

AGENDA

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

To be held in **Committee Room 2** Committee Room 1, Saanich Municipal Hall
and virtually via MS Teams September 26, 2024 from 5:30 pm to 7:30 pm

The District of Saanich lies within the territories of the lək'wəŋən peoples represented by the Songhees and Esquimalt Nations and the W̱ SÁNEĆ peoples represented by the Tsartlip, Pauquachin, Tsawout, Tseycum and Malahat Nations.

We are committed to celebrating the rich diversity of people in our community. We are guided by the principle that embracing diversity enriches the lives of all people. We all share the responsibility for creating an equitable and inclusive community and for addressing discrimination in all forms.

1. CHAIR'S REMARKS

2. ADOPTION OF MINUTES

- June 20, 2024

3. ~~ECONOMIC DEVELOPMENT UPDATE~~

- ~~Mitchell Edgar, Economic Development Manager~~

4. SOUTH ISLAND PROSPERITY PARTNERSHIP

- Dallas Gislason, Interim CEO

Revised Agenda - The committee will now meet in Committee Room 1

Revised Agenda - There will no longer be an Economic Development Update

* Adjournment *

Next Meeting: November 21, 2024 at 5:30 pm

In order to ensure a quorum, please contact Colton Whittaker at 250-475-5494 ext. 3642 or colton.whittaker@saanich.ca if you are unable to attend

MINUTES
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
via MS Teams
June 20, 2024 at 5:33 pm

Present: Councillor Zac de Vries (Chair), Jason Arruda (5:47 p.m.), Raymond Chan (5:48 p.m.), Patrick Marshall, Victoria Shannon and Robert Wickson

Staff: Mitchell Edgar, Economic Development Manager; Jon Poole, Development Planning Process Manager and Colton Whittaker, Committee Clerk

Regrets: Amber Hockin, Tim Petropoulos, Richard Michaels, Jesse O'Neill-Bains and Rachid Ouache

ADOPTION OF MINUTES

MOVED by R. Wickson and Seconded by V. Shannon: "That the Minutes of the May 16, 2024 Economic Development Advisory Committee meeting be approved."

CARRIED

CHAIR'S REMARKS

No comments were made.

PERMIT APPLICATION MODERNIZATION (PAM) PROJECT PRESENTATION

The Development Planning Process Manager gave a presentation (PowerPoint on File) on the Permit Application Modernization (PAM) Project. The following was noted in response to questions and during committee discussion:

- Saanich values input from the development community and strives to enhance its openness in collaboration.
- Saanich is a growing community that embraces newcomers.
- MS Teams offers numerous features beneficial for collaborative group work.
- Planning supports various application types, including land use and garden suites, but is currently focusing on development permit and rezoning processes.
- Recently, the first fully digital pre-application was completed.
- Improvement is an ongoing process, requiring periodic reassessment.
- Current communication channels include email and phone. Plans to introduce additional service tools for applicants are exemplified by the online development tracker.
- MyCity, an applicant-based module building upon OurCity, allows uploads through a portal, integrating with Saanich's digital e-apply. This is currently under development.
- Customer service remains a cornerstone of Saanich's commitment to the public.
- Members were encouraged to participate in the Gorge Canada Day Picnic on July 1st.
- The Union of British Columbia Municipalities (UBCM) convention is scheduled for September 16 - 20, 2024. Various resolutions from Saanich Council will be discussed.

ADJOURNMENT

On a motion from R. Wickson, the meeting adjourned at 6:20 p.m.

NEXT MEETING

The next meeting will take place Thursday September 26, 2024 at 5:30 p.m.

Councillor Zac de Vries, Chair

I hereby certify these Minutes are accurate.

Colton Whittaker, Committee Clerk

DRAFT