

Checklist for Demolition Permit

District of Saanich – Inspection Services

SINGLE FAMILY DWELLING, HOUSEPLEX OR ACCESSORY BUILDING



NOTE: All data fields must be completed (indicate N/A where item does not apply)

If you are planning on demolishing a structure on your property that measures more than 10 m2 (107sq. ft.), a demolition permit is required. Each structure on a property measuring more than 10 m2 (107 sq. ft.) requires a separate permit.

It is important to get a permit for demolitions so that BC Assessment removes the structure from your tax assessment.

Required for submission:

- Title Search** (current within 30 days)
- Digital plan submission or three (3) complete printed sets of drawings**
 - Plans to be drawn to an acceptable drafting scale.
 For example. 1/4" = 1 ft.
 Maximum size of drawings 24" x 36"

Required prior to issuance:

- [Archaeological Approval](#)
- Hazardous Materials Assessment** (for structures built prior to 1990)

Property information: (check all that apply)

- Streamside Development Permit Area**
(Creek/Stream/Wetland identified on Site Plan)
- Fire Interface Development Permit Area**

Plan submission details

Site Plan	Yes	No	N/A
Full Dimensions of lot, north arrow, and scale			
All existing buildings. Identify building to be removed			
Trees on the property or boulevard, including species and diameter			