitivity training.
- The supervisors who have undergone sensitivity training are passing their knowledge on to their work units.

MOTION: Moved by M. Beauchamp and seconded by J. Hdgson: “That the Healthy Saanich Advisory Committee recommends that Council consider having all Saanich staff who interact with the public receive sensitivity training.”

CARRIED

All body swim:

The Committee discussed the motion and the following was noted:

MOTION: Moved by P. He and seconded by S. Newby: “That the Healthy Saanich Advisory Committee recommend that Council consider having staff organize an All Body Swim at a Saanich Recreation Facility.”

CARRIED

Saanich marketing and advertising materials:

The Committee discussed the motion and the following was noted:

MOTION: Moved by J. Hodgson and seconded by J. Jawanda: “That the Healthy Saanich Advisory Committee recommend that Council consider having marketing and advertising materials produced by Saanich to be more reflective of the diversity of Saanich citizens and utilize gender neutral language.”

CARRIED

DRAFT

TIMELINE FOR TOPICS

The Chair facilitated a discussion on the timeline of future topics for upcoming agendas and the following was noted:

- Discussion around adding more diversity to the LGBTQ Committee concluded that Committee members would invite members of the community who may be interested in participating to attend Committee meetings as guests.
- The Police Department is supportive of sending a representative of the Police Department in civilian attire to present and listen at an upcoming LGBTQ Committee meeting.
- The suggestion for inviting the Police attend the March 3, 2016 meeting. Topics Committee members would like to have presented include; the role that the Police force has in keeping members of the LGBTQ community safe, statistics on crimes against LGBTQ citizens and accuracy in reporting crimes against LGBTQ citizens.
- Trans Visibility Day is March 31, 2016 and is a day of celebration.
- The LGBTQ Committee would like to promote awareness of Trans Visibility Day and suggestions included approaching local media for Public Service Announcements and UVIC radio.
- It may be possible to obtain funding to produce a 2 minute video promoting Trans Visibility Day and the video that could be sponsored by the LGBTQ Committee.
- Saanich could issue a proclamation regarding Trans Visibility day and send out a media news release.

MOTION: Moved by M. Cook and seconded by M. Heinz: “That the Lesbian, Gay, Bisexual, Transgender and Queer Sub-Committee will draft a Proclamation declaring March 31, 2016 as Trans Day of Visibility; and requests that the Healthy Saanich Advisory Committee recommend that Mayor Atwell consider having March 31, 2016 declared as Trans Day of Visibility.”

CARRIED

- Tourism could be considered for the April Agenda as a lead up Pride Week.
- Market Saanich to the LGBTQ Community as a safe and welcoming place.
- An invitation to Tourism Victoria to attend the March 3, 2016 LGBTQ Committee meeting could be extended.
- Flying the Pride and Trans Flags during Pride week was discussed.

MOTION: Moved by M. Cook and seconded by S. Piercey: “That the Lesbian, Gay, Bisexual, Transgender and Queer Sub-Committee requests that the Healthy Saanich Advisory Committee recommend that Council consider having the Pride and Trans Flags flown at the Saanich Municipal Hall during Pride week, July 1-10, 2016.”

CARRIED

- The Committee discussed the dates of the 2016 days of commemoration including:
 - February 16, 2016 is Pink Shirt Day in BC. February 24, 2016 is Pink Shirt Day in Canada.
 - March 31, 2016 is Trans Day of Visibility
 - Anti-homophobia Day is May 4, 2016

- May 17, 2016 is International Day Against Homophobia and Transphobia
- The week of November 20, 2016 is Trans Day of Remembrance
- December 1, 2016 is International AIDS Day

PERSONAL SAFETY IN SAANICH BUILDINGS

The Chair facilitated a discussion on safety for members of the LGBTQ community in Saanich buildings and the following was noted:

- A minimum standard for raising awareness would be to prominently place a rainbow decal/symbol to indicate the building is safe and welcoming.
- Non-gendered washrooms are considered by most to be the safest option for members of the LGBTQ community.

MOTION: Moved by R. Clayton and seconded by C. Reid: “That the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Sub-Committee requests that the Healthy Saanich Advisory Committee recommend that Council consider having staff install signage at Saanich buildings indicating that Saanich buildings are welcoming and safe for members of the LGBTQ community.”

CARRIED

- Staff education is critical for welcoming of LGBTQ citizens at Saanich facilities.
- Staff training could consist of an electronic document that staff members read and acknowledge. This is a very cost effective method of providing staff training.

MOTION: Moved by M. Cook and seconded by S. Piercey: “That the Lesbian, Gay, Bisexual, Transgender and Queer Sub-Committee requests that the Healthy Saanich Advisory Committee recommend that Council consider having all Saanich staff who interact with the public receive sensitivity training.”

CARRIED

- A needs assessment for Saanich LGBTQ citizens should be conducted to help identify and highlight the needs of the local LGBTQ community.
- Currently it is difficult to find gender neutral programming for persons ages 25 -55 years and older.
- Gendering by Saanich Staff during greeting citizens at Saanich buildings should be addressed.
- An All Body Swim will be organized for a Saanich Recreation Centre. A social component will be included with the All Body Swim.

MOTION: Moved by M. Cook and seconded by S. Piercey: “That the Lesbian, Gay, Bisexual, Transgender and Queer Sub-Committee requests that the Healthy Saanich Advisory Committee recommend that Council consider having staff organize an All Body Swim at a Saanich Recreation Facility.”

CARRIED

- Saanich should be showing more diversity in its advertisements.
- Non cis families should be included in Saanich marketing and advertising material.

MOTION: Moved by M. Cook and seconded by R. Clayton: “That the Lesbian, Gay, Bisexual, Transgender and Queer Sub-Committee requests that the Healthy Saanich Advisory Committee recommend that Council consider marketing and advertising materials produced by Saanich to be more reflective of the diversity of Saanich citizens and utilize gender neutral language.”

CARRIED

- The LGBTQ Committee could consider developing an information brochure on the mandate of the Committee.